

**Technical Coordinating Committee (TCC)  
Meeting Minutes  
January 15, 2019**

**TCC Members Present:**

Rodney Lucas  
Andrew Holmes  
Arlene Smith  
Ron Paradise  
Mike Holmes  
Brian Walker  
Stephanie Doster  
Becky Mendez, Vice Chairperson  
Shawn Finley  
Jose Papa, Chairperson  
Mark Karet  
Aref Joulani  
Tim Burman  
John Dillard  
Jon Cheney  
Eric Kozielski  
Edie Biro  
Kellie Smith (non-voting advisor)

**TCC Members Absent:**

Stewart Cruz  
Laura Dodd (excused)  
Darren Lear (excused)  
Larry Newsom  
Faith Alkhatib  
Rebecca Witte  
Larry LaHue

**Others Present:**

Pamela Blankenship, Recording Secretary  
Lois Bollenback  
Colleen Nicoulin  
Stephan Harris  
Marissa Battle  
Jim Wood  
Lara Bouck  
Melissa Winsett

**Representing:**

Bunnell  
Daytona Beach  
Daytona Beach Int'l Airport  
Deltona  
DeLand  
Holly Hill  
New Smyrna Beach  
Orange City  
Ormond Beach  
Palm Coast  
Pierson  
Ponce Inlet  
Port Orange  
South Daytona  
V.C. Traffic Engineering  
Volusia County School District  
Votran  
FDOT District 5

**Representing:**

Daytona Beach Shores  
DeBary  
Edgewater  
Flagler Beach  
F.C. Traffic Engineering  
Lake Helen  
V.C. Emergency Management

**Representing:**

TPO Staff  
TPO Staff  
TPO Staff  
TPO Staff  
Dewberry  
Kimley-Horn  
H.W. Lochner  
Volusia County Traffic Engineering

**I. Call to Order / Roll Call / Determination of Quorum**

Chairperson Papa called the meeting of the River to Sea Transportation Planning Organization (TPO) Technical Coordinating Committee (TCC) to order at 3:00 p.m. The roll was called and it was determined that a quorum was present.

**II. Press/Citizen Comments**

There were no press/citizen comments.

III. Action Items

A. Review and Approval of November 20, 2018 TCC Meeting Minutes

**MOTION:** *A motion was made by Mr. Cheney to approve the November 20, 2018 TCC meeting minutes. The motion was seconded by Mr. Walker and carried unanimously.*

B. Appointment of a TCC Member to Serve on the Consultant Selection Committee for the 2045 Long Range Transportation Plan (LRTP)

Mr. Cheney volunteered to serve on the Consultant Selection Committee for the 2045 Long Range Transportation Plan (LRTP).

**MOTION:** *A motion was made by Mr. Paradise to appoint Mr. Cheney to the Consultant Selection Committee for the 2045 Long Range Transportation Plan (LRTP). The motion was seconded by Ms. Biro and carried unanimously.*

C. Review and Recommend Approval of Resolution 2019-## Amending the Policy for Establishing and Maintaining Transportation Priority Projects

Ms. Nicoulin stated this item was presented in November and is recommended for approval this month.

Mr. Cheney asked if there were any changes since last month.

Ms. Nicoulin replied there is one minor change in the second "whereas" clause; the Surface Transportation Block Grant Program is identified.

**MOTION:** *A motion was made by Mr. Cheney to recommend approval of Resolution 2019-## amending the policy for establishing and maintaining transportation priority projects. The motion was seconded by Ms. Mendez and carried unanimously.*

D. Review and Recommend Approval of Resolution 2019-## Amending the Local Match Requirements Placed on Member Local Governments for Projects Prioritized for Funding by the TPO

Ms. Nicoulin stated this also was presented in November and there are no changes on what had been presented.

**MOTION:** *A motion was made by Mr. Cheney to recommend approval of Resolution 2019-## amending the local match requirements placed on member local governments for projects prioritized for funding by the TPO.*

Ms. Mendez referred to the "ineligible" costs that are excluded for federal funds and asked what those are.

Ms. Nicoulin replied it could be a decorative component to a project or something that is not federally eligible to be reimbursed such as concrete depth. This is why this policy and resolution was reviewed; because the TPO did not have a policy in place to address that.

Ms. Mendez stated in Orange City's case, the depth of concrete over driveways was the only part federally funded but Volusia County specifications for sidewalks require an additional thickness on either side of the travelled way be the same depth. The city did not ask for that because it is not federally eligible but is a Volusia County requirement. She asked if that would not be able to be used as part of the local match.

Ms. Nicoulin replied correct; it is as the resolution is written.

Mr. Paradise commented that the hardship parameter is not well defined.

Ms. Blankenship replied it is posted on the R2CTPO website and social media pages, it was sent to all committee and board members, media contacts, city and county clerks, and FDOT sent it to their contacts as well.

Mr. Cheney asked if a public hearing would need to be held.

Ms. Blankenship replied no.

Mr. Paradise asked if it was extended off the network to include the area west of LPGA Boulevard or if it just included the interchanges.

Ms. Nicoulin replied the interchanges are on the "unfunded" needs list; the request from Volusia County was to take any public comment received regarding LPGA Boulevard and pass them on to them. No comments have been received.

Mr. Cheney asked that the email sent by the TPO be resent to him.

*The motion carried unanimously.*

#### IV. Presentation Items

##### A. Presentation and Discussion of the Draft Work Program by FDOT

Ms. Kellie Smith, FDOT, gave a PowerPoint presentation on the tentative five-year Work Program; it covers fiscal years 2020 to 2024. It also considers changes in the TPO's priority lists. She explained the process and the types of projects included. It includes \$7.2 billion throughout District 5's nine counties. She reviewed the impacts to the Work Program, i.e right-of-way costs, increased construction costs and revenue reductions. She highlighted some of the projects included in the tentative Work Program. FDOT has added over \$100 million in projects for the Volusia/Flagler planning area. FDOT is ready to send the variance letter tomorrow to all the MPO/TPOs in District 5; there will be an opportunity to comment through January 30, 2019. She added there would be an updated presentation for the TPO Board meeting.

Mr. Cheney stated he sent several comments to FDOT; one was regarding the SR 44 and Kepler Road intersection improvement. His understanding is that it would be added to the Transportation Improvement Program (TIP) in February or March.

Ms. Smith replied correct; FDOT is working with the TPO and Volusia County on a funding plan for that project.

Mr. Cheney stated last year FDOT showed funding for SunRail operations but this year he could not find anything except for construction and asked about the lack of transparency.

Ms. Smith replied the information is within the TIP document; they have given the TPO their five-year Work Program for the River to Sea TPO Planning area.

Ms. Nicoulin commented that if additional information is requested she can work with the TPO's Transit Program Manager to get that information.

Mr. Cheney asked if it was operational because operational would mean everything along the whole track or if it is broken up into just Volusia County. He would like to know how much funding Volusia County will be responsible for because Volusia County residents may have their ad valorem taxes go up to fund it. That is how Votran is paid for and SunRail will probably be no different.

Ms. Smith replied she would contact SunRail and get the information.



Mr. Cheney requested she have SunRail contact Mr. John Anguilli, Volusia County Public Works Director.

**B. FDOT Report**

Ms. Smith stated the FDOT report is provided in the agenda and there are no updates.

Mr. Cheney commented he can only print two pages of the report at a time and it gives him an error; he asked if anyone else had an issue.

Ms. Nicoulin replied she would look into it and would send him the report separately.

**C. Volusia and Flagler County Construction Reports**

Mr. Cheney referred to the Volusia County Construction Report; he reviewed some of the projects on the report.

Chairperson Papa reported Palm Coast had two projects funded with TPO SU funds and they are mostly complete; for a multi-use path on Lakewood Boulevard and an intersection improvement at SR 100 and Seminole Woods Boulevard.

**V. Staff Comments**

Ms. Nicoulin stated the TPO is currently working with FDOT to try and program all of the current year funding; it will be February or March before those TIP amendments will be ready to move forward.

Ms. Nicoulin announced the TPO has two new staff members; Mr. Jabari Hampton, Transit Program Manager and Ms. Julie Adamson, Chief Financial Officer (CFO).

**VI. TCC Member Comments**

Mr. Cheney announced that at the last Volusia County Council meeting, they voted to move forward with the half-cent sales surtax; it is a very aggressive plan to be done by mail-in ballot. The public is concerned about transparency and wants a list of projects; Volusia County cannot release a list of projects until it has concurrence from the County Council. The other thing to note is, when this was being discussed at the Roundtable of Volusia County Elected Officials, the larger cities such as Daytona Beach, Port Orange and Ormond Beach did not submit a list of projects; he asked those cities to each submit lists of projects they would like to include for funding with the half-cent sales tax. The distribution formula is the state statutory formula; if information is needed on what those dollar amounts are, county staff can provide that.

Mr. Holmes asked who to submit the Call for Project applications to.

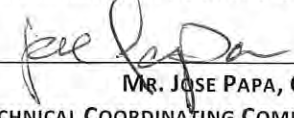
Ms. Nicoulin replied they will be submitted to the TPO's file share site.

**VII. Information Items**

- CAC & TCC Attendance Records
- November 28, 2018 River to Sea TPO Board Meeting Summary
- November and December TPO Outreach and Events

**VIII. Adjournment**

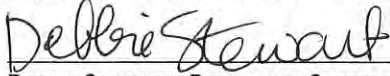
There being no further business, the TCC meeting adjourned at 3:32 p.m.



MR. JOSE PAPA, CHAIRPERSON  
TECHNICAL COORDINATING COMMITTEE (TCC)

**CERTIFICATE:**

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the January 15, 2019 regular meeting of the Technical Coordinating Committee (TCC), approved and duly signed this 19<sup>th</sup> day of February 2019.



DEBBIE STEWART, RECORDING SECRETARY  
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION