

**Citizens' Advisory Committee (CAC)
Meeting Minutes
January 15, 2019**

CAC Members Present:

Sue Habel
Janet Deyette, Chairperson
Rob Plympton
Marcia Stevens-Foltz
Gilles Blais, Vice Chairperson
Bob Storke
Roger Strcula
Alan Peterson
Susan Elliott
Bobby Ball
Jack Delaney
Elizabeth Alicia Lendian
Melissa Winsett (non-voting)
Edie Biro
Kellie Smith (non-voting advisor)

CAC Members Absent:

Ralph Bove (excused)
Bliss Jamison (excused)
Faith Alkhatib (non-voting)
Tisha Peterson
Nora Jane Gillespie (excused)
Joe Villanella (excused)
Patricia Lipovsky (excused)
Terry Bledsoe

Others Present:

Pam Blankenship, Recording Secretary
Colleen Nicoulin
Stephan Harris
Rakinya Hinson

Representing:

Daytona Beach
Deltona
Flagler Beach
Flagler County
Holly Hill
Orange City
Ormond Beach
Palm Coast
Pierson
Port Orange
South Daytona
Volusia County
Volusia County Traffic Engineering
Votran (CTC)
FDOT District 5

Representing:

DeBary
Edgewater
Flagler County Traffic Engineering
Flagler County Public Transportation
New Smyrna Beach
Ponce Inlet
Volusia County
Volusia County

Representing:

TPO Staff
TPO Staff
TPO Staff
FDOT

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

Chairperson Deyette called the meeting of the River to Sea Transportation Planning Organization (TPO) Citizens Advisory Committee (CAC) to order at 1:15 p.m. The roll was called and it was determined that a quorum was present.

II. Press/Citizen Comments

There were no press/citizen comments.

III. Action Items

A. Review and Approval of November 20, 2018 CAC Meeting Minutes

MOTION: *A motion was made by Mr. Peterson to approve the November 20, 2018 CAC meeting minutes. The motion was seconded by Mr. Storke and carried unanimously.*

B. Appointment of a TCC Member to Serve on the Consultant Selection Committee for the 2045 Long Range Transportation Plan (LRTP)

TCC Only

C. Review and Recommend Approval of Resolution 2019-## Amending the Policy for Establishing and Maintaining Transportation Priority Projects

Chairperson Deyette stated this resolution establishes the policy that guides the Call for Projects.

Ms. Nicoulin explained that this item was presented in November and is recommended for approval this month. She announced the annual Call for Projects will open January 24, 2019.

MOTION: *A motion was made by Mr. Storke to recommend approval of Resolution 2019-## amending the policy for establishing and maintaining transportation priority projects. The motion was seconded by Mr. Peterson and passed unanimously.*

D. Review and Recommend Approval of Resolution 2019-## Amending the Local Match Requirements Placed on Member Local Governments for Projects Prioritized for Funding by the TPO

Ms. Nicoulin stated this resolution was presented in November and excludes costs ineligible for federal funding as counting towards the local match. It creates definitions of a cost overrun versus a cost increase and requires a statement of hardship or justification from the project sponsor if there is a request for additional funds; it only applies to cost increases as they are defined.

Mr. Storke asked if the TPO would develop a form for requesting additional funds.

Ms. Nicoulin replied there will be an application so that everything will come before the committees and TPO Board uniformly.

MOTION: *A motion was made by Mr. Blais to recommend approval of Resolution 2019-## amending the local match requirements placed on member local governments for projects prioritized for funding by the TPO. The motion was seconded by Mr. Storke and passed unanimously.*

E. Review and Recommend Approval of the Priority Project Applications for Traffic Operations/Safety and Local Initiatives Projects and Transportation Planning Studies

Ms. Nicoulin stated the applications were presented in November; the changes from the previous year were recommended by the TIP Subcommittee.

Ms. Foltz asked who the Call for Projects notice was distributed to.

Ms. Nicoulin replied to all the local governments within the TPO planning area.

Ms. Foltz asked if it went to the city and county managers, engineers, etc.

Ms. Nicoulin replied yes; it is distributed through the Technical Coordinating Committee (TCC) which is made up of staff members from each of the municipalities.

Ms. Foltz asked what happens if there is a vacancy on the TCC.

Ms. Nicoulin replied the TPO has contacts for each committee that way if there is not someone is on the TCC (which she does not believe there are any vacancies) it will be sent to someone else; it is also sent to all the TPO Board members.

MOTION: *A motion was made by Mr. Storke to recommend approval of the priority project applications for Traffic Operations/Safety and Local Initiatives projects and Transportation Planning studies. The motion was seconded by Mr. Blais and carried unanimously.*

F. Review and Recommend Approval of Resolution 2019-## Amending the 2040 Long Range Transportation Plan (LRTP)

Chairperson Deyette stated this amendment is to move the I-95 interchanges at Pioneer Trail and LPGA Boulevard from the “unfunded” needs to the “funded” needs list and to incorporate planning rule changes and performance measures into the 2040 Long Range Transportation Plan (LRTP).

Ms. Nicoulin stated this amendment was also presented in November; it moves these two interchange projects from the “unfunded” needs to the “funded” needs list. Last year, FDOT approved their updated Cost Feasible list and these two projects are on that list. These two projects are also ready to move into design and they need to be in the 2040 Long Range Transportation Plan (LRTP) in order to move into the design phase. This is an administrative action. This amendment also incorporates new planning requirements and performance measures that were adopted into the Long Range Transportation Plan (LRTP) which is a requirement.

MOTION: *A motion was made by Mr. Blais to recommend approval of Resolution 2019-## amending the 2040 Long Range Transportation Plan (LRTP). The motion was seconded by Mr. Peterson and carried unanimously.*

IV. Presentation Items

A. Presentation and Discussion of the Draft Work Program Proposed by FDOT

Ms. Kellie Smith, FDOT, gave a PowerPoint presentation on the tentative five-year Work Program; it covers fiscal years 2020 to 2024. It also considers changes in the TPO’s priority lists. She explained the process and the types of projects included. It includes \$7.2 billion throughout District 5’s nine counties. She reviewed the impacts to the Work Program, i.e right-of-way costs, increased construction costs and revenue reductions. She highlighted some of the projects included in the tentative Work Program. FDOT has added over \$100 million in projects for the Volusia/Flagler planning area. FDOT is ready to send the variance letter tomorrow to all the MPO/TPOs in District 5; there will be an opportunity to comment through January 30, 2019. She added there would be an updated presentation for the TPO Board meeting.

Chairperson Deyette asked if the presentation would be available for review.

Ms. Smith replied she would send the updated presentation to Ms. Nicoulin to distribute.

Mr. Peterson referred to the projects that were pushed back and asked if the list included all the projects being further out.

Ms. Smith replies as of today, yes.

Mr. Peterson asked if more money was being spent currently.

Ms. Smith replied revenue has stayed flat; FDOT tries to keep money in reserves for cost increases. It depends on what the revenue is; it has remained flat.

B. FDOT Report

The FDOT report was provided in the agenda; there are no changes.

C. Volusia and Flagler County Construction Reports

Ms. Winsett stated the Volusia County Construction Report is provided in the agenda.

Ms. Nicoulin stated the Flagler County Construction Report was also provided in the agenda; there is not a representative present from Flagler County to address any comments. If anyone has comments or questions, she will follow up with Flagler County.

Mr. Plympton referred to the repair of SR A1A in Flagler County and asked why it was not brought up in the previous presentation and if it was under a different program than the TPO.

Ms. Nicoulin replied that is a state road and is funded through FDOT; the Flagler County Construction Report is just for Flagler County roads.

Ms. Smith announced that repair is scheduled to begin this month.

Ms. Foltz commented that there was not a lot of information on the Flagler County report; it is very general.

Ms. Nicoulin replied the report is just a summary and she can get information on any project if Ms. Foltz needs her to.

Ms. Foltz asked if the report showed if a project is on schedule, etc.

Ms. Nicoulin replied that this is how the report is submitted to the TPO. If she needs further information, the TPO can get it and relay it back to her.

Mr. Blais referred to the Veteran's Memorial Bridge and a recent newspaper article stating the project is a year behind; he asked if this was true.

Ms. Winsett replied she has been told the project is halfway done; she does not know when it will be finished. The roundabout is in the planning stage.

Ms. Smith stated construction is scheduled for 2023 and it is currently in the design phase.

V. Staff Comments

Ms. Nicoulin stated the TPO anticipates a Transportation Improvement Program (TIP) amendment for current year funding within the next month; for design of the SR 44 and Kepler Road intersection and to move forward a couple of bicycle/pedestrian projects. She announced new TPO staff members, Mr. Jabari Hampton, Transit Program Manager and Ms. Julie Adamson, Chief Financial Officer (CFO).

VI. CAC Member Comments

VII. Information Items

- CAC & TCC Attendance Records
- November 28, 2018 River to Sea TPO Board Meeting Summary
- November and December TPO Outreach and Events
- TIP Subcommittee Report from November 5, 2018

VIII. Adjournment

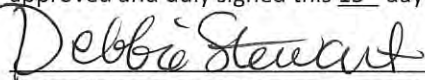
There being no further business, the CAC meeting adjourned at 1:45 p.m.



MS. JANETTE DEYETTE, CHAIRPERSON
CITIZENS' ADVISORY COMMITTEE (CAC)

CERTIFICATE:

The undersigned duly qualified and acting Recording Secretary of the River to Sea TPO certified that the foregoing is a true and correct copy of the minutes of the November 20, 2018 regular meeting of the Citizens' Advisory Committee (CAC), approved and duly signed this 15th day of January 2019.



DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION