



Volusia-Flagler TPO

Quality Assurance Committee

Meeting

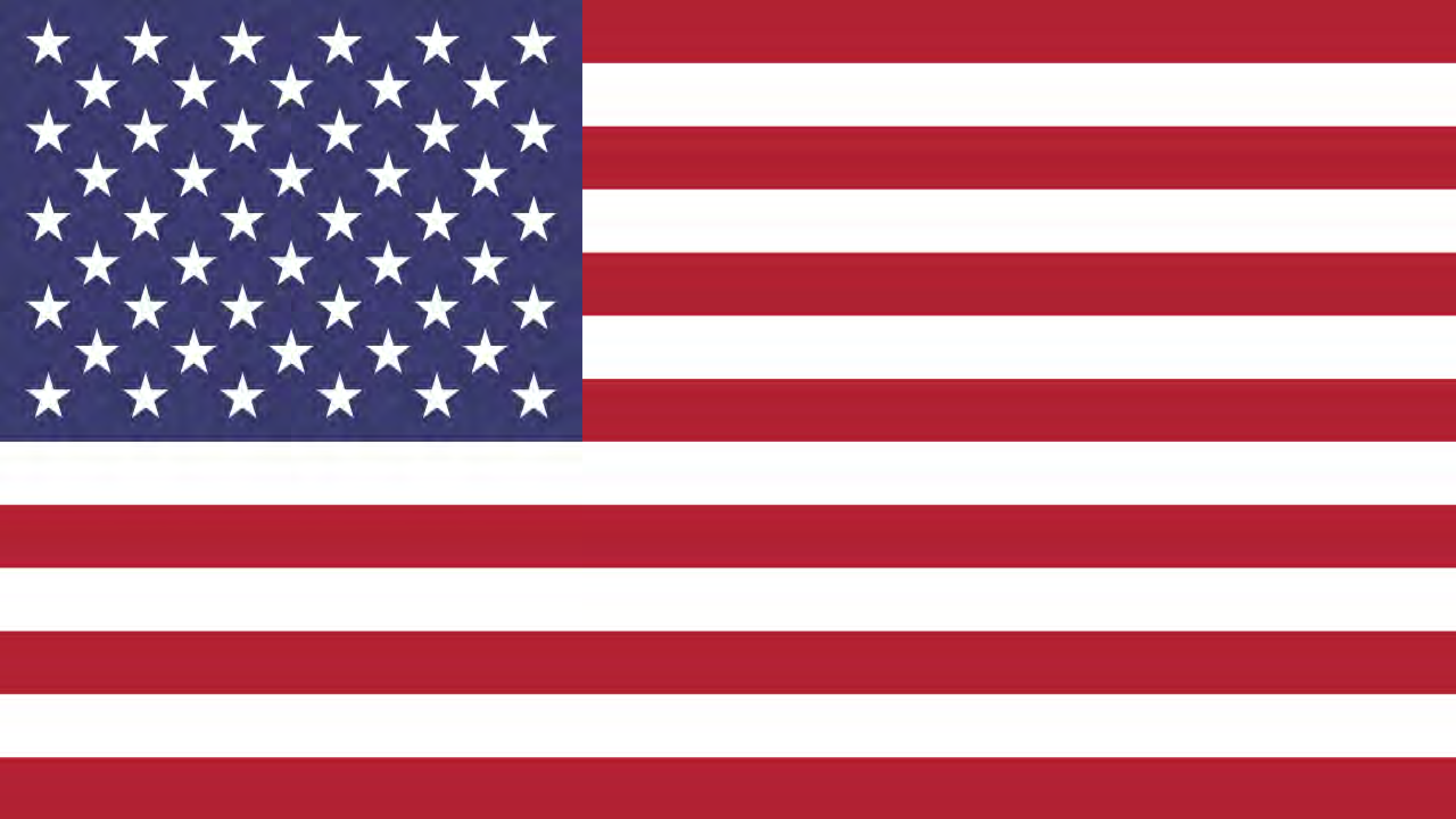
January 14, 2026

9:30 am

Quality Assurance Committee Meeting
January 14, 2026

**1. Call to Order/Roll Call/Determination of
Quorum/Pledge of Allegiance**







Quality Assurance Committee Meeting January 14, 2026

2. Public Comment/Participation



Quality Assurance Committee Meeting
January 14, 2026

3. Action Items

**A. Review and Approval of the October 8, 2025
Quality Assurance Committee Meeting Minutes**



Quality Assurance Committee Meeting
January 14, 2026

3. Action Items

**B. Review and Recommend Approval of the
VoAccess FY 2025/26 Evaluation**



Quality Assurance Committee Meeting January 14, 2026

4. Staff Comments





Quality Assurance Committee Meeting January 14, 2026

5. Quality Assurance Committee Member Comments





Quality Assurance Committee Meeting

January 14, 2026

6. Adjournment





Volusia-Flagler TPO

TDLCB Meeting

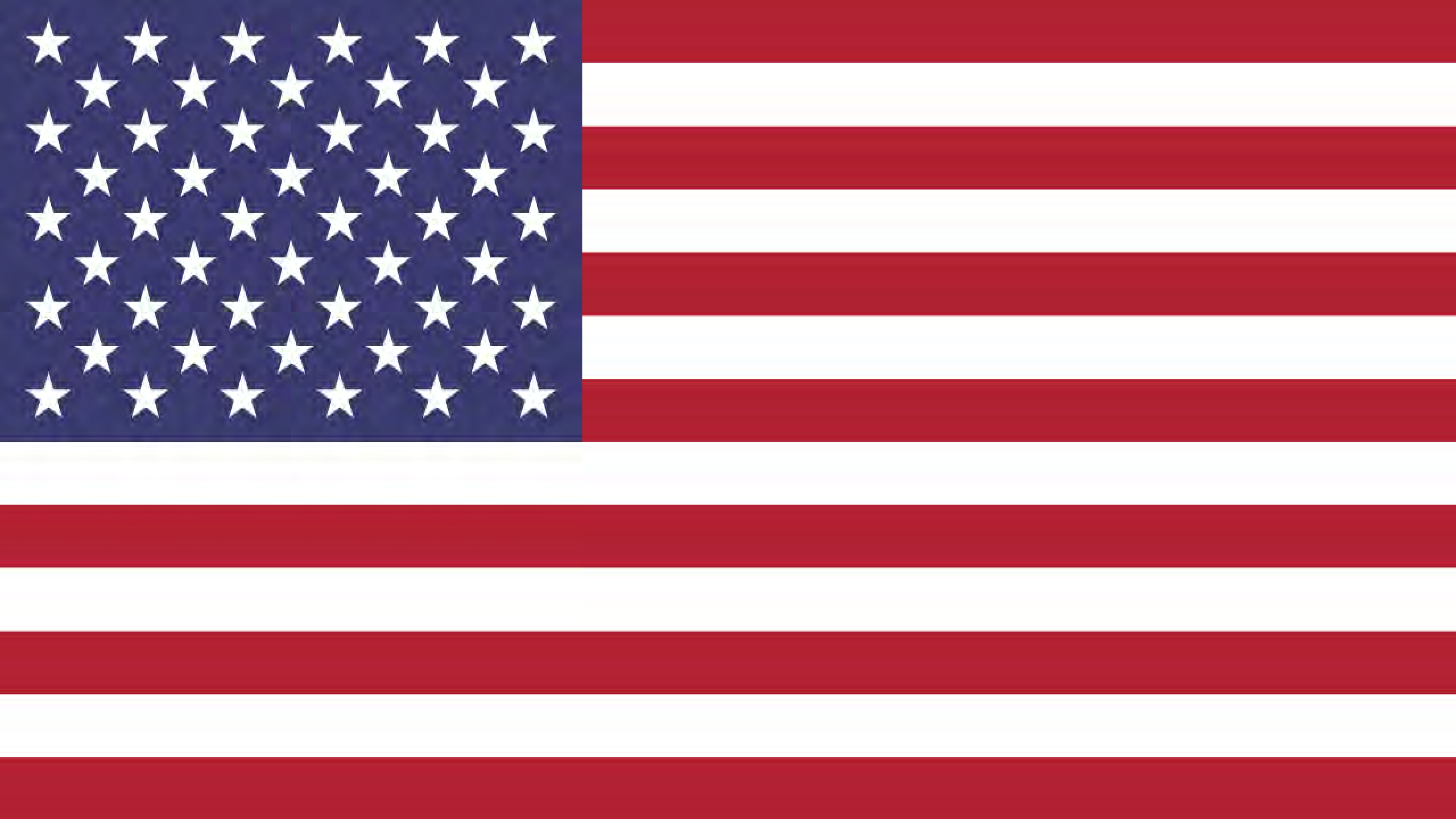
January 14, 2026
10:00 am



**TDLCB Meeting
January 14, 2026**

1. Call to Order/Roll Call/Determination of Quorum/Pledge of Allegiance





**TDLCB Meeting
January 14, 2026**

2. Public Comment/Participation



**TDLCB Meeting
January 14, 2026**

3. Action Items

A. Review and Approval of the October 8, 2025

TDLCB Meeting Minutes



TDLCB Meeting
January 14, 2026

3. Action Items

B. Review and Approval of VoTran's Monthly Paratransit Reports



MONTHLY TRANSPORTATION DISADVANTAGED REPORT						
	AUGUST, 2025 VOTRAN	AUGUST, 2024 VOTRAN	AUGUST, 2025 CONTRACTED	AUGUST, 2024 CONTRACTED	AUGUST, 2025 TOTAL	AUGUST, 2024 TOTAL
TOTAL PASS TRIPS	9,254	9,702	5,160	7,943	14,414	17,645
TRIP PURPOSE						
Medical	3,432	3,604	2,111	2,957	5,543	6,561
Nutrition	981	1,205	93	140	1,074	1,345
Other	245	178	147	151	392	329
Education	1,972	2,037	1,188	1,569	3,160	3,606
Shopping	523	698	347	742	870	1,440
Work	2,101	1,980	1,274	2,384	3,375	4,364
PASSENGER TYPE						
Disabled	9,140	9,582	5,144	7,930	14,284	17,512
Elderly	114	120	16	13	130	133
Child	0	0	0	0	0	0
TRIP TYPE						
Ambulatory	6,795	7,279	3,761	6,060	10,556	13,339
Wheelchair	2,459	2,423	1,399	1,841	3,858	4,264
TOTAL COMPLAINTS	0	2	0	5	0	7
Discourtesy		0		0	0	0
Safety		0		1	0	1
Early		0		0	0	0
Late		1		2	0	3
Driver		0		0	0	0
Schedule/Routes		0		0	0	0
Vehicle/Equipment		0		0	0	0
Other		1		2	0	3
TOTAL ACCIDENTS	0	0	0	0	0	0
CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
NON-CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
CANCELLATIONS	639	675	359	554	998	1,229
NO SHOWS	446	502	252	413	698	915
REVENUE MILES	86,731	88,495	44,975	66,929	131,706	155,424
REVENUE HOURS	5,301	5,323	3,164	4,497	8,465	9,820

MONTHLY TRANSPORTATION DISADVANTAGED REPORT						
	SEP, 2025 VOTRAN	SEP, 2024 VOTRAN	SEP, 2025 CONTRACTED	SEP, 2024 CONTRACTED	SEP, 2025 TOTAL	SEP, 2024 TOTAL
TOTAL PASS TRIPS	10,182	9,475	4,740	7,596	14,922	17,071
TRIP PURPOSE						
Medical	3,647	3,498	1,820	2,689	5,467	6,187
Nutrition	889	1,242	76	150	965	1,392
Other	255	163	112	157	367	320
Education	2,510	2,180	1,232	1,773	3,742	3,953
Shopping	598	593	269	661	867	1,254
Work	2,283	1,799	1,231	2,166	3,514	3,965
PASSENGER TYPE						
Disabled	9,826	9,003	4,562	7,350	14,388	16,353
Elderly	119	108	22	23	141	131
Child	237	364	156	223	393	587
TRIP TYPE						
Ambulatory	7,750	7,176	3,465	5,921	11,215	13,097
Wheelchair	2,432	2,299	1,275	1,675	3,707	3,974
TOTAL COMPLAINTS	0	6	0	0	0	6
Discourtesy		1		0	0	1
Safety				0	0	0
Early				0	0	0
Late		5		0	0	5
Driver				0	0	0
Schedule/Routes				0	0	0
Vehicle/Equipment				0	0	0
Other				0	0	0
TOTAL ACCIDENTS	0	0	0	0	0	0
CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
NON-CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
CANCELLATIONS	808	689	380	391	1,188	1,080
NO SHOWS	497	552	234	278	731	830
REVENUE MILES	98,186	84,496	45,480	63,198	143,666	147,694
REVENUE HOURS	5,966	5,117	3,132	4,165	9,098	9,282

MONTHLY TRANSPORTATION DISADVANTAGED REPORT						
	OCT, 2025 VOTRAN	OCT, 2024 VOTRAN	OCT, 2025 CONTRACTED	OCT, 2024 CONTRACTED	OCT, 2025 TOTAL	OCT, 2024 TOTAL
TOTAL PASS TRIPS	10,232	9,050	4,749	7,552	14,981	16,602
TRIP PURPOSE						
Medical	3,675	3,037	1,816	2,573	5,491	5,610
Nutrition	929	1,174	69	186	998	1,360
Other	267	163	115	318	382	481
Education	2,475	2,391	1,284	1,773	3,759	4,164
Shopping	647	534	257	634	904	1,168
Work	2,239	1,751	1,208	2,068	3,447	3,819
PASSENGER TYPE						
Disabled		9,053		7,391	0	16,444
Elderly		96		19	0	115
Child		326		186	0	512
TRIP TYPE						
Ambulatory	7,869	6,892	3,496	5,830	11,365	12,722
Wheelchair	2,363	2,158	1,253	1,722	3,616	3,880
TOTAL COMPLAINTS	0	5	0	0	0	5
Discourtesy		1		0	0	1
Safety		0		0	0	0
Early		0		0	0	0
Late		4		0	0	4
Driver		0		0	0	0
Schedule/Routes		0		0	0	0
Vehicle/Equipment		0		0	0	0
Other		0		0	0	0
TOTAL ACCIDENTS	0	1	0	0	0	1
CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	1	0	0	0	1
Person & Vehicle	0	0	0	0	0	0
NON-CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
CANCELLATIONS	789	717	371	391	1,160	1,108
NO SHOWS	494	628	232	278	726	906
REVENUE MILES	97,401	81,850	44,547	64,039	141,948	145,889
REVENUE HOURS	6,089	4,979	3,241	4,316	9,330	9,295

**TDLCB Meeting
January 14, 2026**

3. Action Items

C. Review and Approval of the VoAccess FY 2025/26 Evaluation



**TDLCB Meeting
January 14, 2026**

3. Action Items

**D. Review and Approval to Schedule a Special
TDLCB Meeting (date and time to be determined)**



**TDLCB Meeting
January 14, 2026**

4. Presentation and Discussion Items
**A. Presentation and Discussion of the Transportation
Disadvantaged Program**





An Overview of the Transportation Disadvantaged Program



January 14, 2026





Transportation
Disadvantaged

Who Do We Serve?

Transportation Disadvantaged Riders

- Older Adults
- Persons with Disabilities
- People with Low Income
- At-Risk Children





Transportation
Disadvantaged

They Could Need A Ride To...



- Medical Services
- Work or Job Training
- School
- Grocery Store

TD Program Foundation

In 1979, Legislature created the program to be “fully responsive to the needs” of this population.

Legislature created CTD and TD Trust Fund in 1989.

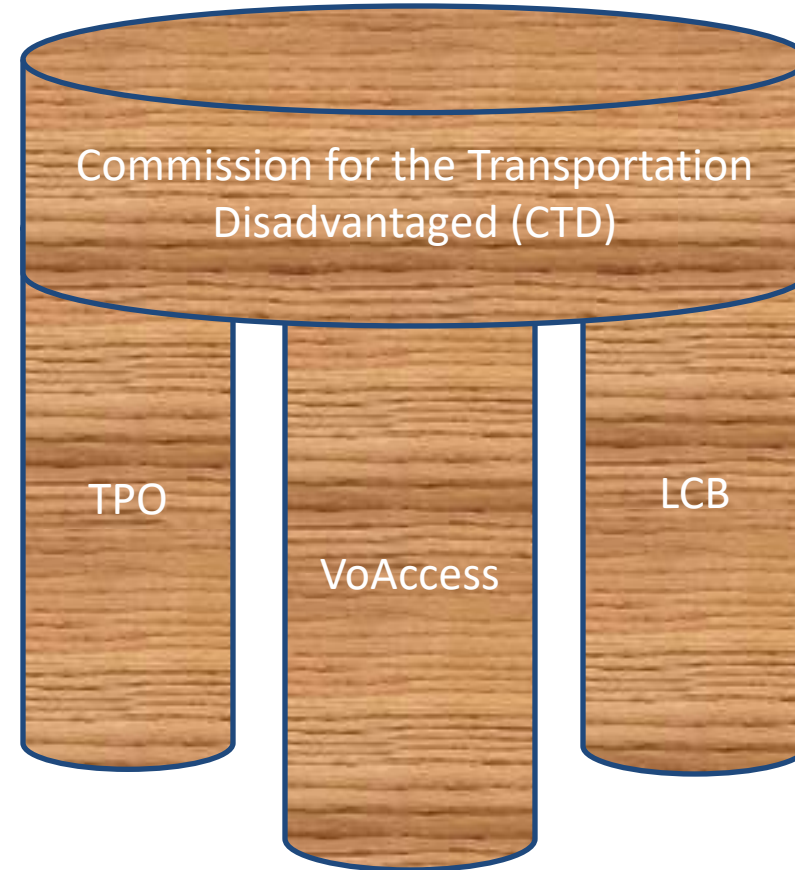
The purpose was to “coordinate” transportation services in each county in Florida.

Implemented by three primary entities at local level:

- Community Transportation Coordinator (CTC/VoAccess) – Oversees the delivery of TD services in designated county or multi-county area.
- Planning Agency (TPO) – Coordinates planning activities for local TD program.
- Local Coordinating Board (LCB) – Represents stakeholders and advises on the delivery of TD services.

CTD also works with state/local partners or “purchasing agencies” to coordinate funding for these services.

The “Three-Legged Stool” of Coordination



Governing Documents

- Chapter 427, Florida Statutes – Legislative Authority
- Rule Chapter 41-2, Florida Administrative Code – Implementing Regulations





What is “Coordinated Transportation”?

“Coordination” is the arrangement of transportation “in a manner that is cost-effective, efficient, and reduces fragmentation and duplication of services” (s. 427.011, F.S.).

For example, an individual may have access to medical transportation through Medicaid but requires another funding source to access employment.

Paratransit (demand-response) trips that are not “sponsored” by any other agency or provided as an extension of the fixed-route system may be purchased under the TD Trust Fund.

If TD riders are physically able to access the fixed-route system, TD funds may be used to purchase bus passes (more cost-effective than paratransit services).

CTD Responsibilities

Independent state government agency, administratively housed within the Florida Department of Transportation (FDOT).

Consists of eleven board members, appointed by the Governor, including two county administrators and advisors representing state agencies, including FDOT.

Administers the Transportation Disadvantaged Trust Fund and distributes funding through its grant programs.

Develops rules and policies governing the Coordinated System.

Approves and contracts with CTCs to support the delivery of TD services.

Designates the planning agency to implement program at local level, including staffing the Local Coordinating Boards.

Submits an annual performance report to the Governor and Legislature.

Florida Commission for the



**Transportation
Disadvantaged**

CTD Grant Programs

Trip & Equipment Grant – Annually allocates funding to 67 counties for CTCs to purchase trips, bus passes, and capital equipment.

- Legislature appropriated \$58.8 million for State Fiscal Year (FY) 2025-26

Planning Grant – Annually allocates approximately \$1.8 million to support planning activities for local TD programs.

“Shirley Conroy” Rural Area Capital Assistance Grant – Competitive funding for CTCs to purchase capital equipment for TD services.

- FDOT transfers \$1.4 million each year for CTD to award funding.

Innovative Service Development Grant – Competitive funding for CTCs to test new services that increase access for TD riders, enhance cross-county mobility, or reduce barriers to fixed-route system.

- CTD awarded \$5.9 million for 14 projects for FY 2025-26



Planning Agency Responsibilities

May be a TPO, regional planning council, or other local organization performing planning activities for a service area.

Assists the CTC and LCB to implement local TD program.

Staffs and appoints members to the LCB.

Facilitates the procurement of the CTC and recommends approval by the CTD.

Works with CTC and LCB in developing the TD Service Plan.

Reviews the CTC's Annual Operating Report and submits to the LCB each year.



LCB Responsibilities

Represents local stakeholders of the TD program, including:

Local elected officials (LCB Chair)

Purchasing agencies (FDOT, Agency for Persons with Disabilities, etc.)

Transportation provider organizations

Rider advocates

Assists in establishing eligibility guidelines and trip priorities.

Assists CTC and TPO staff with developing the TD Service Plan.

Evaluates the performance of the CTC.

Appoints grievance and quality assurance committees.



CTC Responsibilities

May be a transit agency, non-profit organization, for-profit company, or local governmental entity.

Provides and/or contracts with transportation companies to deliver trips to TD customers in county or multi-county area.

Determines rider eligibility based on state and local guidelines.

Invoices agencies for trips “purchased” for TD customers.

Assists LCB in developing the TD Service Plan.

Submits performance data to the CTD, compiled within the Annual Operating Report (AOR).



Partnering Agencies

State agencies that serve as advisors to the CTD and voting members to the LCB, including:

- FDOT
- Agency for Persons with Disabilities (APD)
- Agency for Health Care Administration (Medicaid)
- Department of Elder Affairs (DOEA)

Purchase trips or support the transportation operations that serve segments of the TD population.

Assist communities in designing transportation systems that meet the needs of TD customers.

Ensure their rules, procedures and guidelines are supportive of the TD population.



Coordinated Transportation Services in FY24-25 (AOR)

Ridership – Approximately 242,054 trips were provided to nearly 4,300 riders within the TD population.

Trips by Purpose – 40,777 (17%) of all reported trips supported life-sustaining activities and 74,923 (31%) trips supported medical activities.

Trips by Service Type – 228,078 (94%) of all reported trips were delivered by paratransit and the remaining 13,976 (6%) were taxicab trips.

CHECK THE BOX

It Takes So Little To Help So Much!

You can easily help provide transportation
for children at risk, seniors, disabled and
low-income residents in **YOUR** community!

"I rely on this service to transport me to and from work on a daily basis—I wouldn't be employed without it."
—James C.
Palm Beach County, FL

"I have been in a nursing home for three years and this is my only means of transportation."
—Michael F.
Baker County, FL

"Going to the doctor's office, grocery shopping, church and other activities makes my quality of life worth living."
—Bobbi V.
Palm Beach County, FL

"It is critical that I have this transportation assistance to my dialysis three times a week."
—Leroy M.
Nassau County, FL

"We don't drive. We would not be able to get anywhere."
—Loretta B.
Flagler County, FL

CHECK THE BOX and donate \$1 or MORE to the Transportation Disadvantaged Voluntary Trust Fund when you register or renew the tag on your car, truck or boat.

**100% of All
Donations Go To
Assist People In
YOUR Community.**

For additional information please contact:
Florida Commission for the
Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, Florida 32399-0450
1-800-983-2435
www.dot.state.fl.us/cto

How You Can Serve Our Customers

- Be a voice for riders and your community on the LCB.
- Donate a dollar or more to the TD Trust Fund when renewing your auto tags.
- Inform elected officials and other local leaders about the importance of the TD program.
- Work with CTC and other partners to identify areas of need in the community.

TDLCB Meeting
January 14, 2026

4. Presentation and Discussion Items
**B. Presentation and Discussion of Transportation
Disadvantaged Eligibility Criteria**



Transportation Disadvantaged (TD) Program



TDLCB
January 14, 2026
Bobbie King, Transit Services Director



- Funds provided by the State of Florida Commission for the Transportation Disadvantaged
- 10% grant match provided by the General Fund
- Minimum eligibility requirements set by the Commission
- Additional oversight provided by the Transportation Disadvantaged Local Coordinating Board (TDLCB)
- VoTran provides 40,000 trips a year
- Reductions in State funding
- \$3.50 per ride



Current

- No other means of transportation available
- Age (over 60)
- Physical or mental disability
- Individual and household income status is 150% of poverty level

Proposed

- No other means of transportation available
- No other funding program available
- Physical or mental disability
- Individual and household income status is 200% of poverty level

Required



Eligibility requirements

Current

150% of poverty level*

*2025 Federal Poverty Guidelines for Florida:

1 Person: \$23,475

2 People: \$31,725

3 People: \$39,975

4 People: \$48,225

each additional person add \$5,500

Proposed

200% of poverty level*

*2025 Federal Poverty Guidelines for Florida:

1 Person: \$31,300

2 People: \$42,300

3 People: \$53,300

4 People: \$64,300

each additional person add \$5,500



- Life sustaining medical trips
- All other medical trips
- Special needs school trips
- Work
- All other (shopping, recreational, etc...)



- Uber On Demand
 - Funding provided by the CTD \$500,000
 - 2 trips a day
 - Ambulatory riders – will free up space on VoAccess
 - No trips longer than 15 miles
- VoRide
 - TD eligible riders able to pre-book trips 24 hrs in advance



Questions? Thank you!



TDLCB Mtg
January 14, 2026
Bobbie King, Transit Services Director



**TDLCB Meeting
January 14, 2026**

4. Presentation and Discussion Items

C. Presentation and Discussion of the FY 2025-26

Innovative Service Development Grant Project



**TDLCB Meeting
January 14, 2026**

4. Presentation and Discussion Items

D. Presentation and Discussion of Florida Sunshine Law and Robert's Rules of Order Presentation



Sunshine Law & Parliamentary Procedures

Introduction

The purpose of the Sunshine Law is to ensure that decisions by public bodies are made in an open forum accessible to members of the public.

“Decisions” are official actions which may include, but are not limited to:

- * Recommendations
- * Discussions
- * Deliberations






Three Basic Requirements

- 01.** Meetings must be open to the public
- 02.** Reasonable notice of such meetings must be given
- 03.** Minutes of the meetings must be taken and promptly recorded



Meetings

All meetings of any board or commission of any state agency or authority or of any agency or authority of any county, municipal corporation...at which official acts are to be taken.” (F.S. 286.011)



Meetings

1. A “meeting” occurs when there is ANY gathering, whether formal or casual, of two or more members of the same board or commission to discuss some matter on which foreseeable action will be taken by the board or commission
→ This includes meetings via phone or other electronic means
2. Discussions and deliberations, as well as formal action taken by a body (interactive communication)
3. No requirement that a quorum be present

Why must we have the Sunshine Law?

Because every affirmative act of a public official as it relates to and is within the scope of his/her official duties, is a matter of public concern, and the public should, to the extent possible, have access to the entire decision-making process, from start to finish, including initial inquiries and deliberation.



Meetings

Volusia-Flagler TPO Board and Advisory Committees

Advisory boards and/or committees created under law or ordinance or otherwise established by public agencies are subject to Sunshine Law

→ This applies equally to elected or appointed boards or commissions



Discussions among Members

Discussions between two or more members about topics that might come up for action must take place in a **public meeting setting**

- ✓ No discussions about potential action items in person, by phone, by email, by text messages, on social media, or by any other means of communication
- ✓ DO NOT USE “REPLY ALL”
- ✓ Must declare conflicts of interest



What Discussions are covered?

Any discussions of any matter that may foreseeably come before the board:

- ✓ Email discussions between any two or more board members.
- ✓ Telephone conversations between any two or more board members.
- ✓ Internet discussions between any two or more board members (e.g., chat rooms, blogs, comments, etc.)
- ✓ Text messages
- ✓ Inaudible discussions
- ✓ Discussions during recess or after adjournment



Discussions with Staff/Non-Board Members

While an individual board member is not prohibited from discussing board business with staff or a non-board member, these individuals may not be used as a liaison to communicate information between board members.



Staff as Liaisons

A board member cannot ask staff to poll the other board members to determine their views on a board issue.

Generally, individual board members may call upon staff members for factual information and advice without being subject to the Sunshine Law.

However, the Law applies if a board member uses one or more staff members as “go between” such that the board members are essentially discussing matters that may foreseeably come before the board via third parties

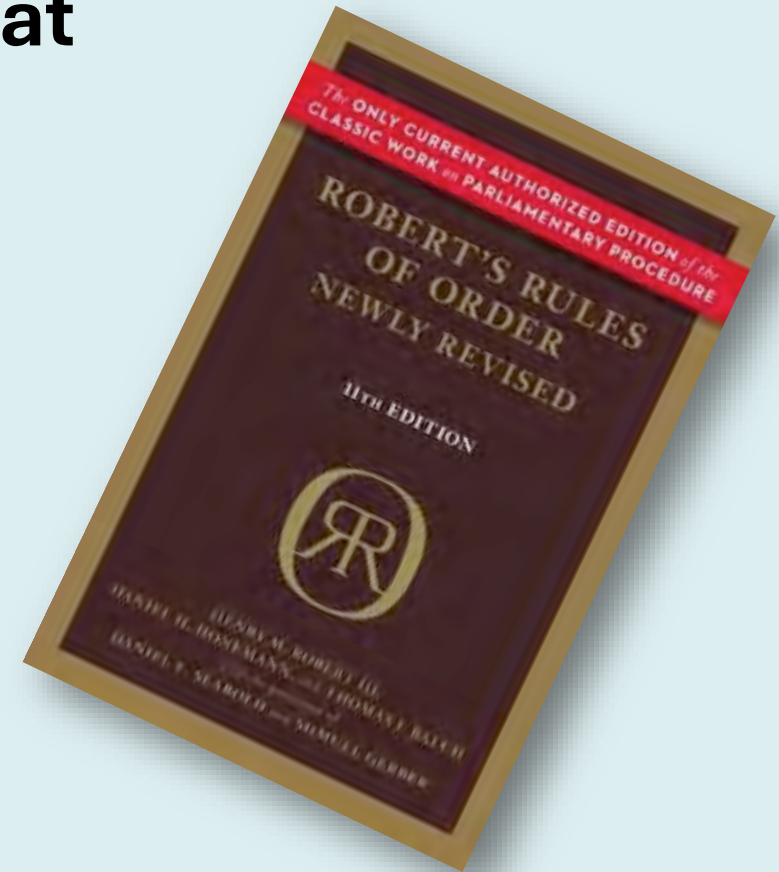
Penalties for Sunshine Law Violations

Any member of a board, commission, committee, or agency who **knowingly violates** the Sunshine Law is guilty of a misdemeanor of the second degree:

- ✓ Persons convicted of this may be sentenced to jail for up to 60 days and/or fined up to \$500
- ✓ An **unintentional violation** in a noncriminal infraction punishable by a fine of not more than \$500

Roberts Rules of Order & Parliamentary Procedures

Methods to conduct business at meetings that allow everyone to be heard and to make decisions without confusion



Motions

MAIN MOTION:

A stated proposal on which a committee takes action; only one main motion on the floor at a time

- **Example:** I move to approve the January 10, 2025 TDLCB meeting minutes

AMENDMENT:

Modifies the pending motion before being voted on

- **Example:** I move to amend the motion to approve the January 10, 2025 TDLCB minutes to strike the words “1,000 no-shows” and add the words “1,200 no-shows”

VOTING STRUCTURE:

Vote on the Amendment first, and then the Main Motion “as amended”

Motions

1. **Motion:** A person makes a motion
2. **Second:** Another person seconds the motion
3. **Restate Motion:** Chair restates the motion*
4. **Debate:** The members debate the motion
5. **Vote:** Chair asks for affirmative votes, then negative votes
6. **Announce the Vote:** Chair announces the results of the vote

**A motion belongs to the committee and not the maker of the motion once the chair restates it and opens the floor for debate*



Withdrawing a Motion

- ✓ A motion may be withdrawn by the one who made it only until the Chair restates the motion and opens it up for debate/discussion
- ✓ Once a motion is released for debate/discussion, the maker of the motion must request permission from the floor (now the owners of the motion) to withdraw the motion; this can be done by a consensus, although if it is not unanimous then a vote must be taken



Voting

- ✓ **Quorum:** Robert's Rules define a quorum as a majority; however, TDLCB Bylaws define a quorum as six (6) voting members, and the TDLCB Bylaws take precedence over ROR
- ✓ **Virtual Voting:** Virtual members may only vote when there is a physical quorum; they can not be counted towards the quorum
- ✓ **Silence:** Silence means consent and a “yes” vote

Voting

Members must abstain when there is, or appears to be, a possible conflict of interest:

- ✓ **Conflict of Interest:** Special private gain or loss which means an economic benefit or harm could result; relatives
- ✓ **Form 8B, Memorandum of Voting Conflict:** conflict of interest should be disclosed prior to or at the meeting where the vote will take place; Form 8B must be filled out within 15 days of abstaining from a vote

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE
MAILING ADDRESS	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> OTHER LOCAL AGENCY
CITY COUNTY	NAME OF POLITICAL SUBDIVISION:
DATE ON WHICH VOTE OCCURRED	MY POSITION IS: <input type="checkbox"/> ELECTIVE <input type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office MUST ABSTAIN from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also MUST ABSTAIN from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 183.356 or 183.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting, and

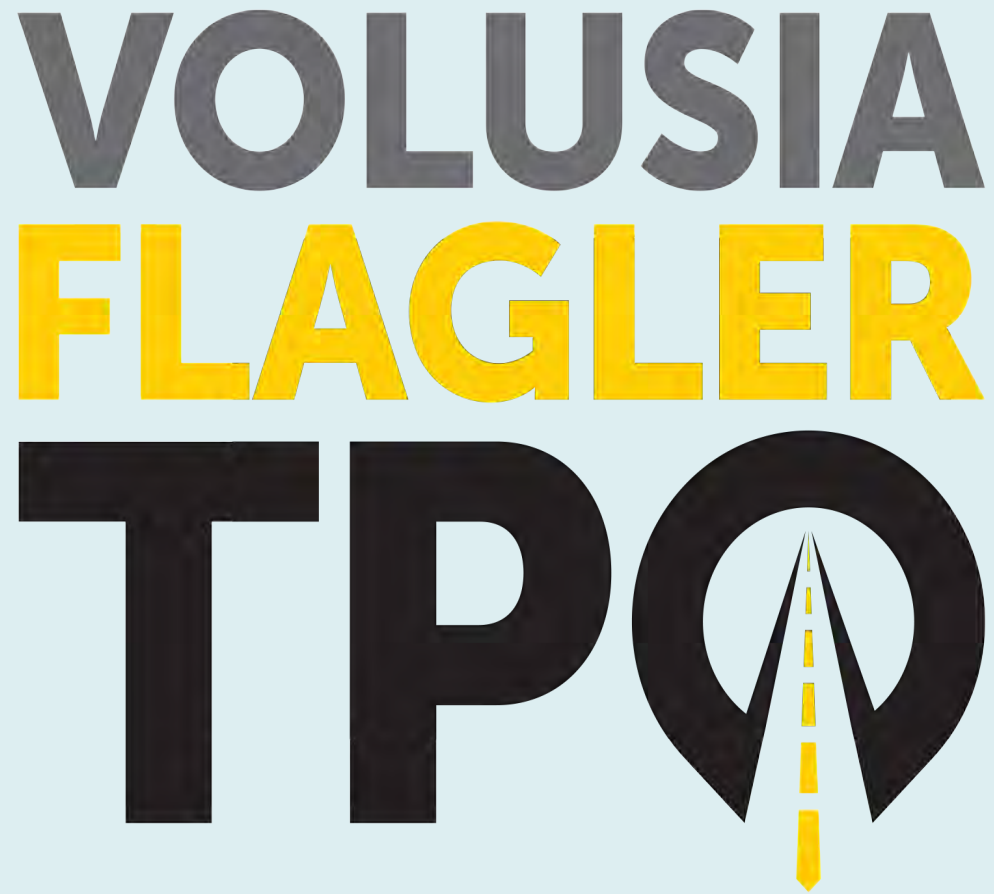
WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)



TRANSPORTATION PLANNING ORGANIZATION

Questions?

Pamela Blankenship

Community Outreach Coordinator

Title VI Coordinator

Pblankenship@vftpo.org

386.271.0249 ext. 1

www.VFTPO.org

**TDLCB Meeting
January 14, 2026**

6. Information Items

- A. Public Transit App News Release**
- B. reThink Your Commute**
- C. TDLCB Attendance Record**
- D. TDLCB Interest Form**
- E. TDLCB Meeting Summary – October 8, 2025**
- F. TDLCB Membership List**
- G. TPO Board Meeting Summaries**
- H. TPO Meeting Schedule - 2026**
- I. TPO Outreach & Activities**
- J. TPO Planning Grant Quarterly Progress Report**
- K. Upcoming Events**



**TDLCB Meeting
January 14, 2026**

7. TDLCB Member Comments



**TDLCB Meeting
January 14, 2026**

8. TDLCB Chairperson Comments





TDLCB Public Hearing Meeting

**January 14, 2026
11:00 am**



**TDLCB Public Hearing
Meeting
January 14, 2026**

2. Public Comment/Participation





**TDLCB Public Hearing
Meeting
January 14, 2026**

5. Staff Comments





**TDLCB Public Hearing
Meeting
January 14, 2026**

8. Adjournment



New Public Transit App Gives Volusia County Riders Easier Access to Trip Planning and Services

[Home](#) [News](#) [News Releases](#)

Posted On: December 18, 2025

Volusia County has launched a new mobile app, VoTran On Demand, that brings trip planning and paratransit services into a single, easy-to-use platform for local transit riders.

The improved app allows riders to plan trips, access real-time service information, and manage reservations based on the transit services they use, providing a more convenient and connected experience across the County's system. Riders are encouraged to download the app and explore its features to see how it can support their travel needs.



For fixed route riders, the app serves as a trip planning tool, helping users view routes, plan trips, and make informed travel decisions with real time information. The app allows riders to check schedules, locate nearby stops, and track buses, reducing uncertainty and making it easier to plan daily commutes and routine trips throughout the system.

The app also supports VoAccess (formerly known as VoTran Gold) paratransit riders by allowing eligible customers to book trips, track vehicles, receive trip notifications, and make changes or cancellations. Only riders who have been approved for VoAccess service through Volusia County's Transit Division are authorized to make reservations using the app. Since the app became available Dec. 1, VoAccess has achieved a 97 percent on-time performance rate across more than 700 daily trips, demonstrating exceptional service reliability.

Additional functionality for VoRide customers will be added in the near future. Once integrated, VoRide riders will be able to schedule trips through the app. Until that feature is available, customers who use VoRide should continue scheduling trips through the existing VoRide app.

The new app expands rider access to information and services while maintaining existing options for those who prefer to book trips by phone or do not have access to a smartphone. The app is available for download on Apple and Android devices. Riders who need assistance or have questions about the County's various transit service programs can contact customer service at 386-761-7700. For more information, residents can visit www.votran.org.



December 2025

15 Years of Moving Together — What's Next for Your Commute

Dear Commuter,

For the past 15 years, the Florida Department of Transportation (FDOT) District Five has sponsored the reThink Your Commute program by helping thousands of people explore additional travel options, from rideshare and vanpooling to transit, biking, and walking. As FDOT focuses resources in support of Central Florida's transportation needs, the reThink Your Commute program will conclude on **January 31, 2026**.

Please remember to use your reThink Your Commute reward points and submit your reimbursable rides request by January 31, 2026. After that date, the program will no longer be active. This will include the discontinuation of the "reThink Your Commute" Application trip planner and the Reimbursable Rides emergency ride home program.

Many resources remain available to help you get where you need to go.

What You Can Do Now:

Check out transit agency websites in your region, see schedules, maps, and services that best match your route:

- [The Central Florida Regional Transportation Authority \(LYNX\)](#)
- [SunRail Commuter Rail](#)
- [Votran \(Volusia County\)](#)
- [LakeXpress \(Lake County\)](#)
- [Space Coast Area Transit \(Brevard County\)](#)
- [Sumter County Transit](#)
- [Flagler County Transit](#)
- [SunTran \(Marion County\)](#)
- [Scout \(Seminole County\)](#)
- [RideDTO \(Downtown Orlando\)](#)
- [Mt. Dora Freebee Ride Service](#)

- [City of Kissimmee Freebee Ride Service](#)
- Use FL511 — real-time traffic, travel conditions on the state roadway system, incident alerts, and commuter trip planning by visiting www.fl511.com or on the FL511 app.
- Explore [Transit Connects](#) finding your ride in all parts of Florida for easy access to where you are going.
- Look at [Florida's Commuter Services](#)— for carpool matches, vanpool options, and alternative commute ideas.
- SunRail has a list of connectivity services here: [Connecting Services - SunRail](#)
- Contact your local transit provider to ask about discounted passes, late-night options, or commuter incentives.

Why This Transition Matters:

- The way people commute is changing, telework is continuing for some businesses, more transit investment, more options.
- FDOT continues to invest in transit capital programs and mobility innovation so that your region's transportation system keeps improving.
- The goal remains the same: better access, more options, less congestion and a connected Florida.

We want to express our deepest gratitude for letting us be a part of your journey. While the program is ending, we believe a more dynamic, flexible, and responsive commuter transportation lies ahead, and we are committed to supporting that growth.

Safe travels,

The reThink Your Commute Team

(P.S. You do not need to take any action unless you wish to explore alternative commute options now. We encourage you to bookmark the resources above.)

reThinkYourCommute.com | 866.610.RIDE
(7433)



[A](#) Program of the Florida Department of
Transportation

TDLCB ATTENDANCE 2025

LEGEND:

IN PERSON	P	VIRTUAL	V
EXCUSED	E	ABSENT	A

Name	Representing	Appt. Date	Jan	Apr	July	Oct	Notes
Council Vice Chair Matt Reinhart	Volusia County	01/2023	P	E	P	P	Chair
Carlos Colon	FDOT	07/2022		P	V	P	
Jamie Ledgerwood	FDOT - Alt	07/2022	P	A			
Sheryl Dick-Stanford	Agency for Persons with Disabilities	01/2021	A	A	V	A	
Diana Garcia	Agency for Persons with Disabilities - Alt	08/2024	A	A		A	
Christy Gillis	Dept of Children & Families (DCF)	10/2021	P			A	
John Wisker	DCF - Alt	2/2025		P	V	V	
Jennifer Fowler	Public Education Community	03/2024	A	P	P	A	
Vacant	Public Education Community - Alt						
Susan Pauley	Vocational Rehab Svcs	02/2020	A	A	A	A	
Jessica Walker	Vocational Rehab Svcs - Alt	09/2024	A	A	A	A	
Scott Olson	Veterans Services	01/2025	P	P	P	E	
Juan Flores	Veterans Services - Alt	08/2025				A	
Judy Craig	Disabled Citizens	01/2020					
Mary Tyson	Disabled Citizens - Alt	06/2021	P	P	P	P	Vice Chair
Jean Cerullo	Citizens Advocate	09/2021	A	A	A	A	
Vacant	Citizens Advocate - Alt						
Dee Wilson	Early Childcare	01/2025		P	P	P	
DJ Lebo	Early Childcare - Alt	02/2020	A				
Heather Haroldson	Elder Affairs	06/2025			P	A	
Vacant	Elder Affairs - Alt						
Emilio Santiago	Healthcare Administration	06/2022	P	P	V	P	
Cartier Murrill	Healthcare Administration - Alt	07/2024					
Robin King	Work Force Development Board	01/2022	A	A	P	A	
Kathy Spencer	Work Force Development Board - Alt	01/2022	A	A		A	
Stephen Civitelli	Medical Community	08/2022					
Benjamin Juengst	Medical Community - Alt	10/2023	P	P	P	P	
Patricia Lipovsky	Citizens Advocate - System User	12/2021	A	A	V	A	
Vacant	Citizens Advocate - System User-Alt						
Doug Hall	Elderly Citizens	11/2021	P	P	P	P	
Vacant	Elderly Citizens - Alt						
Carmen Hall	Association of Community Action	12/2020	P	P	P	P	
Vacant	Association of Community Action - Alt						
Steve Jack	Private-for-Profit	01/2020	A	A	V	A	
Vacant	Private-for-Profit - Alt						
QUORUM:			Y	Y	Y	Y	

VACANCIES:

- Public Education Community Alternate
- Citizens Advocate Alternate
- Elder Affairs Alternate
- Citizens Advocate-System User Alternate
- Private-for-Profit Alternate
- Elderly Citizens Alternate
- Association of Community Action Alternate

INTEREST FORM

to serve on the

VOLUSIA-FLAGLER TPO

TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB)

Last Name: _____ First Name: _____

Phone: _____ Email Address: _____

Mailing Address: _____

Vacancy Interested in Representing: _____

Please provide a brief description of why you want to join the Local Coordinating Board and how your skills and experience will help you represent the part of the community not currently represented due to a vacancy:

Thank you for your interest.

Please return form to:
Melanie Pruneau
Volusia-Flagler TPO
1540 Cornerstone Blvd., Suite 240
Daytona Beach, FL 32117
or email: mpruneau@r2ctpo.org



TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB) MEETING SUMMARY OCTOBER 8, 2025

- Approved a motion allowing members attending remotely to participate and vote
- Received public comments
- Approved the July 9, 2025 TDLCB Meeting Minutes
- Approved VoTran's Monthly Paratransit Reports
- Nominated and elected Ms. Mary Tyson as 2026 TDLCB Vice Chairperson
- Reviewed and approved the FY 2024/25 Annual Operating Report (AOR)
- Reappointed 2026 Quality Assurance Committee members, Chairperson Reinhart, Mr. Doug Hall, Ms. Mary Tyson, and Mr. Carlos Colon
- Reappointed 2026 Grievance Committee members, Chairperson Reinhart, Mr. Doug Hall, Ms. Mary Tyson, and Mr. Carlos Colon
- Reviewed and approved the 2026 TDLCB meeting schedule
- Received a presentation and discussion of VoTran's 50 Years of Service
- Received a presentation and discussion of FY 2024/25 TPO community outreach activities
- Received staff comments

**THE NEXT TDLCB MEETING WILL BE ON
WEDNESDAY, JANUARY 14, 2026 @ 10:00 AM**

TDLCB MEMBER LIST

Agency/Group	Name	Address	City	Zip Code	Phone Number	E-Mail Address	Notes/Appointment Date
Volusia County	Council Member Matt Reinhart	123 W. Indiana Ave	DeLand	32720	386-943-7026 386-506-2961	mreinhart@volusia.org	Chairperson 01/2023
Association of Community Action	Carmen Hall	121 W. Rich Avenue	DeLand	32724	386-736-5955	chall@volusia.org	12/2020
Elderly Citizens	Doug Hall	1405 Edgewater Rd	Daytona Beach	32114	386-255-0377 386-852-1285 (cell)	dhall318@cfl.rr.com	12/2021
FDOT	Carlos Colon	420 W. Landstreet Rd	Orlando	32824	321-319-8173	carlos.colon@dot.state.fl.us	07/2022
Florida Department of Children & Families	Christy Gillis	210 N. Palmetto Ave Ste 430	Daytona Beach	32114	386-481-9182 386-214-8646 (cell)	christina.gillis@myflfamilies.com	10/2021
Public Education Community	Jennifer Fowler	803 S Woodland Blvd	DeLand	32720	386-736-1325	jfowler@mfc.us.com	02/2024
Florida Dpt of Edu (Voc Rehab)	Susan Pauly	210 N. Palmetto St Ste 144	Daytona Beach	32114	386-281-6765	susan.pauly@vr.fldoe.org	08/2024
Elder Affairs	Heather Haroldson	420 Fentress Blvd	Daytona Beach	32114	386-898-4129	hharoldson@coavolusia.org	07/2025
Veteran Services Group	Scott Olson	110 W Rich Ave	DeLand	32720	386-451-8488	solson@volusia.org	8/2023(alt) - 1/2025
Private for Profit Healthcare Administration	Steve Jack	P.O. Box 730206	Ormond Beach	32173	386-255-8525	medoneshuttle@bellsouth.net	01/2020
	Emilio Santiago	400 W. Robinson St Ste S309	Orlando	32801	407-420-2563	emilio.santiago@ahca.myflorida.com	06/2022
Medical Community Workforce Development Board	Stephen Civitelli	1845 Holsonback Dr	Daytona Beach	32117	386-274-0799 386-274-0817	stephen.civitelli@flhealth.gov	07/2022
	Robin King	329 Bill France Blvd	Daytona Beach	32114	386-323-7074	robinking@careersourcefv.com	01/2022
Disabled Citizens Citizens Advocate - Systems User	Judy Craig	1835 Anchor Ave	DeLand	32720	386-738-5781	judylesliecraig@aol.com	01/2020
	Patricia Lipovsky	1129 Bradenton Rd	Daytona Beach	32114	386-255-0288	plipovsky@cfl.rr.com	12/2021
Citizens Advocate Council for Early Childhood Services	Jean Cerullo	19 Tropical Drive	Ormond Beach	32176	386-689-5300	cerulloj2029@gmail.com	09/2021
Agency for Persons with Disabilities	Deanna "Dee" Wilson	125 N. Ridgewood Dr	Daytona Beach	32114	386-200-8844	ddempsey@esnecl.org	01/2025
	Sheryl Dick-Stanford	1621 NE Waldo Rd Bldg 1	Gainesville	32609	352-955-5768	sheryl.dick-stanford@apdcares.org	01/2021
TDLCB Alternates							
Association of Community Action	Vacant						
Elderly Citizens	John Harden	145 N. Halifax Ave. Unit 605	Daytona Beach	32118	386-846-1325	jharden115@gmail.com	4/2024
FDOT	Jamie Ledgerwood	420 W. Landstreet Rd	Orlando	32824	321-319-8174	jamie.kersey@dot.state.fl.us	07/2022
Florida Department of Children & Families	John Wisker	210 N Palmetto Ave	Daytona Beach	32114	386-481-9182	john.wisker@myflfamilies.com	2/26/2025
Public Education Community	Vacant						
Florida Dpt of Edu (Voc Rehab)	Jessica Walker	2050 Art Museum Dr. Suite 205	Jacksonville	32207	904-486-7137	jessica.walker@vr.fldoe.org	08/2024

Agency/Group	Name	Address	City	Zip Code	Phone Number	E-Mail Address	Notes/Appointment Date
Elder Affairs veteran Services Group	Vacant Juan Flores						
		110 W Rich Ave	DeLand	32720	386-451-8488	jflores@volusia.org	8/2025
Private for Profit Healthcare Administration	Vacant Cartier Murrill						
					407-420-2560	cartier.murrill@ahca.myflorida.com	7/2024
Medical Community Workforce Development Board	Benjamin Juengst Kathy Spencer	1845 Holsonback Dr Bin 126 Room 2005A	Daytona Beach	32117	386-274-0703 386- 481-8171 (cell)	benjamin.juengst@flhealth.gov	10/2023
		329 Bill France Blvd	Daytona Beach	32114	386-323-7074	kathyspencer@careersourcefv.com	01/2022
Disabled Citizens Citizens Advocate - Systems User	Mary Tyson Vacant	291 Eddie Ave	Holly Hill	32117	386-212-9496	maryt291@icloud.com	06/2021 Vice Chairperson
Citizens Advocate Council for Early Childhood Services	Vacant DJ Lebo						
		135 Executive Circle Ste 100	Daytona Beach	32114	386-323-2400 x196 386-801-9015 (cell)	djlebo@elcfv.org	02/2020
Agency for Persons with Disabilities	Diana Garcia	201 North Palmetto Ave, Suite 312	Daytona Beach	32114	386-947-4022	diana.garcia@apdcares.org	08/2024
TDLCB STAFF SUPPORT							
Volusia County - Transit Services Division	Ralf Heseler	950 Big Tree Rd	South Daytona	32119	386-257-6000 ext. 18805	rheseler@volusia.org	
Volusia County - Transit Services Division- Alternate	Siva Persad	950 Big Tree Rd	South Daytona	32119	386-257-6000 ext. 18806	spersad@volusia.org	
Volusia County - Department of Emergency Services	Kevin Captain	950 Big Tree Rd	South Daytona	32119	386-748-3865	kcaptain@volusia.org	
Volusia County - Operations Contractor Representative	Frasmo Cardona	950 Big Tree Rd	South Daytona	32119	386-214-0338	frasmocardona@ratpdev.com	11/2025
Volusia County - Operations Contractor Representative Alt	Angela Milroy	950 Big Tree Rd	South Daytona	32119	386-214-7966	angela.milroy@ratpdev.com	11/2025
Volusia-Flagler TPO	Stephan Harris	1540 Cornerstone Blvd	Daytona Beach	32117	386-271-0249 x 2	sharris@vftpo.org	
Volusia-Flagler TPO	Pamela Blankenship	1540 Cornerstone Blvd	Daytona Beach	32117	386-271-0249 x 1	pblankenship@vftpo.org	
Volusia-Flagler TPO	Melanie Pruneau	1540 Cornerstone Blvd	Daytona Beach	32117	386-271-0249 x 5	mpruneau@vftpo.org	



VOLUSIA-FLAGLER TPO BOARD MEETING SUMMARY OCTOBER 22, 2025

- Approved the Consent Agenda, including the September 17, 2025 TPO Board meeting minutes
- Approved Resolution 2025-16 amending the 2025/26 to 2029/30 Transportation Improvement Program (TIP) by roll call vote with one vote in opposition
- Reviewed and approved an amendment to the 2025 List of Priority Projects to reflect the Volusia-Flagler 2050 Long Range Transportation Plan (LRTP) list of projects
- Received a presentation and discussion of the 2026 Draft TPO policy positions and approved a motion to bring the policy position back at the next TPO Board meeting as presented
- Received a presentation and discussion of the TPO's guiding resolutions and project applications for the Call for Projects
- Deferred the presentation on VoTran's 50 years of service due to a VoTran scheduling conflict
- Received the FDOT report; an announcement of the online Work Program Public Hearing from October 20th-24th; a reminder that the tentative Work Program will be presented at the November committee meetings; and a notice that October is pedestrian safety month
- Received the Executive Director's report including an announcement that the TPO and FDOT were recognized by the AASHTO Committee on Transportation Communications and awarded the Interactive Marketing Skill Award for the Smart Driving College Challenge; an announcement of the TPO's annual toy drive; an invitation to the holiday open house on December 11th; and a reminder that the next TPO Board meeting will be held on November 19th
- Received TPO Board member comments
- Received TPO Chairperson comments including praise for White Cane Awareness Day

The next Volusia-Flagler TPO Board meeting will be on Wednesday, November 19, at 9:00 a.m. at the TPO office, located at 1540 Cornerstone Blvd. Suite 240, in Daytona Beach



VOLUSIA-FLAGLER TPO BOARD MEETING SUMMARY NOVEMBER 19, 2025

- Approved a motion allowing remote participation
- Approved the Consent Agenda, including the October 22, 2025 TPO Board meeting minutes and the cancellation of the December committee and Board meetings
- Received a presentation and approved the FY 2024/25 Volusia-Flagler TPO's Independent Audit Report
- Reviewed and approved Resolution 2025-17 Reaffirming the Policy for the Annual Allocation of Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) Funding and Other State and Federal Funds Identified in the 2050 L RTP
- Reviewed and approved Resolution 2025-18 Reaffirming the Policy for Defining the Local Match Requirements Placed on Local Governments for Projects Prioritized for Funding by the TPO
- Reviewed and approved Resolution 2025-19 Reaffirming the Policy for Establishing and Maintaining Transportation Priority Projects
- Reviewed and approved the Priority Project Applications for Traffic Operations/Safety and Local Initiatives Projects, Transportation Planning Studies, and Bicycle/Pedestrian Projects
- Reviewed and approved the 2026 Volusia-Flagler TPO Policy Positions with the addition of language to the second bullet under funding priorities to read "develop a resilient network of transportation infrastructure, including stormwater management"
- Received a presentation and discussion of FDOT's Tentative Five-Year Work Program for FY 2026/27 to FY 2030/31
- Received a presentation and discussion of the draft Flagler County FY 2026/2035 Transit Development Plan (TDP)
- Received a presentation and discussion of VoTran's 50 years of service and rebranding
- Received the FDOT report and an update regarding the new roundabout on SR-44 and Kepler Road in DeLand
- Received the Executive Director's report, including a summary of historical agency coordination efforts for the SR-44 and Kepler Road roundabout project, a reminder of the TPO's annual holiday open house and toy drive on December 11th from 4-6 pm, and a notice of the passing of CAC member Dave Castagnacci
- Received TPO Chairperson comments thanking everyone and wishing them happy holidays

The next Volusia-Flagler TPO Board meeting will be on Wednesday, January 28, at 9:00 a.m. at the TPO office, located at 1540 Cornerstone Blvd. Suite 240, in Daytona Beach

2026 Meeting Schedule of the Volusia-Flagler TPO Board and Committees

	Volusia-Flagler TPO Board	Executive Committee	Technical Coordinating Committee (TCC)	Citizens Advisory Committee (CAC)	Bicycle/Pedestrian Advisory Committee (BPAC)	Trans. Disadvantaged Local Coordinating Board (TDLCB)
2026	4 th Wed. @ 9:00 a.m.	1 st Wed. @ 9:00 a.m.	3 rd Tues. @ 3:00 p.m.	3 rd Tues. @ 1:15 p.m.	2 nd Wed. @ 2:00 p.m.	2 nd Wed. the first month of every quarter @ 10:00 a.m.**
January	January 28, 2026	January 7, 2026***	January 20, 2026	January 20, 2026	January 14, 2026	January 14, 2026
February	February 25, 2026	February 4, 2026	February 17, 2026	February 17, 2026	February 11, 2026	
March	March 25, 2026	March 4, 2026	March 17, 2026	March 17, 2026	March 11, 2026	
April	April 22, 2026	April 1, 2026	April 21, 2026	April 21, 2026	April 8, 2026	April 8, 2026
May	May 27, 2026	May 6, 2026	May 19, 2026	May 19, 2026	May 13, 2026	
June	June 24, 2026	June 3, 2026	June 16, 2026	June 16, 2026	June 10, 2026	
July	July 22, 2026*	July 1, 2026*	July 21, 2026*	July 21, 2026*	July 8, 2026*	July 8, 2026
August	August 26, 2026	August 5, 2026	August 18, 2026	August 18, 2026	August 12, 2026	
September	September 23, 2026	September 2, 2026	September 15, 2026	September 15, 2026	September 9, 2026	
October	October 28, 2026	October 7, 2026	October 20, 2026	October 20, 2026	October 14, 2026	October 14, 2026
November	November 25, 2026***	November 4, 2026	November 17, 2026	November 17, 2026	November 11, 2026	
December	December 23, 2026*	December 2, 2026*	December 15, 2026*	December 15, 2026*	December 9, 2026*	

* These meetings are typically cancelled

** TDLCB Meetings are held at VoTran

***These meeting dates fall on a holiday and may be changed

TPO HOLIDAY OPEN HOUSE & TOY DRIVE A SUCCESS

On December 11, the Volusia-Flagler TPO rang in the holiday season with our annual open house, held for the first time in our new conference room. The event brought together more than 40 attendees—including committee and board members, partner organizations, consultants, friends, and family—for an afternoon filled with food, laughter, and festive cheer.

A highlight of the event was our annual toy drive, benefiting the Department of Children & Families and The Neighborhood Center of West Volusia. Thanks to the generosity of our guests and contributors, we collected an incredible **754 toys and gift cards**, helping brighten the holidays for infants, children, and teens across our planning area.

We extend heartfelt thanks to everyone who joined us and contributed to the toy drive. Your support made this celebration truly meaningful, and we're grateful to have shared such a joyful afternoon together!



Left: TPO Chair & South Daytona Councilman Eric Sander and BPAC Chair Nic Mostert



Right: CAC member Kerry Karl & VCARD Executive Director Kelli Cosentino



Left: TPO staff in front of the toys that were donated



Right: TPO Executive Director Colleen Nicoulin & former TCC member Andy Holmes



Bicycle Helmets for TeenTober™

TeenTober™ is a nationwide celebration hosted by libraries every October and aims to celebrate teens, promote year-round teen services, and innovative ways to help teens learn new skills, and fuel their passions in and outside of libraries.

First Presbyterian Church of New Smyrna, Friends of the Daytona Beach Regional Library, and the Volusia-Flagler TPO helped to make the library's TeenTober™ bicycle prize event unforgettable! From generous donations of refurbished bikes, locks, and properly fitted helmets, the First Presbyterian Church of New Smyrna, Friends of the Daytona Beach Regional Library, and the Volusia-Flagler TPO helped celebrate local tweens' and teens' hard work during this October's intensive literacy program at John H. Dickerson Heritage Library.

Winners of the bikes were grateful for the incredible community support. The Volusia-Flagler TPO properly fit and donated helmets to ten local teens and tweens who received bicycles to help ensure they stay safe.

Ongoing Projects & Activities

- Best Foot Forward for Pedestrian Safety Program (Flagler County) Implementation
- TPO Apportionment Implementation
- Implement Traffic Operations/Safety and Bicycle/Pedestrian Feasibility Studies
- Vision Zero Action Plan Implementation
- Annual Call for Projects Priority Process Open
- Volusia-Flagler TPO Website Update
- FY 2026/27 and 2027/28 Unified Planning Work Program (UPWP) Development
- Update to Public Participation Plan (PPP)

Please Note: The TPO has updated all staff email addresses. They have changed from @r2ctpo.org to @vftpo.org (i.e. Sharris@vftpo.org). Please update your contact information accordingly.

Upcoming Events

January 10 - MLK Health/Community Resource Fair

9:00 am - 12:00 noon

Daisy Stocking Park

555 Dr. Mary McLeod Bethune Blvd., Daytona Beach

February 12 - Connecting to Palm Coast Expo

5:30 pm - 7:30 pm

Palm Coast Community Center

305 Palm Coast Parkway NE, Palm Coast

February 19 - FACT Fair

5:30 pm - 7:30 pm

Deltona Middle School

250 Enterprise Rd., Deltona

Left: Pamela Blankenship, TPO staff, fits a bike helmet for one of the winners.

Right: Ms. Blankenship explaining proper use of bicycle lights which were provided by FDOT.



**Planning Grant Agreement Tasks
Quarterly Progress Report**



Planning Agency	Volusia-Flagler TPO	County	Volusia
		Invoice #	G3D49 Q2
Reporting Period	10/01/2025 - 12/31/2025	Grant #	G3D49

I	PROGRAM MANAGEMENT	PROGRESS
A.	When necessary and in cooperation with the LCB, solicit and recommend a CTC . The selection will be accomplished, to the maximum extent feasible, through public competitive bidding or proposals in accordance with applicable laws and rules. Such recommendation shall be presented to the Commission by Planning Agency staff or their designee as needed. (Tasks 2A)	No activity for the specified reporting period.
B.	Develop and maintain a process for the appointment and reappointment of voting and non-voting members to the local coordinating board. (41-2.012, FAC)	Appointment and reappointment of voting and non-voting members is conducted under the established Bylaws of the TDLCB.
C.	Prepare agendas for local coordinating board meetings consistent with the <i>Local Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	Agenda preparation and dissemination for the TDLCB meetings is consistent with Local Coordinating Board and Planning Agency Operating Guidelines.
D.	Prepare official minutes of local coordinating board meetings regardless of a quorum) and submit a copy along with the quarterly report to the Commission. For committee meetings, prepare minutes in the form of a brief summary of basic points, discussions, decisions, and recommendations to the full board. Keep records of all meetings for at least five years. (Task 3)	Official minutes are prepared and records of all meetings are maintained for no less than five years in accordance with established Bylaws of the TDLCB. Minutes of the October 8, 2025 TDLCB Meeting are attached.
E.	Provide at least one public workshop annually by each local coordinating board, and assist the Commission, as requested, in co-sponsoring public workshops. This public workshop must be in addition to the local coordinating board meetings. It may, however, be held in conjunction with the scheduled local coordinating board meeting (immediately following or prior to the local coordinating board meeting). (Task 4)	No activity for the specified reporting period.
F.	Provide staff support for committees of the local coordinating board. (Task 3)	Staff support is provided for both the Quality Assurance and Grievance Committees.
G.	Develop and update annually by-laws for local coordinating board approval. Approved by-laws shall be submitted to the Commission. (Task 5)	No activity for the specified reporting period.
H.	Develop, annually update, and implement local coordinating board grievance procedures in accordance with the Commission guidelines. Procedures shall include a step within the local complaint and/or grievance procedure that advises a dissatisfied person about the Commission's Ombudsman Program. A copy of the approved procedures shall be submitted to the Commission. (Task 6)	No activity for the specified reporting period.
I.	Provide the Commission with a current membership roster and mailing list of local coordinating board members. The membership roster shall be submitted with the first quarterly report and when there is a change in membership. (Task 3)	The current TDLCB membership roster and mailing list are attached.

J.	Provide public notice of local coordinating board meetings and local public workshops in accordance with the <i>Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	Public notice of the October 8, 2025 TDLCB Meeting is attached.
K.	Review and comment on the Annual Operating Report for submittal to the local coordinating board, and forward comments/concerns to the Commission for the Transportation Disadvantaged. (Task 7)	The FY 2024/25 Annual Operating Report was approved during the October 8, 2025 TDLCB Meeting and is attached.
L.	Report the actual expenditures (AER) of direct federal and local government transportation funds to the Commission for the Transportation Disadvantaged no later than September 15th. (Task 8)	No activity for the specified reporting period.

II.	SERVICE DEVELOPMENT	PROGRESS
A.	Jointly, with the community transportation coordinator and the local coordinating board, develop the Transportation Disadvantaged Service Plan (TDSP) following CTD guidelines. (Task 1)	No activity for the specified reporting period.
B.	Encourage integration of “transportation disadvantaged” issues into local and regional comprehensive plans . Ensure activities of the local coordinating board and community transportation coordinator are consistent with local and state comprehensive planning activities including the Florida Transportation Plan. (427.015, FS)	The TDLCB actively seeks opportunities to integrate "transportation disadvantaged" issues into local and regional comprehensive plans.
C.	Encourage the local community transportation coordinator to work cooperatively with regional workforce boards established in Chapter 445, F.S., and provide assistance in the development of innovative transportation services for participants in the welfare transition program. (427.0157, FS)	The local workforce development board (d.b.a. – CareerSource Flagler Volusia) has both a member and alternate assigned to the TDLCB. Clients of CareerSource are educated on the services provided by VoAccess.

III.	TECHNICAL ASSISTANCE, TRAINING, AND EVALUATION	PROGRESS
A.	Provide the LCB with quarterly reports of local TD program administrative support accomplishments as outlined in the grant agreement and any other activities related to the TD program. (Task 9)	The FY 2025/26 first quarterly report was provided to the TDLCB at their October 8, 2025 Meeting.
B.	Attend at least one Commission-sponsored training , including but not limited to, the CTD’s regional meetings, the CTD’s annual training workshop, or other sponsored training. (Task 10)	No activity for the specified reporting period.
C.	Attend at least one CTD meeting each year within budget/staff/schedule availability.	Volusia-Flagler TPO staff attended the CTD Business Meeting via Microsoft Teams on December 8, 2025.
D.	Notify CTD staff of local TD concerns that may require special investigations.	No activity for the specified reporting period.
E.	Provide training for newly-appointed LCB members. (Task 3)	No activity for the specified reporting period.
F.	Provide assistance to the CTC, purchasing agencies, and others, as needed, which may include participation in, and initiating when necessary, local or regional meetings to discuss TD needs, service evaluation and opportunities for service improvement.	No activity for the specified reporting period.
G.	To the extent feasible, collect and review proposed funding applications involving “TD” funds consistent with Chapter 427, F.S., and Rule 41-2, F.A.C., and provide recommendations to the LCB. (427.0157, FS)	No activity for the specified reporting period.
H.	Ensure the local coordinating board conducts, as a minimum, an annual evaluation of the community transportation coordinator. The local coordinating board shall evaluate the coordinator using the Commission’s <i>Evaluation Workbook for Community Transportation Coordinators and Providers in Florida</i> (at a minimum using the modules	No activity for the specified reporting period.

	concerning Competition In Use of Operators, Cost-Effectiveness and Efficiency, and Availability of Service) and local standards as defined in the Transportation Disadvantaged Service Plan. (Task 2B)	
I.	Assist the CTD in joint reviews of the CTC.	No activity for the specified reporting period.
J.	Ensure the LCB annually reviews coordination contracts to advise the CTC whether the continuation of said contract provides the most cost effective and efficient transportation available, consistent with Rule 41-2, F.A.C.	No activity for the specified reporting period.
K.	Implement recommendations identified in the CTD's QAPE reviews.	No activity for the specified reporting period.

Other Items of Development and Update in accordance with Laws, Rules, and Commission policy:

none

By submission of this Quarterly Report, the information provided is accurate and accountable and corresponds with the activities for this quarter.

Representative

01/14/2026

Date

DRAFT



Upcoming Events

January - February 2026

January 9

Central Florida Safety Strategic Plan Steering Committee Meeting # 4

10:00 am – 12:00 noon

Casselberry Arts Center

137 Quail Pond Circle, Casselberry

More info: [Click Here](#)

January 10

Martin Luther King Community Health & Resource Fair

9:00 am – 12:00 noon

Daisy Stocking Park

555 Dr. Mary McLeod Bethune Blvd., Daytona Beach

More info: [Click Here](#)

The TPO will have a table at this event to educate people on bicycle, pedestrian, and driver safety.

January 13

Flagler County Community Traffic Safety Team (CTST) Meeting

9:00 am – 10:00 am

Flagler Gov't Services Bldg. #2

1769 E. Moody Blvd. 3rd Floor, Community Conference Room, Bunnell

More info: [Click Here](#)

January 14

TDLCB Quality Assurance Committee (QAC) Meeting

9:30 am

VoTran Conference Room

950 Big Tree Rd., South Daytona

More info: [Click Here](#)

January 14

Volusia County Transportation Disadvantaged Local Coordinating Board (TDLCB) Meeting

10:00 am

VoTran Conference Room

950 Big Tree Rd., South Daytona

More info: [Click Here](#)

January 14

Transportation Disadvantaged Local Coordinating Board (TDLCB) Public Hearing

11:00 am – 11:30 am

VoTran Conference Room

950 Big Tree Rd., South Daytona

More info: [Click Here](#)

The TDLCB will hold its annual public hearing to hear feedback on TD service.



Upcoming Events

January – February 2026

January 14

TPO Bicycle/Pedestrian Advisory Committee (BPAC) Meeting

2:00 pm

TPO Conference Room

1540 Cornerstone Blvd., Suite 240, Daytona Beach

More info: [Click Here](#)

January 14

Central Florida Commuter Rail Commission (CFCRC) Technical Advisory Committee (TAC) Meeting

1:30 pm – 3:00 pm

Lynx Administration Building

455 North Garland Ave., Orlando

More info: [Click Here](#)

January 20

TPO Citizens Advisory Committee (CAC) Meeting

1:15 pm

TPO Conference Room

1540 Cornerstone Blvd., Suite 240, Daytona Beach

More info: [Click Here](#)

January 20

TPO Technical Coordinating Committee (TCC) Meeting

3:00 pm

TPO Conference Room

1540 Cornerstone Blvd., Suite 240, Daytona Beach

More info: [Click Here](#)

January 22

Central Florida Commuter Rail Commission (CFCRC) Board Meeting

1:30 pm – 3:00 pm

Lynx Administrative Building

455 North Garland Ave., Orlando

More info: [Click Here](#)

January 26

Safe Kids Coalition Meeting

2:00 pm – 3:00 pm

Location: To be determined

More info: [Click Here](#)



Upcoming Events

January – February 2026

January 28

Volusia-Flagler TPO Board Meeting

9:00 am
TPO Conference Room
1540 Cornerstone Blvd., Suite 240, Daytona Beach
More info: [Click Here](#)

January 28

MPO Advisory Committee (MPOAC) Meeting

9:00 am – 5:00 pm
Florida Hotel and Conference Center
1500 Sand Lake Road, Orlando
More info: [Click Here](#)

January 29

Florida Metropolitan Planning Partnership (FMPP) Meeting

8:00 am – 5:00 pm
Florida Hotel and Conference Center
1500 Sand Lake Road, Orlando
More info: [Click Here](#)

January 29

Transportation Systems Management & Operations (TSM&O) Consortium Meeting

10:00 am – 12:00 noon
FDOT RTMC Turing Conference Room
4975 Wilson Rd., Sanford
More info: [Click Here](#)

February 4

TPO Executive Committee Meeting

9:00 am
TPO Conference Room
1540 Cornerstone Blvd., Suite 240, Daytona Beach
More info: [Click Here](#)

February 5

Volusia County Community Traffic Safety Team (CTST) Meeting

9:00 am – 10:30 am
Volusia County Public Works Northeast Services Facility
3771 W International Speedway Blvd, Daytona Beach
More info: [Click Here](#)



Upcoming Events

January – February 2026

February 11

TPO Bicycle/Pedestrian Advisory Committee (BPAC) Meeting

2:00 pm

TPO Conference Room

1540 Cornerstone Blvd., Suite 240, Daytona Beach

More info: [Click Here](#)

February 11

Central Florida Commuter Rail Commission (CFCRC) Technical Advisory Committee (TAC) Meeting

2:00 pm – 3:00 pm

Lynx Administrative Building

455 North Garland Ave, Orlando

More info: [Click Here](#)

February 11

Flagler County Transportation Disadvantaged Local Coordinating Board Quarterly Meeting

10:00 am

Government Service Bldg., Finance & Budget Conf. Rm

1769 East Moody Blvd., Bldg. 2, Bunnell

More info: [Click Here](#)

February 12

Palm Coast Expo

5:30 pm – 7:30 pm

Palm Coast Community Center

305 Palm Coast Parkway NE, Palm Coast

More info: [Click Here](#)

The TPO will staff a table at this event and share tips on staying safe while biking, walking, and driving.

February 13

Central Florida MPO Alliance (CFMPOA) Meeting

10:00 am – 12:00 noon

MetroPlan Orlando

250 S. Orange Ave., Suite 200, Orlando

More info: [Click Here](#)

February 17

TPO Citizens Advisory Committee (CAC) Meeting

1:15 pm

TPO Conference Room

1540 Cornerstone Blvd., Suite 240, Daytona Beach

More info: [Click Here](#)



Upcoming Events

January – February 2026

February 17

TPO Technical Coordinating Committee (TCC) Meeting

3:00 pm

TPO Conference Room

1540 Cornerstone Blvd., Suite 240, Daytona Beach

More info: [Click Here](#)

February 19

Families & Communities Together (FACT) Fair

5:30 pm – 7:00 pm

Deltona Middle School

250 Enterprise Rd., Deltona

More info: [Click Here](#)

The TPO will host a table and educate students and families about bicycle, pedestrian, and driver safety.

February 25

Volusia-Flagler TPO Board Meeting

9:00 am

TPO Conference Room

1540 Cornerstone Blvd., Suite 240, Daytona Beach

More info: [Click Here](#)

February 26

Central Florida Commuter Rail Commission (CFCRC) Board Meeting

2:00 pm – 3:00 pm

Lynx Administrative Building

455 North Garland Ave, Orlando

More info: [Click Here](#)

February 26-27

East Central Florida Regional Planning Council Leadership Summit

8:00 am – 5:00 pm (Feb 26) & 8:00 am – 3:30 pm (Feb 27)

The Brannon Center

105 South Riverside Dr., New Smyrna Beach

More info: [Click Here](#)