

# MEETING AGENDA

## TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB)

Volusia County Council Member Matt Reinhart, TDLCB Chairperson

**DATE:** Wednesday, January 14, 2026

**TIME:** 10:00 a.m. (EST)

**PLACE:** VoTran Conference Room  
950 Big Tree Road  
South Daytona, FL 32119

**Microsoft Teams Information:**

[Join the TDLCB meeting](#)

By phone: +1 561-484-5911 ID: 680 873 71#

### TDLCB AGENDA

#### 1. CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE

#### 2. PUBLIC COMMENT/PARTICIPATION (*Length of time at the discretion of the Chairperson*)

Anyone wishing to make a public comment should fill out a speaker card and hand it to a TPO staff member or the Chairperson. You will be called on when the item is discussed. If you wish to speak on an item not on the agenda, you will be called during public comment/participation.

#### 3. ACTION ITEMS

- A. Review and Approval of the October 8, 2025 TDLCB Meeting Minutes (pgs. 3-8)
- B. Review and Approval of the VoAccess Monthly Paratransit Reports (pgs. 9-12)
- C. Review and Approval of the VoAccess FY 2025/26 Evaluation (pg. 13)
- D. Review and Approval to Schedule a Special TDLCB Meeting (date and time to be determined) (pg. 14)

#### 4. PRESENTATIONS AND DISCUSSION ITEMS

- A. Presentation and Discussion of the Transportation Disadvantaged Program (pgs. 15-22)
- B. Presentation and Discussion of Transportation Disadvantaged Eligibility Criteria (pgs. 23-27)
- C. Presentation and Discussion of the FY 2025-26 Innovative Service Development Grant Project (pg. 28)
- D. Presentation and Discussion of Florida Sunshine Law and Robert's Rules of Order Presentation (pgs. 29-39)

#### 5. STAFF COMMENTS

- A. TDLCB Annual Public Hearing (TODAY at 11:00 a.m.)

#### 6. TDLCB MEMBER COMMENTS

**7. INFORMATION ITEMS**

- A. Public Transit App News Release
- B. reThink Your Commute
- C. TDLCB Attendance Record
- D. TDLCB Interest Form
- E. TDLCB Meeting Summary – October 8, 2025
- F. TDLCB Membership List
- G. TPO Board Meeting Summaries
- H. TPO Meeting Schedule - 2026
- I. TPO Outreach & Activities
- J. TPO Planning Grant Quarterly Progress Report
- K. Upcoming Events

**8. ADJOURNMENT**

The next TDLCB meeting will be on April 8, 2026

If any person decides to appeal a decision made by this board concerning any matter considered at such meeting or hearing, they will need a record of the proceedings, including all testimony and evidence upon which the appeal is to be based. To that end, such a person will want to ensure that a verbatim record of the proceedings is made.

Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the Volusia-Flagler TPO office, 1540 Cornerstone Boulevard, Suite 240, Daytona Beach, Florida 32117; (386) 271-0249, extension 1, at least five (5) working days before the meeting date.

The Volusia-Flagler TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at [www.vftpo.org](http://www.vftpo.org) or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-271-0254, extension 1, or [pblankenship@vftpo.org](mailto:pblankenship@vftpo.org).

Persons who require translation services, which are provided at no cost, should contact the Volusia-Flagler TPO at (386) 271-0249 or by email at [PBlankenship@vftpo.org](mailto:PBlankenship@vftpo.org) at least five (5) business days before the meeting.

**THE VOLUSIA COUNTY TRANSPORTATION DISADVANTAGED PROGRAM'S ANNUAL  
PUBLIC HEARING WILL BEGIN AT 11:00 A.M.**

**ACTION ITEM 3A**

Review and Approval of the October 8, 2025 TDLCB Meeting minutes

**Contact: Melanie Pruneau, [MPruneau@vftpo.org](mailto:MPruneau@vftpo.org)**

---

**SUMMARY BACKGROUND:**

Minutes are prepared for each meeting and must be approved by the BPAC. The October 8, 2025 TDLCB meeting minutes are provided with this agenda packet for your review.

**RECOMMENDED ACTION:**

*MOTION* to approve the October 8, 2025 TDLCB Meeting Minutes

**ATTACHMENT:**

October 8, 2025 Draft TDLCB Meeting Minutes

**Volusia-Flagler Transportation Planning Organization (TPO)  
Transportation Disadvantaged Local Coordinating Board (TDLCB) Meeting Minutes  
October 8, 2025**

Volusia County Mobility Management Center  
950 Big Tree Road, South Daytona, FL 32119

**TDLCB Members Physically Present:**

Carmen Hall  
Dee Wilson  
Doug Hall  
Mary Tyson  
Carlos Colon  
Emilio Santiago  
Benjamin Juengst  
Council Vice Chair Matt Reinhart, Chairperson

**Representing:**

Association of Community Action  
Children at Risk  
Citizens Advocate, System User  
Disabled Citizens – Alternate  
Florida Department of Transportation  
Healthcare Administration  
Medical Community - Alternate  
Volusia County

**TDLCB Members Virtually Present:**

John Wisker

**Representing:**

Department of Children & Families - Alternate

**TDLCB Members Absent:**

Sheryl Dick-Stanford  
Diana Garcia  
Jean Cerullo  
Christy Gillis (excused)  
Heather Haroldson (excused)  
Patricia Lipovsky  
Steve Jack (excused)  
Jennifer Fowler (excused)  
Susan Pauly  
Jessica Walker  
Robin King  
Kathy Spencer  
Scott Olson (excused)  
Juan Flores

**Representing:**

Agency for Persons with Disabilities  
Agency for Persons with Disabilities - Alternate  
Citizens Advocate  
Department of Children & Families  
Elder Affairs  
Elderly Citizens  
Private for Profit  
Public Education Community  
Vocational Rehab Services  
Vocational Rehab Services - Alternate  
Workforce Development Board  
Workforce Development Board – Alternate  
Veterans Services Group  
Veterans Services Group – Alternate

**Others Physically Present:**

Melanie Pruneau, Recording Secretary  
Pamela Blankenship  
Stephan Harris  
Ralf Heseler  
Siva Persad  
Jacob Lunceford  
Bobbie King  
Dawne Weekly  
Frasmo Cardona  
Angela Milroy  
Robert Nelson  
Scott Larson  
Steve Williamson

**Representing:**

TPO Staff  
TPO Staff  
TPO Staff  
Volusia County Transit Services Division  
VoTran  
RATP Dev  
RATP Dev  
Citizen  
Citizen  
Citizen

**Others Virtually Present:**

Colleen Nicoulin  
Summer Jones

**Representing:**

TPO Staff  
NEFRC

## **1. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance**

TDLCB Chairperson Matt Reinhart called the meeting of the Volusia-Flagler Transportation Planning Organization (TPO) Transportation Disadvantaged Local Coordinating Board (TDLCB) to order at 10:00 a.m. The roll was called, and it was determined that a quorum was physically present. The meeting was held in a hybrid format with eight voting members physically present and one voting member virtually present.

The Pledge of Allegiance was given.

***MOTION: A motion was made by Ms. Tyson to allow TDLCB members attending virtually to participate and vote. The motion was seconded by Mr. Hall and carried unanimously.***

## **2. Public Comment/Participation**

Mr. Robert Nelson, citizen, described a situation he has noticed regarding the efficiency of VoTran trips. Ms. Bobbie King thanked him for calling attention to the issues he has experienced and stated that work is being done with the new contractors and RATP Dev to prioritize efficiency and she elaborated on some of the things that were occurring.

Mr. Scott Larson, citizen, noted that he has experienced an issue with the door to door service and the length of time travel has taken as well as issues with seatbelts not working on some vehicles. Ms. King stated that the VoTran vehicles undergo regular inspections, but encouraged everyone to bring any issues that occur between inspections to the attention of VoTran's customer service. Mr. Larson also noted that he felt brushed off when he calls in. Ms. King responded that this would change as they are increasing the number of employees in customer service as well as retraining employees.

Mr. Steve Williamson, citizen, mentioned that some drivers show up very early for appointments and won't wait or come to the door to let him know they are there. Ms. Angela Milroy, RATP Dev, let him know that the policy for such circumstances is for the driver to wait until the negotiated pickup time to start the timer. If they arrive before the negotiated time window, they are supposed to wait then reach out to let you know they are there five minutes prior to the pickup time. Ms. King offered to meet with him after the meeting to discuss specifics.

Ms. Tyson asked about VoTran's gate numbering change and added that the last time she ordered tokens it took one month to receive them. Mr. Heseler stated that the numbers have simply changed to letters, and that the braille has reflected that change; the gates are the same. He offered to meet with anyone who is finding the gate numbering confusing to walk them through it. Ms. King noted that there had been an issue with the printer of the tokens.

## **3. Action Items**

### **A. Review and Approval of the July 9, 2025 TDLCB Meeting Minutes**

***MOTION: Mr. Hall moved to approve the July 9, 2025 TDLCB meeting minutes. The motion was seconded by Mr. Juengst and carried unanimously.***

### **B. Review and Approval of VoTran's Monthly Paratransit Reports**

Mr. Heseler reviewed Votran's monthly paratransit reports for the months of May through July. He noted that, compared to last year, numbers were down slightly, and the new management is working on having better capacity. He mentioned that n-shows decreased by 11% from last year.

Ms. Tyson asked if the no-show policy counts when the driver does not show up at the agreed time. Mr. Frasmo Cardona, RATP Dev, responded that the no-show policy would not count against her for such instances, it would be classified as a missed trip that was their fault. He noted that they were working on enhanced scheduling software and increased efficiency.

Ms. Milroy reviewed the scheduling process.

Mr. Cardona noted that he was writing all the concerns down and that extensive training would be happening.

The categorization of trips was discussed.

**MOTION:** *Ms. Hall moved to approve VoTran's monthly paratransit reports. The motion was seconded by Mr. Hall and carried unanimously.*

**C. Nomination and Election of 2026 TDLCB Vice Chairperson**

**MOTION:** *A motion was made by Mr. Hall to nominate and elect Ms. Tyson as Vice Chairperson of the TDLCB. The motion was seconded by Mr. Colon and carried unanimously.*

**D. Review and Approval of the FY 2024/25 Annual Operating Report (AOR)**

Chairperson Reinhart explained that the Annual Operating Report has been prepared by Volusia County's Transit Services Division, reviewed by the TPO, and forwarded to the Florida Commission for the Transportation Disadvantaged. Mr. Heseler pointed out a typo on page 13 of the AOR regarding vehicle inventory; 800 wheelchair accessible vehicles should be 80, and 690 drivers should be 69. He stated that the corrected report has already been submitted to the state.

**MOTION:** *Ms. Tyson made a motion to recommend approval of the FY 2024/25 Annual Operating Report (AOR) with the changes requested. The motion was seconded by Mr. Hall and carried unanimously.*

**E. Reappointment/Appointment of 2026 Quality Assurance Committee Members**

Chairperson Reinhart stated that the QAC members eligible for reappointment included Council Vice Chair Reinhart, Mr. Hall, Mr. Colon, and Ms. Tyson. Ms. Lipovsky has declined to be reappointed.

**MOTION:** *A motion was made by Mr. Hall to reappoint the 2026 Quality Assurance Committee members. The motion was seconded by Ms. Hall and carried unanimously.*

**F. Reappointment/Appointment of 2026 Grievance Committee Members**

Chairperson Reinhart stated that the Grievance Committee members eligible for reappointment included Council Vice Chair Reinhart, Mr. Hall, Mr. Colon, and Ms. Tyson. Ms. Lipovsky has declined to be reappointed.

**MOTION:** *A motion was made by Ms. Hall to reappoint the 2026 Grievance Committee members. The motion was seconded by Mr. Hall and carried unanimously.*

**G. Review and Approval of the 2026 TDLCB Meeting Schedule**

**MOTION:** *A motion was made by Ms. Tyson to approve the 2026 TDLCB meeting schedule. The motion was seconded by Mr. Santiago and carried unanimously.*

**4. Presentations and Discussion Items**

**A. Presentation and Discussion of VoTran's 50 Years of Service**

Ms. Bobbie King, Volusia County Transit Services Director, gave a presentation detailing VoTran's 50<sup>th</sup> anniversary event and the changes to follow. Some changes include updated logos for VoTran and VoRide, and the rebranding of Votran Gold under its new name, VoAccess.

Ms. Hall commented that she has heard positive feedback regarding VoRide.

Ms. King also stated that VoTran has put in a grant application to implement an Uber service for the transportation disadvantaged. She mentioned that VoTran is in the top four in the running to receive the grant, and that a decision would be made by the next TDLCB meeting in January.

**B. Presentation and Discussion of FY 2024/25 TPO Community Outreach Activities**

Ms. Blankenship, Community Outreach Coordinator, gave a presentation that is given regarding the TPO's community engagement that occurred over the last fiscal year. She discussed meeting attendance and board and committee vacancy rates. She reviewed the TPO's social media, inviting members to follow the TPO. She outlined several events that TPO staff were involved in, such as the VCARD Icebreaker, Public Involvement in Transportation Decision Making training, Port Orange Bike Safety Day, White Cane Awareness Day, VZAP workshops, LRTP workshops, and more. She also highlighted the Safe Driving College Challenge that was created in partnership with Ms. Phillips, FDOT.

**5. Staff Comments**

Ms. Blankenship announced that White Cane Awareness Day will be held on October 15<sup>th</sup> from noon to one o'clock at the Conklin Davis Center for the Visually Impaired, and that there will be an intersection crossing event.

**6. TDLCB Member Comments**

There were no TDLCB member comments.

**7. TDLCB Chairperson Comments**

There were no Chairperson comments.

**8. Information Items**

- TDLCB Attendance Record
- TDLCB Interest Form
- TDLCB Meeting Summary – July 9, 2025
- TDLCB Membership List
- TPO Board Meeting Summaries
- TPO Outreach & Activities
- TPO Planning Grant Quarterly Progress Report
- TPO Upcoming Events

**9. Adjournment**

The meeting was adjourned at 11:12 a.m.

**VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION**

---

**VOLUSIA COUNTY COUNCIL VICE CHAIR MATT REINHART, CHAIRPERSON  
TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD**

**CERTIFICATE:**

The undersigned, duly qualified and acting Recording Secretary of the Volusia-Flagler TPO certifies that the foregoing is a true and correct copy of the minutes of the October 8, 2025 regular meeting of the Transportation Disadvantaged Local Coordinating Board (TDLCB), approved and duly signed this 14<sup>th</sup> day of January 2026.

---

**MELANIE PRUNEAU, RECORDING SECRETARY**  
**VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION**

*\*A recording of the October 8, 2025 TDLCB meeting is available upon request.*

**ACTION ITEM 3B**

Review and Approval of the VoAccess Monthly Paratransit Reports

**Contact: Stephan Harris, [SHarris@vftpo.org](mailto:SHarris@vftpo.org)**

---

**SUMMARY BACKGROUND:**

The VoAccess monthly paratransit reports provide statistical information on the transportation services provided by VoAccess and the contracted transportation providers. The reports for August 2024-2025, September 2024-2025, and October 2024-2025 will be provided under separate cover. Staff will be available to answer questions regarding the reports.

**RECOMMENDED ACTION:**

*MOTION* to approve the VoAccess Monthly Paratransit Reports

**ATTACHMENTS:**

VoAccess Paratransit Reports for August 2024-2025, September 2024-2025, and October 2024-2025

MONTHLY TRANSPORTATION DISADVANTAGED REPORT						
	AUGUST, 2025 VOTRAN	AUGUST, 2024 VOTRAN	AUGUST, 2025 CONTRACTED	AUGUST, 2024 CONTRACTED	AUGUST, 2025 TOTAL	AUGUST, 2024 TOTAL
<b>TOTAL PASS TRIPS</b>	<b>9,254</b>	<b>9,702</b>	<b>5,160</b>	<b>7,943</b>	<b>14,414</b>	<b>17,645</b>
<b>TRIP PURPOSE</b>						
Medical	3,432	3,604	2,111	2,957	5,543	6,561
Nutrition	981	1,205	93	140	1,074	1,345
Other	245	178	147	151	392	329
Education	1,972	2,037	1,188	1,569	3,160	3,606
Shopping	523	698	347	742	870	1,440
Work	2,101	1,980	1,274	2,384	3,375	4,364
<b>PASSENGER TYPE</b>						
Disabled	9,140	9,582	5,144	7,930	14,284	17,512
Elderly	114	120	16	13	130	133
Child	0	0	0	0	0	0
<b>TRIP TYPE</b>						
Ambulatory	6,795	7,279	3,761	6,060	10,556	13,339
Wheelchair	2,459	2,423	1,399	1,841	3,858	4,264
<b>TOTAL COMPLAINTS</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>7</b>
Courtesy	0	0	0	0	0	0
Safety	0	0	1	0	0	1
Early	0	0	0	0	0	0
Late	1	0	2	0	0	3
Driver	0	0	0	0	0	0
Schedule/Routes	0	0	0	0	0	0
Vehicle/Equipment	0	0	0	0	0	0
Other	1	0	2	0	0	3
<b>TOTAL ACCIDENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CHARGEABLE:</b>						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
<b>NON-CHARGEABLE:</b>						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
<b>CANCELLATIONS</b>	<b>639</b>	<b>675</b>	<b>359</b>	<b>554</b>	<b>998</b>	<b>1,229</b>
<b>NO SHOWS</b>	<b>446</b>	<b>502</b>	<b>252</b>	<b>413</b>	<b>698</b>	<b>915</b>
<b>REVENUE MILES</b>	<b>86,731</b>	<b>88,495</b>	<b>44,975</b>	<b>66,929</b>	<b>131,706</b>	<b>155,424</b>
<b>REVENUE HOURS</b>	<b>5,301</b>	<b>5,323</b>	<b>3,164</b>	<b>4,497</b>	<b>8,465</b>	<b>9,820</b>

MONTHLY TRANSPORTATION DISADVANTAGED REPORT						
	SEP, 2025 VOTRAN	SEP, 2024 VOTRAN	SEP, 2025 CONTRACTED	SEP, 2024 CONTRACTED	SEP, 2025 TOTAL	SEP, 2024 TOTAL
<b>TOTAL PASS TRIPS</b>	<b>10,182</b>	<b>9,475</b>	<b>4,740</b>	<b>7,596</b>	<b>14,922</b>	<b>17,071</b>
<b>TRIP PURPOSE</b>						
Medical	3,647	3,498	1,820	2,689	5,467	6,187
Nutrition	889	1,242	76	150	965	1,392
Other	255	163	112	157	367	320
Education	2,510	2,180	1,232	1,773	3,742	3,953
Shopping	598	593	269	661	867	1,254
Work	2,283	1,799	1,231	2,166	3,514	3,965
<b>PASSENGER TYPE</b>						
Disabled	9,826	9,003	4,562	7,350	14,388	16,353
Elderly	119	108	22	23	141	131
Child	237	364	156	223	393	587
<b>TRIP TYPE</b>						
Ambulatory	7,750	7,176	3,465	5,921	11,215	13,097
Wheelchair	2,432	2,299	1,275	1,675	3,707	3,974
<b>TOTAL COMPLAINTS</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6</b>
Courtesy		1		0	0	1
Safety				0	0	0
Early				0	0	0
Late		5		0	0	5
Driver				0	0	0
Schedule/Routes				0	0	0
Vehicle/Equipment				0	0	0
Other				0	0	0
<b>TOTAL ACCIDENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>CHARGEABLE:</b>						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
<b>NON-CHARGEABLE:</b>						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
<b>CANCELLATIONS</b>	<b>808</b>	<b>689</b>	<b>380</b>	<b>391</b>	<b>1,188</b>	<b>1,080</b>
<b>NO SHOWS</b>	<b>497</b>	<b>552</b>	<b>234</b>	<b>278</b>	<b>731</b>	<b>830</b>
<b>REVENUE MILES</b>	<b>98,186</b>	<b>84,496</b>	<b>45,480</b>	<b>63,198</b>	<b>143,666</b>	<b>147,694</b>
<b>REVENUE HOURS</b>	<b>5,966</b>	<b>5,117</b>	<b>3,132</b>	<b>4,165</b>	<b>9,098</b>	<b>9,282</b>

## MONTHLY TRANSPORTATION DISADVANTAGED REPORT

MONTHLY TRANSPORTATION DISADVANTAGED REPORT						
	OCT, 2025 VOTRAN	OCT, 2024 VOTRAN	OCT, 2025 CONTRACTED	OCT, 2024 CONTRACTED	OCT, 2025 TOTAL	OCT, 2024 TOTAL
<b>TOTAL PASS TRIPS</b>	<b>10,232</b>	<b>9,050</b>	<b>4,749</b>	<b>7,552</b>	<b>14,981</b>	<b>16,602</b>
<b>TRIP PURPOSE</b>						
Medical	3,675	3,037	1,816	2,573	5,491	5,610
Nutrition	929	1,174	69	186	998	1,360
Other	267	163	115	318	382	481
Education	2,475	2,391	1,284	1,773	3,759	4,164
Shopping	647	534	257	634	904	1,168
Work	2,239	1,751	1,208	2,068	3,447	3,819
<b>PASSENGER TYPE</b>						
Disabled		9,053		7,391	0	16,444
Elderly		96		19	0	115
Child		326		186	0	512
<b>TRIP TYPE</b>						
Ambulatory	7,869	6,892	3,496	5,830	11,365	12,722
Wheelchair	2,363	2,158	1,253	1,722	3,616	3,880
<b>TOTAL COMPLAINTS</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>
Discourtesy		1		0	0	1
Safety		0		0	0	0
Early		0		0	0	0
Late		4		0	0	4
Driver		0		0	0	0
Schedule/Routes		0		0	0	0
Vehicle/Equipment		0		0	0	0
Other		0		0	0	0
<b>TOTAL ACCIDENTS</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
<b>CHARGEABLE:</b>						
Person Only	0	0	0	0	0	0
Vehicle Only	0	1	0	0	0	1
Person & Vehicle	0	0	0	0	0	0
<b>NON-CHARGEABLE:</b>						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
<b>CANCELLATIONS</b>	<b>789</b>	<b>717</b>	<b>371</b>	<b>391</b>	<b>1,160</b>	<b>1,108</b>
<b>NO SHOWS</b>	<b>494</b>	<b>628</b>	<b>232</b>	<b>278</b>	<b>726</b>	<b>906</b>
<b>REVENUE MILES</b>	<b>97,401</b>	<b>81,850</b>	<b>44,547</b>	<b>64,039</b>	<b>141,948</b>	<b>145,889</b>
<b>REVENUE HOURS</b>	<b>6,089</b>	<b>4,979</b>	<b>3,241</b>	<b>4,316</b>	<b>9,330</b>	<b>9,295</b>

**ACTION ITEM 3C**

Review and Approval of the VoAccess FY 2025/26 Evaluation

**Contact: Stephan Harris, [SHarris@vftpo.org](mailto:SHarris@vftpo.org)**

---

**SUMMARY BACKGROUND:**

The VoAccess FY 2025/26 Evaluation was conducted using criteria developed by the Commission for the Transportation Disadvantaged (CTD). The evaluation team consisted of Carlos Colon (FDOT), Deanna “Dee” Wilson (TDLCB), and Stephan Harris (TPO staff). On November 19, 2025, the team performed a paratransit vehicle inspection, driver inspection, and trip evaluation. On December 18, 2025, the purchasing agency survey (Pages 50-51) was completed by Heather Haroldson (TDLCB). The evaluation report and trip manifest are documented in the CTC Evaluation Workbook, which is available at the link below:

**RECOMMENDED ACTION:**

*MOTION* to approve the VoAccess FY 2025/26 Evaluation

**LINK:**

[2026 Draft CTC Evaluation Workbook](#)

Revised pages: 8, 10, 11, 12, 13, 15, 16, 17, 19, 20, 23, 25, 26, 29, 30, 38, 39, 40, 42, 45, 46, Operator Manifest, 47, 48, 49, 50, 51, AOR Cost Pages, 53, 55, 57, 58, 59.

**ACTION ITEM 3D**

Review and Approval to Schedule a Special TDLCB Meeting (date and time to be determined)

**Contact: Stephan Harris, [SHarris@vftpo.org](mailto:SHarris@vftpo.org)**

---

**SUMMARY BACKGROUND:**

The 2025 Florida Legislature allocated \$6 million to the Transportation Disadvantaged Trust Fund for the administration of the Innovative Service Development (ISD) Grant Program. The ISD Grant Program is intended to support more cost-effective and time-efficient transportation services for disadvantaged transportation individuals. These services may include increasing access to certain activities within the community, enhancing regional cross-county mobility, and/or reducing barriers to accessing public transportation, if available in the community.

In September 2025, Volusia County Transit Services Division submitted an ISD grant application to the Commission for the Transportation Disadvantaged (CTD) to provide on-demand (same-day) transportation for eligible paratransit riders in Volusia County utilizing a contracted provider. In December 2025, the CTD approved a grant of \$450,000 (90% of the total cost) for the project. The ISD grant must be expended entirely by June 30, 2026.

A special TDLCB meeting is being requested by VoAccess to provide advice and direction on the ISD grant. A date and time for the special meeting needs to be established. The special TDLCB meeting will not replace the regularly scheduled TDLCB meeting on April 8, 2026. Confirmation of in-person attendance of at least eight (8) TDLCB voting members is requested for the special meeting.

**RECOMMENDED ACTION:**

*MOTION* to approve scheduling a Special TDLCB Meeting (date and time to be determined)

**PRESENTATION ITEM 4A**

Presentation and Discussion of the Transportation Disadvantaged Program

**Contact: Stephan Harris, [SHarris@vftpo.org](mailto:SHarris@vftpo.org)**

---

**SUMMARY BACKGROUND:**

TPO staff will provide an overview of the statewide and local transportation disadvantaged programs and the roles and responsibilities of TDLCB members.

**RECOMMENDED ACTION:**

Presentation Item - No Action Required

**ATTACHMENT:**

Transportation Disadvantaged Program presentation



## An Overview of the Transportation Disadvantaged Program



January 14, 2026



1



## Who Do We Serve? Transportation Disadvantaged Riders

- Older Adults
- Persons with Disabilities
- People with Low Income
- At-Risk Children



2


**They Could Need A Ride To...**



- Medical Services
- Work or Job Training
- School
- Grocery Store



3

***TD Program Foundation***

In 1979, Legislature created the program to be "fully responsive to the needs" of this population.

Legislature created CTD and TD Trust Fund in 1989.

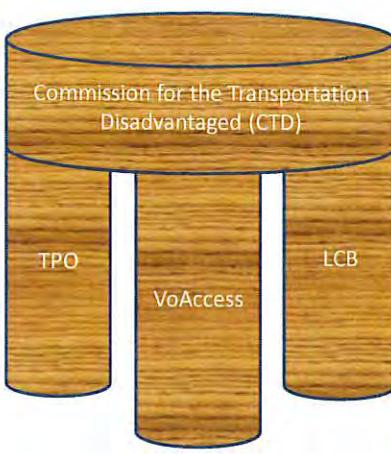
The purpose was to "coordinate" transportation services in each county in Florida.

Implemented by three primary entities at local level:

- Community Transportation Coordinator (CTC/VoAccess) – Oversees the delivery of TD services in designated county or multi-county area.
- Planning Agency (TPO) – Coordinates planning activities for local TD program.
- Local Coordinating Board (LCB) – Represents stakeholders and advises on the delivery of TD services.

CTD also works with state/local partners or "purchasing agencies" to coordinate funding for these services.

The "Three-Legged Stool" of Coordination



4

## Governing Documents

- Chapter 427, Florida Statutes – Legislative Authority
- Rule Chapter 41-2, Florida Administrative Code – Implementing Regulations



5

## What is “Coordinated Transportation”?



“Coordination” is the arrangement of transportation “in a manner that is cost-effective, efficient, and reduces fragmentation and duplication of services” (s. 427.011, F.S.).

For example, an individual may have access to medical transportation through Medicaid but requires another funding source to access employment.

Paratransit (demand-response) trips that are not “sponsored” by any other agency or provided as an extension of the fixed-route system may be purchased under the TD Trust Fund.

If TD riders are physically able to access the fixed-route system, TD funds may be used to purchase bus passes (more cost-effective than paratransit services).

6

## CTD Responsibilities

Independent state government agency, administratively housed within the Florida Department of Transportation (FDOT).

Consists of eleven board members, appointed by the Governor, including two county administrators and advisors representing state agencies, including FDOT.

Administers the Transportation Disadvantaged Trust Fund and distributes funding through its grant programs.

Develops rules and policies governing the Coordinated System.

Approves and contracts with CTCs to support the delivery of TD services.

Designates the planning agency to implement program at local level, including staffing the Local Coordinating Boards.

Submits an annual performance report to the Governor and Legislature.

Florida Commission for the



7

## CTD Grant Programs

Trip & Equipment Grant – Annually allocates funding to 67 counties for CTCs to purchase trips, bus passes, and capital equipment.

- Legislature appropriated \$58.8 million for State Fiscal Year (FY) 2025-26

Planning Grant – Annually allocates approximately \$1.8 million to support planning activities for local TD programs.

“Shirley Conroy” Rural Area Capital Assistance Grant – Competitive funding for CTCs to purchase capital equipment for TD services.

- FDOT transfers \$1.4 million each year for CTD to award funding.

Innovative Service Development Grant – Competitive funding for CTCs to test new services that increase access for TD riders, enhance cross-county mobility, or reduce barriers to fixed-route system.

- CTD awarded \$5.9 million for 14 projects for FY 2025-26



8

## Planning Agency Responsibilities

May be a TPO, regional planning council, or other local organization performing planning activities for a service area.

Assists the CTC and LCB to implement local TD program.

Staffs and appoints members to the LCB.

Facilitates the procurement of the CTC and recommends approval by the CTD.

Works with CTC and LCB in developing the TD Service Plan.

Reviews the CTC's Annual Operating Report and submits to the LCB each year.



TRANSPORTATION PLANNING ORGANIZATION

9

## LCB Responsibilities

Represents local stakeholders of the TD program, including:

Local elected officials (LCB Chair)

Purchasing agencies (FDOT, Agency for Persons with Disabilities, etc.)

Transportation provider organizations

Rider advocates

Assists in establishing eligibility guidelines and trip priorities.

Assists CTC and TPO staff with developing the TD Service Plan.

Evaluates the performance of the CTC.

Appoints grievance and quality assurance committees.



10

## CTC Responsibilities

May be a transit agency, non-profit organization, for-profit company, or local governmental entity.

Provides and/or contracts with transportation companies to deliver trips to TD customers in county or multi-county area.

Determines rider eligibility based on state and local guidelines.

Invoices agencies for trips “purchased” for TD customers.

Assists LCB in developing the TD Service Plan.

Submits performance data to the CTD, compiled within the Annual Operating Report (AOR).



11

## Partnering Agencies

State agencies that serve as advisors to the CTD and voting members to the LCB, including:

- FDOT
- Agency for Persons with Disabilities (APD)
- Agency for Health Care Administration (Medicaid)
- Department of Elder Affairs (DOEA)

Purchase trips or support the transportation operations that serve segments of the TD population.

Assist communities in designing transportation systems that meet the needs of TD customers.

Ensure their rules, procedures and guidelines are supportive of the TD population.



12

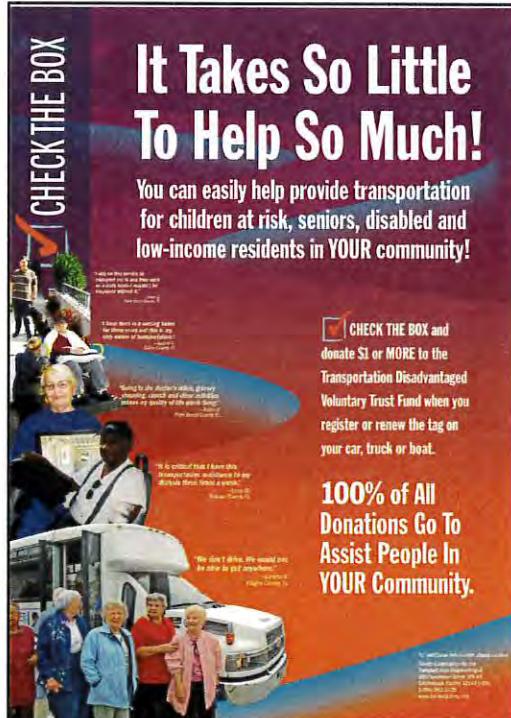
## Coordinated Transportation Services in FY24-25 (AOR)

**Ridership** – Approximately 242,054 trips were provided to nearly 4,300 riders within the TD population.

**Trips by Purpose** – 40,777 (17%) of all reported trips supported life-sustaining activities and 74,923 (31%) trips supported medical activities.

**Trips by Service Type** – 228,078 (94%) of all reported trips were delivered by paratransit and the remaining 13,976 (6%) were taxicab trips.

13



### How You Can Serve Our Customers

- Be a voice for riders and your community on the LCB.
- Donate a dollar or more to the TD Trust Fund when renewing your auto tags.
- Inform elected officials and other local leaders about the importance of the TD program.
- Work with CTC and other partners to identify areas of need in the community.

14

**PRESENTATION ITEM 4B**

Presentation and Discussion of Transportation Disadvantaged Eligibility Criteria

**Contact: Stephan Harris, [SHarris@vftpo.org](mailto:SHarris@vftpo.org)**

---

**SUMMARY BACKGROUND:**

Ms. Bobbie King, Volusia County Transit Services Division Director, will provide an overview of current and proposed revisions to the Transportation Disadvantaged Eligibility Criteria.

**RECOMMENDED ACTION:**

Presentation Item - No Action Required

**ATTACHMENT:**

Transportation Disadvantaged Program presentation

# Transportation Disadvantaged (TD) Program

TDLCB  
January 14, 2026  
Bobbie King, Transit Services Director



## TD Program Overview

2

- Funds provided by the State of Florida Commission for the Transportation Disadvantaged
- 10% grant match provided by the General Fund
- Minimum eligibility requirements set by the Commission
- Additional oversight provided by the Transportation Disadvantaged Local Coordinating Board (TDLCB)
- VoTran provides 40,000 trips a year
- Reductions in State funding
- \$3.50 per ride



## Eligibility requirements

3

### Current

- No other means of transportation available
- Age (over 60)
- Physical or mental disability
- Individual and household income status is 150% of poverty level

### Proposed

- No other means of transportation available
- No other funding program available
- Physical or mental disability
- Individual and household income status is 200% of poverty level

Required



## Eligibility requirements

4

### Current

150% of poverty level\*

\*2025 Federal Poverty Guidelines for Florida:  
1 Person: \$23,475  
2 People: \$31,725  
3 People: \$39,975  
4 People: \$48,225  
each additional person add \$5,500

### Proposed

200% of poverty level\*

\*2025 Federal Poverty Guidelines for Florida:  
1 Person: \$31,300  
2 People: \$42,300  
3 People: \$53,300  
4 People: \$64,300  
each additional person add \$5,500



## Prioritization

5

- Life sustaining medical trips
- All other medical trips
- Special needs school trips
- Work
- All other (shopping, recreational, etc...)



## New options

6

- Uber On Demand
  - Funding provided by the CTD \$500,000
  - 2 trips a day
  - Ambulatory riders – will free up space on VoAccess
  - No trips longer than 15 miles
- VoRide
  - TD eligible riders able to pre-book trips 24 hrs in advance



## Questions? Thank you!

**TDLCB Mtg**  
**January 14, 2026**  
**Bobbie King, Transit Services Director**



**PRESENTATION ITEM 4C**

Presentation and Discussion of the FY 2025-26 Innovative Service Development Grant Project

**Contact: Stephan Harris, [SHarris@vftpo.org](mailto:SHarris@vftpo.org)**

---

**SUMMARY BACKGROUND:**

The 2025 Florida Legislature allocated \$6 million to the Transportation Disadvantaged Trust Fund for the administration of the Innovative Service Development (ISD) Grant Program. The ISD Grant Program is intended to support more cost-effective and time-efficient transportation services for disadvantaged transportation individuals. These services may include increasing access to certain activities within the community, enhancing regional cross-county mobility, and/or reducing barriers to accessing public transportation, if available in the community.

In September 2025, Volusia County Transit Services Division submitted an ISD grant application to the Commission for the Transportation Disadvantaged (CTD) to provide on-demand (same-day) transportation for eligible paratransit riders in Volusia County utilizing a contracted provider. In December 2025, the CTD approved \$450,000 (90% of the total project cost) for the project.

Ms. Bobbie King, Volusia County Transit Services Division Director, will provide an overview of Volusia County's FY 2025-26 ISD Grant Project.

**RECOMMENDED ACTION:**

Presentation Item - No Action Required

**PRESENTATION ITEM 4D**

Presentation and Discussion of Florida Sunshine Law & Robert's Rules of Order

**Contact: Pamela Blankenship, [PBlankenship@vftpo.org](mailto:PBlankenship@vftpo.org)**

---

**SUMMARY BACKGROUND:**

The Florida Sunshine Law, enacted in 1967, is a series of laws that require openness in the government. It gives the public the right to access the public records and meetings of any state, county, or municipal board, commission, or agency, as well as any other organization operating on their behalf. The law applies to both elected and appointed officials and formal and informal gatherings. TPO staff will give a presentation on the Florida Sunshine Law and Robert's Rules of Order.

**RECOMMENDED ACTION:**

Presentation Item - No Action Required

**ATTACHMENT:**

Florida Sunshine Law and Robert's Rules of Order presentation

# Sunshine Law & Parliamentary Procedures

Presentation to the TDLCB

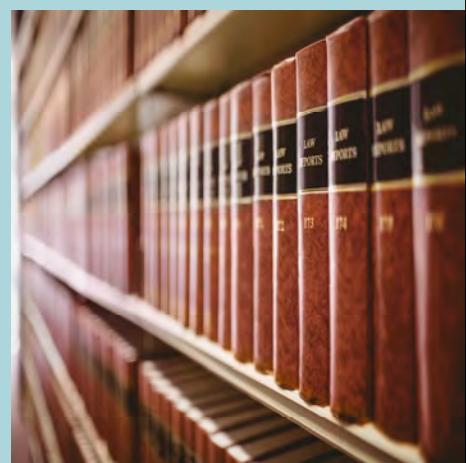
January 14, 2026

## Introduction

The purpose of the Sunshine Law is to ensure that decisions by public bodies are made in an open forum accessible to members of the public.

“Decisions” are official actions which may include, but are not limited to:

- \* Recommendations
- \* Discussions
- \* Deliberations





## Three Basic Requirements

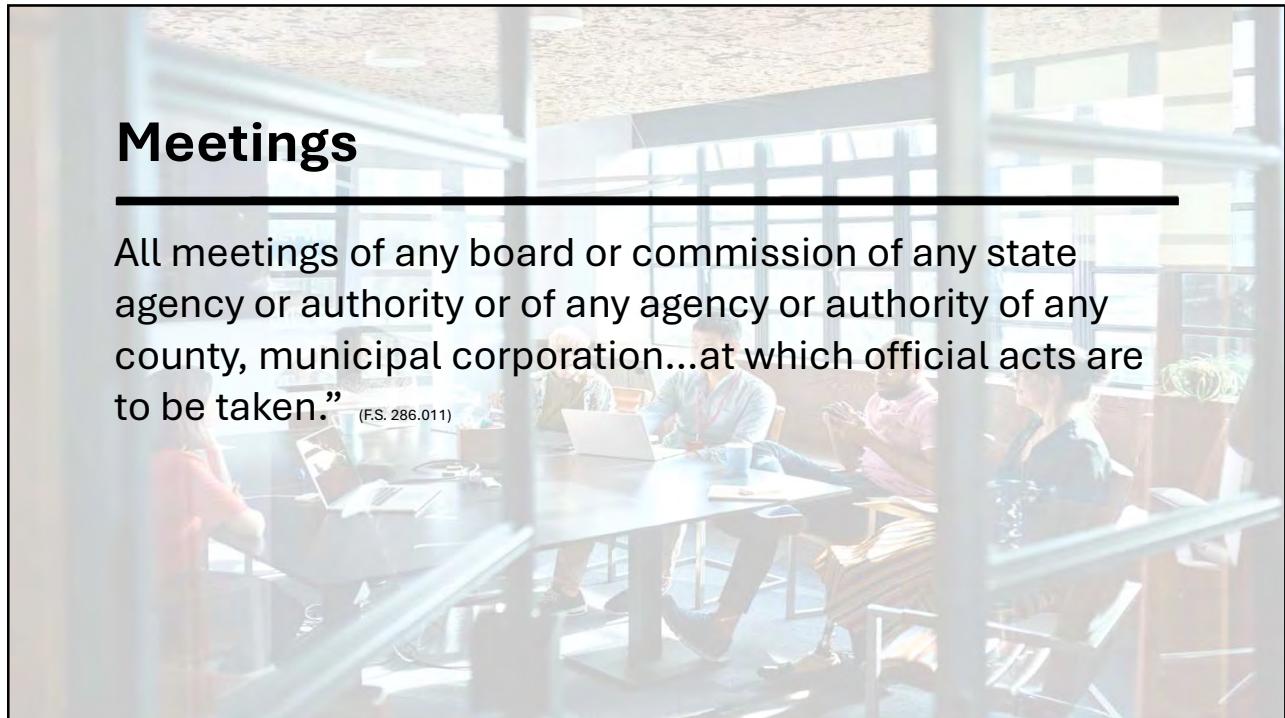
- 01.** Meetings must be open to the public
- 02.** Reasonable notice of such meetings must be given
- 03.** Minutes of the meetings must be taken and promptly recorded



## Meetings

All meetings of any board or commission of any state agency or authority or of any agency or authority of any county, municipal corporation...at which official acts are to be taken.”

(F.S. 286.011)



## Meetings

1. A “meeting” occurs when there is ANY gathering, whether formal or casual, of two or more members of the same board or commission to discuss some matter on which foreseeable action will be taken by the board or commission  
→ This includes meetings via phone or other electronic means
2. Discussions and deliberations, as well as formal action taken by a body (interactive communication)
3. No requirement that a quorum be present

## Why must we have the Sunshine Law?

Because every affirmative act of a public official as it relates to and is within the scope of his/her official duties, is a matter of public concern, and the public should, to the extent possible, have access to the entire decision-making process, from start to finish, including initial inquiries and deliberation.



## Meetings

### Volusia-Flagler TPO Board and Advisory Committees

Advisory boards and/or committees created under law or ordinance or otherwise established by public agencies are subject to Sunshine Law

- This applies equally to elected or appointed boards or commissions



## Discussions among Members

Discussions between two or more members about topics that might come up for action must take place in a **public meeting setting**

- ✓ No discussions about potential action items in person, by phone, by email, by text messages, on social media, or by any other means of communication
- ✓ DO NOT USE “REPLY ALL”
- ✓ Must declare conflicts of interest



## What Discussions are covered?

Any discussions of any matter that may foreseeably come before the board:

- ✓ Email discussions between any two or more board members.
- ✓ Telephone conversations between any two or more board members.
- ✓ Internet discussions between any two or more board members (e.g., chat rooms, blogs, comments, etc.)
- ✓ Text messages
- ✓ Inaudible discussions
- ✓ Discussions during recess or after adjournment



## Discussions with Staff/Non-Board Members

While an individual board member is not prohibited from discussing board business with staff or a non-board member, these individuals may not be used as a liaison to communicate information between board members.



## Staff as Liaisons

A board member cannot ask staff to poll the other board members to determine their views on a board issue.

Generally, individual board members may call upon staff members for factual information and advice without being subject to the Sunshine Law.

However, the Law applies if a board member uses one or more staff members as “go between” such that the board members are essentially discussing matters that may foreseeably come before the board via third parties

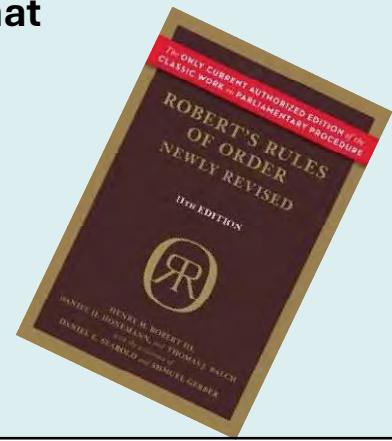
## Penalties for Sunshine Law Violations

Any member of a board, commission, committee, or agency who **knowingly violates** the Sunshine Law is guilty of a misdemeanor of the second degree:

- ✓ Persons convicted of this may be sentenced to jail for up to 60 days and/or fined up to \$500
- ✓ An **unintentional violation** in a noncriminal infraction punishable by a fine of not more than \$500

# Roberts Rules of Order & Parliamentary Procedures

**Methods to conduct business at meetings that allow everyone to be heard and to make decisions without confusion**



## Motions

### MAIN MOTION:

A stated proposal on which a committee takes action; only one main motion on the floor at a time

- **Example:** I move to approve the January 10, 2025 TDLCB meeting minutes

### AMENDMENT:

Modifies the pending motion before being voted on

- **Example:** I move to amend the motion to approve the January 10, 2025 TDLCB minutes to strike the words “1,000 no-shows” and add the words “1,200 no-shows”

### VOTING STRUCTURE:

Vote on the Amendment first, and then the Main Motion “as amended”

# Motions

1. **Motion:** A person makes a motion
2. **Second:** Another person seconds the motion
3. **Restate Motion:** Chair restates the motion\*
4. **Debate:** The members debate the motion
5. **Vote:** Chair asks for affirmative votes, then negative votes
6. **Announce the Vote:** Chair announces the results of the vote

**\*A motion belongs to the committee and not the maker of the motion once the chair restates it and opens the floor for debate**



# Withdrawing a Motion

- ✓ A motion may be withdrawn by the one who made it only until the Chair restates the motion and opens it up for debate/discussion
- ✓ Once a motion is released for debate/discussion, the maker of the motion must request permission from the floor (now the owners of the motion) to withdraw the motion; this can be done by a consensus, although if it is not unanimous then a vote must be taken



# Voting

- ✓ **Quorum:** Robert's Rules define a quorum as a majority; however, TDLCB Bylaws define a quorum as six (6) voting members, and the TDLCB Bylaws take precedence over ROR
- ✓ **Virtual Voting:** Virtual members may only vote when there is a physical quorum; they can not be counted towards the quorum
- ✓ **Silence:** Silence means consent and a “yes” vote

# Voting

Members must abstain when there is, or appears to be, a possible conflict of interest:

- ✓ **Conflict of Interest:** Special private gain or loss which means an economic benefit or harm could result; relatives
- ✓ **Form 8B, Memorandum of Voting Conflict:** conflict of interest should be disclosed prior to or at the meeting where the vote will take place; Form 8B must be filled out within 15 days of abstaining from a vote

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS	
MAILING ADDRESS	NAME OF LOCAL GOVERNMENT AUTHORITY OR COMMITTEE
STREET	MAILING ADDRESS OR COMMITTEE
MAILING ADDRESS OR COMMITTEE	NAME OF LOCAL GOVERNMENT AUTHORITY OR COMMITTEE
WHO MUST FILE FORM 8B	
This form & its use by any person serving at the county, city, or other local level of government (an appointed or elected board, council, commission, authority, or committee) if applies to members of an advisory or non-advisory board who are presented with a voting conflict under Section 112.3143, Florida Statutes.	
Your responsiveness under the law (or lack thereof) in voting on a measure which would result in the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including a business associate, a partner, joint venture, co-owner or proprietor, or a relative) or by whom he or she is related (including a spouse, child, stepchild, sibling, parent, in-law, and daughter-in-law). A "business associate" means any person or entity engaged in or carrying on a business enterprise with the office as a partner, joint venture, co-owner or proprietor, or corporate shareholder (where the shares of the corporation are not held in an individual's personal stock ownership).	
INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES	
A person having a conflict of interest under the law (or lack thereof) in voting on a measure which would result in the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including a business associate, a partner, joint venture, co-owner or proprietor, or a relative) or by whom he or she is related (including a spouse, child, stepchild, sibling, parent, in-law, and daughter-in-law) A "business associate" means any person or entity engaged in or carrying on a business enterprise with the office as a partner, joint venture, co-owner or proprietor, or corporate shareholder (where the shares of the corporation are not held in an individual's personal stock ownership).	
ELECTED OFFICERS:	
In addition to abstaining from voting in the situation described above, you shall (because this is critical):	
PRIOR TO THE VOTE BEING TAKEN by you to the assembly, the value of your interest in the measure on which you are abstaining from voting, and	
WITHIN 15 DAYS AFTER THE VOTE OCCURS by computing and filing this form with the person responsible for recording the minutes of the meeting, and then presenting the form to the recorder.	
APPOINTED OFFICERS:	
Although you must abstain from voting in the situation described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.	
IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:	
• You must notify him and his (or her) (other making any attempt to influence the session) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continues on page 2)	
C.F. FORM 8B-4FP 11/2013 Adopted by reference at Rule 1A-7.0101(b), F.C.	



TRANSPORTATION PLANNING ORGANIZATION

## Questions?

---

***Pamela Blankenship***

Community Outreach Coordinator

Title VI Coordinator

[Pblankenship@vftpo.org](mailto:Pblankenship@vftpo.org)

386.271.0249 ext. 1

[www.VFTPO.org](http://www.VFTPO.org)

**STAFF COMMENTS ITEM 5**

- A. TDLCB Annual Public Hearing (TODAY at 11:00 a.m.)

**Contact: Stephan Harris, [SHarris@vftpo.org](mailto:SHarris@vftpo.org)**

---

**SUMMARY BACKGROUND:**

TPO staff will provide comments regarding the TDLCB Annual Public Hearing.

**INFORMATION ITEMS 7 A-K**

- A. Public Transit App News Release
- B. reThink Your Commute
- C. TDLCB Attendance Record
- D. TDLCB Interest Form
- E. TDLCB Meeting Summary – October 8, 2025
- F. TDLCB Membership List
- G. TPO Board Meeting Summaries
- H. TPO Meeting Schedule - 2026
- I. TPO Outreach & Activities
- J. TPO Planning Grant Quarterly Progress Report
- K. Upcoming Events

**Contact: Stephan Harris, [SHarris@vftpo.org](mailto:SHarris@vftpo.org)**

---

**SUMMARY BACKGROUND:**

These items are provided for information purposes.

**ATTACHMENTS:**

Public Transit App News Release  
reThink Your Commute  
TDLCB Attendance Record  
TDLCB Interest Form  
TDLCB Meeting Summary – October 8, 2025  
TDLCB Membership List  
TPO Board Meeting Summaries  
TPO Meeting Schedule - 2026  
TPO Outreach & Activities  
TPO Planning Grant Quarterly Progress Report  
Upcoming Events

# New Public Transit App Gives Volusia County Riders Easier Access to Trip Planning and Services

[Home](#) [News](#) [News Releases](#)

**Posted On: December 18, 2025**

Volusia County has launched a new mobile app, VoTran On Demand, that brings trip planning and paratransit services into a single, easy-to-use platform for local transit riders.

The improved app allows riders to plan trips, access real-time service information, and manage reservations based on the transit services they use, providing a more convenient and connected experience across the County's system. Riders are encouraged to download the app and explore its features to see how it can support their travel needs.



For fixed route riders, the app serves as a trip planning tool, helping users view routes, plan trips, and make informed travel decisions with real time information. The app allows riders to check schedules, locate nearby stops, and track buses, reducing uncertainty and making it easier to plan daily commutes and routine trips throughout the system.

The app also supports VoAccess (formerly known as VoTran Gold) paratransit riders by allowing eligible customers to book trips, track vehicles, receive trip notifications, and make changes or cancellations. Only riders who have been approved for VoAccess service through Volusia County's Transit Division are authorized to make reservations using the app. Since the app became available Dec. 1, VoAccess has achieved a 97 percent on-time performance rate across more than 700 daily trips, demonstrating exceptional service reliability.

Additional functionality for VoRide customers will be added in the near future. Once integrated, VoRide riders will be able to schedule trips through the app. Until that feature is available, customers who use VoRide should continue scheduling trips through the existing VoRide app.

The new app expands rider access to information and services while maintaining existing options for those who prefer to book trips by phone or do not have access to a smartphone. The app is available for download on Apple and Android devices. Riders who need assistance or have questions about the County's various transit service programs can contact customer service at 386-761-7700. For more information, residents can visit [www.votran.org](http://www.votran.org).



December 2025

## 15 Years of Moving Together — What's Next for Your Commute

Dear Commuter,

For the past 15 years, the Florida Department of Transportation (FDOT) District Five has sponsored the reThink Your Commute program by helping thousands of people explore additional travel options, from rideshare and vanpooling to transit, biking, and walking. As FDOT focuses resources in support of Central Florida's transportation needs, the reThink Your Commute program will conclude on **January 31, 2026**.

**Please remember to use your reThink Your Commute reward points and submit your reimbursable rides request by January 31, 2026.** After that date, the program will no longer be active. This will include the discontinuation of the "reThink Your Commute" Application trip planner and the Reimbursable Rides emergency ride home program.

Many resources remain available to help you get where you need to go.

### **What You Can Do Now:**

Check out transit agency websites in your region, see schedules, maps, and services that best match your route:

- [The Central Florida Regional Transportation Authority \(LYNX\)](#)
- [SunRail Commuter Rail](#)
- [Votran \(Volusia County\)](#)
- [LakeXpress \(Lake County\)](#)
- [Space Coast Area Transit \(Brevard County\)](#)
- [Sumter County Transit](#)
- [Flagler County Transit](#)
- [SunTran \(Marion County\)](#)
- [Scout \(Seminole County\)](#)
- [RideDTO \(Downtown Orlando\)](#)
- [Mt. Dora Freebee Ride Service](#)

- [City of Kissimmee Freebee Ride Service](#)
- Use FL511 — real-time traffic, travel conditions on the state roadway system, incident alerts, and commuter trip planning by visiting [www.fl511.com](http://www.fl511.com) or on the FL511 app.
- Explore [Transit Connects](#) finding your ride in all parts of Florida for easy access to where you are going.
- Look at [Florida's Commuter Services](#)— for carpool matches, vanpool options, and alternative commute ideas.
- SunRail has a list of connectivity services here: [Connecting Services - SunRail](#)
- Contact your local transit provider to ask about discounted passes, late-night options, or commuter incentives.

#### **Why This Transition Matters:**

- The way people commute is changing, telework is continuing for some businesses, more transit investment, more options.
- FDOT continues to invest in transit capital programs and mobility innovation so that your region's transportation system keeps improving.
- The goal remains the same: better access, more options, less congestion and a connected Florida.

We want to express our deepest gratitude for letting us be a part of your journey. While the program is ending, we believe a more dynamic, flexible, and responsive commuter transportation lies ahead, and we are committed to supporting that growth.

Safe travels,

The reThink Your Commute Team

*(P.S. You do not need to take any action unless you wish to explore alternative commute options now. We encourage you to bookmark the resources above.)*

[reThinkYourCommute.com](http://reThinkYourCommute.com) | 866.610.RIDE  
(7433)



[A](#) Program of the Florida Department of  
Transportation

# TDLCB ATTENDANCE 2025

## LEGEND:

Name	Representing	IN PERSON	P	VIRTUAL		V	Notes
		EXCUSED	E	ABSENT		A	
Council Vice Chair Matt Reinhart	Volusia County	01/2023	P	E	P	P	Chair
Carlos Colon	FDOT	07/2022		P	V	P	
Jamie Ledgerwood	FDOT - Alt	07/2022	P	A			
Sheryl Dick-Stanford	Agency for Persons with Disabilities	01/2021	A	A	V	A	
Diana Garcia	Agency for Persons with Disabilities - Alt	08/2024	A	A		A	
Christy Gillis	Dept of Children & Families (DCF)	10/2021	P			A	
John Wisker	DCF - Alt	2/2025		P	V	V	
Jennifer Fowler	Public Education Community	03/2024	A	P	P	A	
Vacant	Public Education Community - Alt						
Susan Pauley	Vocational Rehab Svcs	02/2020	A	A	A	A	
Jessica Walker	Vocational Rehab Svcs - Alt	09/2024	A	A	A	A	
Scott Olson	Veterans Services	01/2025	P	P	P	E	
Juan Flores	Veterans Services - Alt	08/2025				A	
Judy Craig	Disabled Citizens	01/2020					
Mary Tyson	Disabled Citizens - Alt	06/2021	P	P	P	P	Vice Chair
Jean Cerullo	Citizens Advocate	09/2021	A	A	A	A	
Vacant	Citizens Advocate - Alt						
Dee Wilson	Early Childcare	01/2025		P	P	P	
DJ Lebo	Early Childcare - Alt	02/2020	A				
Heather Haroldson	Elder Affairs	06/2025			P	A	
Vacant	Elder Affairs - Alt						
Emilio Santiago	Healthcare Administration	06/2022	P	P	V	P	
Cartier Murrill	Healthcare Administration - Alt	07/2024					
Robin King	Work Force Development Board	01/2022	A	A	P	A	
Kathy Spencer	Work Force Development Board - Alt	01/2022	A	A		A	
Stephen Civitelli	Medical Community	08/2022					
Benjamin Juengst	Medical Community - Alt	10/2023	P	P	P	P	
Patricia Lipovsky	Citizens Advocate - System User	12/2021	A	A	V	A	
Vacant	Citizens Advocate - System User-Alt						
Doug Hall	Elderly Citizens	11/2021	P	P	P	P	
Vacant	Elderly Citizens - Alt						
Carmen Hall	Association of Community Action	12/2020	P	P	P	P	
Vacant	Association of Community Action - Alt						
Steve Jack	Private-for-Profit	01/2020	A	A	V	A	
Vacant	Private-for-Profit - Alt						
<b>QUORUM:</b>			Y	Y	Y	Y	

## VACANCIES:

Public Education Community Alternate  
 Citizens Advocate Alternate  
 Elder Affairs Alternate  
 Citizens Advocate-System User Alternate  
 Private-for-Profit Alternate  
 Elderly Citizens Alternate  
 Association of Community Action Alternate

**INTEREST FORM**  
to serve on the  
**VOLUSIA-FLAGLER TPO**  
**TRANSPORTATION DISADVANTAGED**  
**LOCAL COORDINATING BOARD (TDLCB)**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Vacancy Interested in Representing: \_\_\_\_\_

Please provide a brief description of why you want to join the Local Coordinating Board and how your skills and experience will help you represent the part of the community not currently represented due to a vacancy:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Thank you for your interest.

Please return form to:  
Melanie Pruneau  
Volusia-Flagler TPO  
1540 Cornerstone Blvd., Suite 240  
Daytona Beach, FL 32117  
or email: [mpruneau@r2ctpo.org](mailto:mpruneau@r2ctpo.org)



**TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB)**  
**MEETING SUMMARY**  
**OCTOBER 8, 2025**

- Approved a motion allowing members attending remotely to participate and vote
- Received public comments
- Approved the July 9, 2025 TDLCB Meeting Minutes
- Approved VoTran's Monthly Paratransit Reports
- Nominated and elected Ms. Mary Tyson as 2026 TDLCB Vice Chairperson
- Reviewed and approved the FY 2024/25 Annual Operating Report (AOR)
- Reappointed 2026 Quality Assurance Committee members, Chairperson Reinhart, Mr. Doug Hall, Ms. Mary Tyson, and Mr. Carlos Colon
- Reappointed 2026 Grievance Committee members, Chairperson Reinhart, Mr. Doug Hall, Ms. Mary Tyson, and Mr. Carlos Colon
- Reviewed and approved the 2026 TDLCB meeting schedule
- Received a presentation and discussion of VoTran's 50 Years of Service
- Received a presentation and discussion of FY 2024/25 TPO community outreach activities
- Received staff comments

**THE NEXT TDLCB MEETING WILL BE ON  
WEDNESDAY, JANUARY 14, 2026 @ 10:00 AM**

## TDLCB MEMBER LIST

Agency/Group	Name	Address	City	Zip Code	Phone Number	E-Mail Address	Notes/Appointment Date
Volusia County	Council Member Matt Reinhart	123 W. Indiana Ave	DeLand	32720	386-943-7026 386-506-2961	mreinhart@volusia.org	Chairperson 01/2023
Association of Community Action	Carmen Hall	121 W. Rich Avenue	DeLand	32724	386-736-5955	chall@volusia.org	12/2020
Elderly Citizens	Doug Hall	1405 Edgewater Rd	Daytona Beach	32114	386-255-0377 386-852-1285 (cell)	dhall318@cfl.rr.com	12/2021
FDOT	Carlos Colon	420 W. Landstreet Rd	Orlando	32824	321-319-8173	carlos.colon@dot.state.fl.us	07/2022
Florida Department of Children & Families	Christy Gillis	210 N. Palmetto Ave Ste 430	Daytona Beach	32114	386-481-9182 386-214-8646 (cell)	christina.gillis@myflfamilies.com	10/2021
Public Education Community	Jennifer Fowler	803 S Woodland Blvd	DeLand	32720	386-736-1325	jfowler@mfcs.us.com	02/2024
Florida Dpt of Edu (Voc Rehab)	Susan Pauly	210 N. Palmetto St Ste 144	Daytona Beach	32114	386-281-6765	susan.pauly@vr.fldoe.org	08/2024
Elder Affairs	Heather Haroldson	420 Fentress Blvd	Daytona Beach	32114	386-898-4129	hharoldson@coavolusia.org	07/2025
Veteran Services Group	Scott Olson	110 W Rich Ave	DeLand	32720	386-451-8488	solson@volusia.org	8/2023(alt) - 1/2025
Private for Profit Healthcare Administration	Steve Jack	P.O. Box 730206	Ormond Beach	32173	386-255-8525	medoneshuttle@bellsouth.net	01/2020
	Emilio Santiago	400 W. Robinson St Ste S309	Orlando	32801	407-420-2563	emilio.santiago@ahca.myflorida.com	06/2022
Medical Community Workforce	Stephen Civitelli	1845 Holsonback Dr	Daytona Beach	32117	386-274-0799 386-274-0817	stephen.civitelli@flhealth.gov	07/2022
Development Board	Robin King	329 Bill France Blvd	Daytona Beach	32114	386-323-7074	robinking@careersourcefv.com	01/2022
Disabled Citizens	Judy Craig	1835 Anchor Ave	DeLand	32720	386-738-5781	judylesliecraig@aol.com	01/2020
Citizens Advocate - Systems User	Patricia Lipovsky	1129 Bradenton Rd	Daytona Beach	32114	386-255-0288	plipovsky@cfl.rr.com	12/2021
Citizens Advocate	Jean Cerullo	19 Tropical Drive	Ormond Beach	32176	386-689-5300	cerulloj2029@gmail.com	09/2021
Council for Early Childhood Services	Deanna "Dee" Wilson	125 N. Ridgewood Dr	Daytona Beach	32114	386-200-8844	ddempsey@esnecfl.org	01/2025
Agency for Persons with Disabilities	Sheryl Dick-Stanford	1621 NE Waldo Rd Bldg 1	Gainesville	32609	352-955-5768	sheryl.dick-stanford@apdcares.org	01/2021

## TDLCB Alternates

Association of Community Action	Vacant						
Elderly Citizens	John Harden	145 N. Halifax Ave. Unit 605	Daytona Beach	32118	386-846-1325	jharden115@gmail.com	4/2024
FDOT	Jamie Ledgerwood	420 W. Landstreet Rd	Orlando	32824	321-319-8174	jamie.kersey@dot.state.fl.us	07/2022
Florida Department of Children & Families	John Wisker	210 N Palmetto Ave	Daytona Beach	32114	386-481-9182	john.wisker@myflfamilies.com	2/26/2025
Public Education Community	Vacant						
Florida Dpt of Edu (Voc Rehab)	Jessica Walker	2050 Art Museum Dr. Suite 205	Jacksonville	32207	904-486-7137	jessica.walker@vr.fldoe.org	08/2024

Agency/Group	Name	Address	City	Zip Code	Phone Number	E-Mail Address	Notes/Appointment Date
Elder Affairs	Vacant						
<b>Veteran Services Group</b>	Juan Flores	110 W Rich Ave	DeLand	32720	386-451-8488	jflores@volusia.org	8/2025
<b>Private for Profit</b>	Vacant						
<b>Healthcare Administration</b>	Cartier Murrill				407-420-2560	cartier.murrill@ahca.myflorida.com	7/2024
<b>Medical Community Workforce Development Board</b>	Benjamin Juengst	1845 Holsonback Dr Bin 126 Room 2005A	Daytona Beach	32117	386-274-0703 386-481-8171 (cell)	benjamin.juengst@fhealth.gov	10/2023
<b>Disabled Citizens</b>	Kathy Spencer	329 Bill France Blvd	Daytona Beach	32114	386-323-7074	kathyspencer@careersourcefv.com	01/2022
<b>Citizens Advocate - Systems User</b>	Mary Tyson	291 Eddie Ave	Holly Hill	32117	386-212-9496	maryt291@icloud.com	06/2021 Vice Chairperson
<b>Citizens Advocate</b>	Vacant						
<b>Council for Early Childhood Services</b>	DJ Lebo	135 Executive Circle Ste 100	Daytona Beach	32114	386-323-2400 x196 386-801-9015 (cell)	djlebo@elcfv.org	02/2020
<b>Agency for Persons with Disabilities</b>	Diana Garcia	201 North Palmetto Ave, Suite 312	Daytona Beach	32114	386-947-4022	diana.garcia@apdcares.org	08/2024
<b>TDLCB STAFF SUPPORT</b>							
<b>Volusia County - Transit Services Division</b>	Ralf Heseler	950 Big Tree Rd	South Daytona	32119	386-257-6000 ext. 18805	rheseler@volusia.org	
<b>Volusia County - Transit Services Division-Alternate</b>	Siva Persad	950 Big Tree Rd	South Daytona	32119	386-257-6000 ext. 18806	spersad@volusia.org	
<b>Volusia County - Department of Emergency Services</b>	Kevin Captain	950 Big Tree Rd	South Daytona	32119	386-748-3865	kcaptain@volusia.org	
<b>Volusia County - Operations Contractor Representative</b>	Frasmo Cardona	950 Big Tree Rd	South Daytona	32119	386-214-0338	frasmo.cardona@ratpdev.com	11/2025
<b>Volusia County - Operations Contractor Representative Alt</b>	Angela Milroy	950 Big Tree Rd	South Daytona	32119	386-214-7966	angela.milroy@ratpdev.com	11/2025
<b>Volusia-Flagler TPO</b>	Stephan Harris	1540 Cornerstone Blvd	Daytona Beach	32117	386-271-0249 x 2	sharris@vftpo.org	
<b>Volusia-Flagler TPO</b>	Pamela Blankenship	1540 Cornerstone Blvd	Daytona Beach	32117	386-271-0249 x 1	pblankenship@vftpo.org	
<b>Volusia-Flagler TPO</b>	Melanie Pruneau	1540 Cornerstone Blvd	Daytona Beach	32117	386-271-0249 x 5	mpruneau@vftpo.org	



**VOLUSIA-FLAGLER TPO BOARD  
MEETING SUMMARY  
OCTOBER 22, 2025**

- Approved the Consent Agenda, including the September 17, 2025 TPO Board meeting minutes
- Approved Resolution 2025-16 amending the 2025/26 to 2029/30 Transportation Improvement Program (TIP) by roll call vote with one vote in opposition
- Reviewed and approved an amendment to the 2025 List of Priority Projects to reflect the Volusia-Flagler 2050 Long Range Transportation Plan (LRTP) list of projects
- Received a presentation and discussion of the 2026 Draft TPO policy positions and approved a motion to bring the policy position back at the next TPO Board meeting as presented
- Received a presentation and discussion of the TPO's guiding resolutions and project applications for the Call for Projects
- Deferred the presentation on VoTran's 50 years of service due to a VoTran scheduling conflict
- Received the FDOT report; an announcement of the online Work Program Public Hearing from October 20<sup>th</sup>-24<sup>th</sup>; a reminder that the tentative Work Program will be presented at the November committee meetings; and a notice that October is pedestrian safety month
- Received the Executive Director's report including an announcement that the TPO and FDOT were recognized by the AASHTO Committee on Transportation Communications and awarded the Interactive Marketing Skill Award for the Smart Driving College Challenge; an announcement of the TPO's annual toy drive; an invitation to the holiday open house on December 11<sup>th</sup>; and a reminder that the next TPO Board meeting will be held on November 19<sup>th</sup>
- Received TPO Board member comments
- Received TPO Chairperson comments including praise for White Cane Awareness Day

***The next Volusia-Flagler TPO Board meeting will be on Wednesday, November 19, at 9:00 a.m. at the TPO office, located at 1540 Cornerstone Blvd. Suite 240, in Daytona Beach***



**VOLUSIA-FLAGLER TPO BOARD  
MEETING SUMMARY  
NOVEMBER 19, 2025**

- Approved a motion allowing remote participation
- Approved the Consent Agenda, including the October 22, 2025 TPO Board meeting minutes and the cancellation of the December committee and Board meetings
- Received a presentation and approved the FY 2024/25 Volusia-Flagler TPO's Independent Audit Report
- Reviewed and approved Resolution 2025-17 Reaffirming the Policy for the Annual Allocation of Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) Funding and Other State and Federal Funds Identified in the 2050 LRTP
- Reviewed and approved Resolution 2025-18 Reaffirming the Policy for Defining the Local Match Requirements Placed on Local Governments for Projects Prioritized for Funding by the TPO
- Reviewed and approved Resolution 2025-19 Reaffirming the Policy for Establishing and Maintaining Transportation Priority Projects
- Reviewed and approved the Priority Project Applications for Traffic Operations/Safety and Local Initiatives Projects, Transportation Planning Studies, and Bicycle/Pedestrian Projects
- Reviewed and approved the 2026 Volusia-Flagler TPO Policy Positions with the addition of language to the second bullet under funding priorities to read "develop a resilient network of transportation infrastructure, including stormwater management"
- Received a presentation and discussion of FDOT's Tentative Five-Year Work Program for FY 2026/27 to FY 2030/31
- Received a presentation and discussion of the draft Flagler County FY 2026/2035 Transit Development Plan (TDP)
- Received a presentation and discussion of VoTran's 50 years of service and rebranding
- Received the FDOT report and an update regarding the new roundabout on SR-44 and Kepler Road in DeLand
- Received the Executive Director's report, including a summary of historical agency coordination efforts for the SR-44 and Kepler Road roundabout project, a reminder of the TPO's annual holiday open house and toy drive on December 11<sup>th</sup> from 4-6 pm, and a notice of the passing of CAC member Dave Castagnacci
- Received TPO Chairperson comments thanking everyone and wishing them happy holidays

***The next Volusia-Flagler TPO Board meeting will be on Wednesday, January 28, at 9:00 a.m. at the  
TPO office, located at 1540 Cornerstone Blvd. Suite 240, in Daytona Beach***

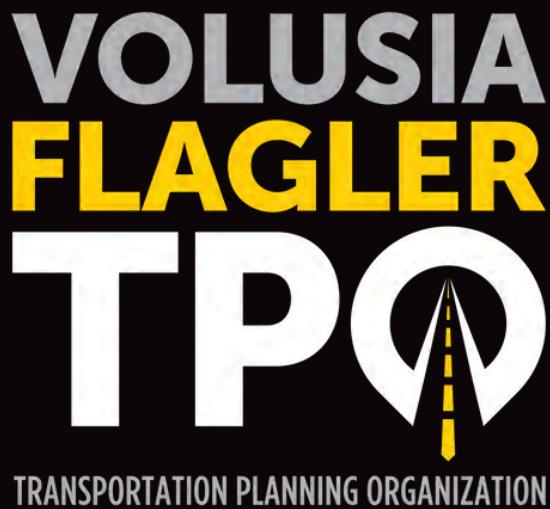
## 2026 Meeting Schedule of the Volusia-Flagler TPO Board and Committees

	Volusia-Flagler TPO Board	Executive Committee	Technical Coordinating Committee (TCC)	Citizens Advisory Committee (CAC)	Bicycle/Pedestrian Advisory Committee (BPAC)	Trans. Disadvantaged Local Coordinating Board (TDLCB)
2026	4 <sup>th</sup> Wed. @ 9:00 a.m.	1 <sup>st</sup> Wed. @ 9:00 a.m.	3 <sup>rd</sup> Tues. @ 3:00 p.m.	3 <sup>rd</sup> Tues. @ 1:15 p.m.	2 <sup>nd</sup> Wed. @ 2:00 p.m.	2 <sup>nd</sup> Wed. the first month of every quarter @ 10:00 a.m.**
January	January 28, 2026	January 7, 2026***	January 20, 2026	January 20, 2026	January 14, 2026	January 14, 2026
February	February 25, 2026	February 4, 2026	February 17, 2026	February 17, 2026	February 11, 2026	
March	March 25, 2026	March 4, 2026	March 17, 2026	March 17, 2026	March 11, 2026	
April	April 22, 2026	April 1, 2026	April 21, 2026	April 21, 2026	April 8, 2026	April 8, 2026
May	May 27, 2026	May 6, 2026	May 19, 2026	May 19, 2026	May 13, 2026	
June	June 24, 2026	June 3, 2026	June 16, 2026	June 16, 2026	June 10, 2026	
July	July 22, 2026*	July 1, 2026*	July 21, 2026*	July 21, 2026*	July 8, 2026*	July 8, 2026
August	August 26, 2026	August 5, 2026	August 18, 2026	August 18, 2026	August 12, 2026	
September	September 23, 2026	September 2, 2026	September 15, 2026	September 15, 2026	September 9, 2026	
October	October 28, 2026	October 7, 2026	October 20, 2026	October 20, 2026	October 14, 2026	October 14, 2026
November	November 25, 2026***	November 4, 2026	November 17, 2026	November 17, 2026	November 11, 2026	
December	December 23, 2026*	December 2, 2026*	December 15, 2026*	December 15, 2026*	December 9, 2026*	

\* These meetings are typically cancelled

\*\* TDLCB Meetings are held at VoTran

\*\*\*These meeting dates fall on a holiday and may be changed



TRANSPORTATION PLANNING ORGANIZATION

# OUTREACH & ACTIVITIES

NOVEMBER-DECEMBER 2025

[WWW.VFTPO.ORG](http://WWW.VFTPO.ORG)

## **TPO HOLIDAY OPEN HOUSE & TOY DRIVE A SUCCESS**

On December 11, the Volusia-Flagler TPO rang in the holiday season with our annual open house, held for the first time in our new conference room. The event brought together more than 40 attendees—including committee and board members, partner organizations, consultants, friends, and family—for an afternoon filled with food, laughter, and festive cheer.

A highlight of the event was our annual toy drive, benefiting the Department of Children & Families and The Neighborhood Center of West Volusia. Thanks to the generosity of our guests and contributors, we collected an incredible **754 toys and gift cards**, helping brighten the holidays for infants, children, and teens across our planning area.

We extend heartfelt thanks to everyone who joined us and contributed to the toy drive. Your support made this celebration truly meaningful, and we're grateful to have shared such a joyful afternoon together!



**Left:** TPO Chair & South Daytona Councilman Eric Sander and BPAC Chair Nic Mostert

**Right:**  
CAC member Kerry Karl & VCARD Executive Director Kelli Cosentino



**Left:** TPO staff in front of the toys that were donated

**Right:**  
TPO Executive Director Colleen Nicoulin & former TCC member Andy Holmes



# OUTREACH & ACTIVITIES

NOVEMBER – DECEMBER 2025



## Bicycle Helmets for TeenTober™

TeenTober™ is a nationwide celebration hosted by libraries every October and aims to celebrate teens, promote year-round teen services, and innovative ways to help teens learn new skills, and fuel their passions in and outside of libraries.

First Presbyterian Church of New Smyrna, Friends of the Daytona Beach Regional Library, and the Volusia-Flagler TPO helped to make the library's TeenTober™ bicycle prize event unforgettable! From generous donations of refurbished bikes, locks, and properly fitted helmets, the First Presbyterian Church of New Smyrna, Friends of the Daytona Beach Regional Library, and the Volusia-Flagler TPO helped celebrate local tweens' and teens' hard work during this October's intensive literacy program at John H. Dickerson Heritage Library.

Winners of the bikes were grateful for the incredible community support. The Volusia-Flagler TPO properly fit and donated helmets to ten local teens and tweens who received bicycles to help ensure they stay safe.

**Left:** Pamela Blankenship, TPO staff, fits a bike helmet for one of the winners.

**Right:** Ms. Blankenship explaining proper use of bicycle lights which were provided by FDOT.



## Ongoing Projects & Activities

- Best Foot Forward for Pedestrian Safety Program (Flagler County) Implementation
- TPO Apportionment Implementation
- Implement Traffic Operations/Safety and Bicycle/Pedestrian Feasibility Studies
- Vision Zero Action Plan Implementation
- Annual Call for Projects Priority Process Open
- Volusia-Flagler TPO Website Update
- FY 2026/27 and 2027/28 Unified Planning Work Program (UPWP) Development
- Update to Public Participation Plan (PPP)

**Please Note:** The TPO has updated all staff email addresses. They have changed from @r2ctpo.org to @vftpo.org (i.e. Sharris@vftpo.org). Please update your contact information accordingly.

## Upcoming Events

### January 10 - MLK Health/Community Resource Fair

9:00 am - 12:00 noon

Daisy Stocking Park

555 Dr. Mary McLeod Bethune Blvd., Daytona Beach

### February 12 - Connecting to Palm Coast Expo

5:30 pm - 7:30 pm

Palm Coast Community Center

305 Palm Coast Parkway NE, Palm Coast

### February 19 - FACT Fair

5:30 pm - 7:30 pm

Deltona Middle School

250 Enterprise Rd., Deltona



55



**Planning Grant Agreement Tasks**  
**Quarterly Progress Report**



<b>Planning Agency</b>	<b>Volusia-Flagler TPO</b>	<b>County</b>	Volusia
		<b>Invoice #</b>	G3D49 Q2
<b>Reporting Period</b>	10/01/2025 - 12/31/2025	<b>Grant #</b>	G3D49

<b>I</b>	<b>PROGRAM MANAGEMENT</b>	<b>PROGRESS</b>
A.	When necessary and in cooperation with the LCB, <b>solicit and recommend a CTC</b> . The selection will be accomplished, to the maximum extent feasible, through public competitive bidding or proposals in accordance with applicable laws and rules. Such recommendation shall be presented to the Commission by Planning Agency staff or their designee as needed. (Tasks 2A)	No activity for the specified reporting period.
B.	Develop and maintain a process for the <b>appointment and reappointment of voting and non-voting members</b> to the local coordinating board. (41-2.012, FAC)	Appointment and reappointment of voting and non-voting members is conducted under the established Bylaws of the TDLCB.
C.	Prepare <b>agendas</b> for local coordinating board meetings consistent with the <i>Local Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	Agenda preparation and dissemination for the TDLCB meetings is consistent with Local Coordinating Board and Planning Agency Operating Guidelines.
D.	Prepare official <b>minutes</b> of local coordinating board meetings regardless of a quorum) and submit a copy along with the quarterly report to the Commission. For committee meetings, prepare minutes in the form of a brief summary of basic points, discussions, decisions, and recommendations to the full board. Keep records of all meetings for at least five years. (Task 3)	Official minutes are prepared and records of all meetings are maintained for no less than five years in accordance with established Bylaws of the TDLCB. Minutes of the October 8, 2025 TDLCB Meeting are attached.
E.	Provide at least one <b>public workshop</b> annually by each local coordinating board, and assist the Commission, as requested, in co-sponsoring public workshops. This public workshop must be in addition to the local coordinating board meetings. It may, however, be held in conjunction with the scheduled local coordinating board meeting (immediately following or prior to the local coordinating board meeting). (Task 4)	No activity for the specified reporting period.
F.	Provide staff support for <b>committees</b> of the local coordinating board. (Task 3)	Staff support is provided for both the Quality Assurance and Grievance Committees.
G.	Develop and update annually <b>by-laws</b> for local coordinating board approval. Approved by-laws shall be submitted to the Commission. (Task 5)	No activity for the specified reporting period.
H.	Develop, annually update, and implement local coordinating board <b>grievance procedures</b> in accordance with the Commission guidelines. Procedures shall include a step within the local complaint and/or grievance procedure that advises a dissatisfied person about the Commission's Ombudsman Program. A copy of the approved procedures shall be submitted to the Commission. (Task 6)	No activity for the specified reporting period.
I.	Provide the Commission with a current <b>membership roster and mailing list</b> of local coordinating board members. The membership roster shall be submitted with the first quarterly report and when there is a change in membership. (Task 3)	The current TDLCB membership roster and mailing list are attached.

J.	Provide <b>public notice</b> of local coordinating board meetings and local public workshops in accordance with the <i>Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	Public notice of the October 8, 2025 TDLCB Meeting is attached.
K.	Review and comment on the <b>Annual Operating Report</b> for submittal to the local coordinating board, and forward comments/concerns to the Commission for the Transportation Disadvantaged. (Task 7)	The FY 2024/25 Annual Operating Report was approved during the October 8, 2025 TDLCB Meeting and is attached.
L.	Report the <b>actual expenditures</b> (AER) of direct federal and local government transportation funds to the Commission for the Transportation Disadvantaged no later than September 15th. (Task 8)	No activity for the specified reporting period.

II.	<b>SERVICE DEVELOPMENT</b>	<b>PROGRESS</b>
A.	Jointly, with the community transportation coordinator and the local coordinating board, develop the <b>Transportation Disadvantaged Service Plan (TDSP)</b> following CTD guidelines. (Task 1)	No activity for the specified reporting period.
B.	Encourage integration of "transportation disadvantaged" issues into <b>local and regional comprehensive plans</b> . Ensure activities of the local coordinating board and community transportation coordinator are consistent with local and state comprehensive planning activities including the Florida Transportation Plan. (427.015, FS)	The TDLCB actively seeks opportunities to integrate "transportation disadvantaged" issues into local and regional comprehensive plans.
C.	Encourage the local community transportation coordinator to work cooperatively with <b>regional workforce boards</b> established in Chapter 445, F.S., and provide assistance in the development of innovative transportation services for participants in the welfare transition program. (427.0157, FS)	The local workforce development board (d.b.a. – CareerSource Flagler Volusia) has both a member and alternate assigned to the TDLCB. Clients of CareerSource are educated on the services provided by VoAccess.

III.	<b>TECHNICAL ASSISTANCE, TRAINING, AND EVALUATION</b>	<b>PROGRESS</b>
A.	Provide the LCB with <b>quarterly reports</b> of local TD program administrative support accomplishments as outlined in the grant agreement and any other activities related to the TD program. (Task 9)	The FY 2025/26 first quarterly report was provided to the TDLCB at their October 8, 2025 Meeting.
B.	Attend at least one <b>Commission-sponsored training</b> , including but not limited to, the CTD's regional meetings, the CTD's annual training workshop, or other sponsored training. (Task 10)	No activity for the specified reporting period.
C.	Attend at least one <b>CTD meeting</b> each year within budget/staff/schedule availability.	Volusia-Flagler TPO staff attended the CTD Business Meeting via Microsoft Teams on December 8, 2025.
D.	Notify CTD staff of local <b>TD concerns</b> that may require special investigations.	No activity for the specified reporting period.
E.	Provide <b>training</b> for newly-appointed LCB members. (Task 3)	No activity for the specified reporting period.
F.	Provide <b>assistance</b> to the CTC, purchasing agencies, and others, as needed, which may include participation in, and initiating when necessary, local or regional meetings to discuss TD needs, service evaluation and opportunities for service improvement.	No activity for the specified reporting period.
G.	To the extent feasible, collect and review <b>proposed funding applications</b> involving "TD" funds consistent with Chapter 427, F.S., and Rule 41-2, F.A.C., and provide recommendations to the LCB. (427.0157, FS)	No activity for the specified reporting period.
H.	Ensure the local coordinating board conducts, as a minimum, <b>an annual evaluation</b> of the community transportation coordinator. The local coordinating board shall evaluate the coordinator using the Commission's <i>Evaluation Workbook for Community Transportation Coordinators and Providers in Florida</i> (at a minimum using the modules	No activity for the specified reporting period.

	concerning Competition In Use of Operators, Cost-Effectiveness and Efficiency, and Availability of Service) and local standards as defined in the Transportation Disadvantaged Service Plan. (Task 2B)	
I.	Assist the CTD in <b>joint reviews</b> of the CTC.	No activity for the specified reporting period.
J.	Ensure the LCB annually reviews <b>coordination contracts</b> to advise the CTC whether the continuation of said contract provides the most cost effective and efficient transportation available, consistent with Rule 41-2, F.A.C.	No activity for the specified reporting period.
K.	Implement recommendations identified in the CTD's <b>QAPE</b> reviews.	No activity for the specified reporting period.

#### **Other Items of Development and Update in accordance with Laws, Rules, and Commission policy:**

none

By submission of this Quarterly Report, the information provided is accurate and accountable and corresponds with the activities for this quarter.

Representative

01/14/2026

Date

DRAFT

# Upcoming Events

January - February 2026

## January 9

### **Central Florida Safety Strategic Plan Steering Committee Meeting # 4**

10:00 am – 12:00 noon

Casselberry Arts Center

137 Quail Pond Circle, Casselberry

More info: [Click Here](#)

## January 10

### **Martin Luther King Community Health & Resource Fair**

9:00 am – 12:00 noon

Daisy Stocking Park

555 Dr. Mary McLeod Bethune Blvd., Daytona Beach

More info: [Click Here](#)

The TPO will have a table at this event to educate people on bicycle, pedestrian, and driver safety.

## January 13

### **Flagler County Community Traffic Safety Team (CTST) Meeting**

9:00 am – 10:00 am

Flagler Gov't Services Bldg. #2

1769 E. Moody Blvd. 3rd Floor, Community Conference Room, Bunnell

More info: [Click Here](#)

## January 14

### **TDLCB Quality Assurance Committee (QAC) Meeting**

9:30 am

VoTran Conference Room

950 Big Tree Rd., South Daytona

More info: [Click Here](#)

## January 14

### **Volusia County Transportation Disadvantaged Local Coordinating Board (TDLCB) Meeting**

10:00 am

VoTran Conference Room

950 Big Tree Rd., South Daytona

More info: [Click Here](#)

## January 14

### **Transportation Disadvantaged Local Coordinating Board (TDLCB) Public Hearing**

11:00 am – 11:30 am

VoTran Conference Room

950 Big Tree Rd., South Daytona

More info: [Click Here](#)

The TDLCB will hold its annual public hearing to hear feedback on TD service.

# Upcoming Events

January – February 2026

## January 14

### **TPO Bicycle/Pedestrian Advisory Committee (BPAC) Meeting**

2:00 pm

TPO Conference Room

1540 Cornerstone Blvd., Suite 240, Daytona Beach

More info: [Click Here](#)

## January 14

### **Central Florida Commuter Rail Commission (CFCRC) Technical Advisory Committee (TAC) Meeting**

1:30 pm – 3:00 pm

Lynx Administration Building

455 North Garland Ave., Orlando

More info: [Click Here](#)

## January 20

### **TPO Citizens Advisory Committee (CAC) Meeting**

1:15 pm

TPO Conference Room

1540 Cornerstone Blvd., Suite 240, Daytona Beach

More info: [Click Here](#)

## January 20

### **TPO Technical Coordinating Committee (TCC) Meeting**

3:00 pm

TPO Conference Room

1540 Cornerstone Blvd., Suite 240, Daytona Beach

More info: [Click Here](#)

## January 22

### **Central Florida Commuter Rail Commission (CFCRC) Board Meeting**

1:30 pm – 3:00 pm

Lynx Administrative Building

455 North Garland Ave., Orlando

More info: [Click Here](#)

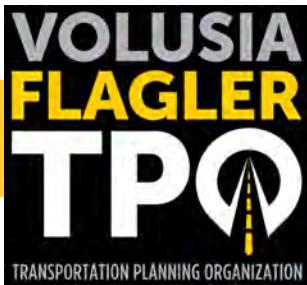
## January 26

### **Safe Kids Coalition Meeting**

2:00 pm – 3:00 pm

Location: To be determined

More info: [Click Here](#)



# Upcoming Events

January – February 2026

## January 28

### **Volusia-Flagler TPO Board Meeting**

9:00 am

TPO Conference Room

1540 Cornerstone Blvd., Suite 240, Daytona Beach

More info: [Click Here](#)

## January 28

### **MPO Advisory Committee (MPOAC) Meeting**

9:00 am – 5:00 pm

Florida Hotel and Conference Center

1500 Sand Lake Road, Orlando

More info: [Click Here](#)

## January 29

### **Florida Metropolitan Planning Partnership (FMPP) Meeting**

8:00 am – 5:00 pm

Florida Hotel and Conference Center

1500 Sand Lake Road, Orlando

More info: [Click Here](#)

## January 29

### **Transportation Systems Management & Operations (TSM&O) Consortium Meeting**

10:00 am – 12:00 noon

FDOT RTMC Turing Conference Room

4975 Wilson Rd., Sanford

More info: [Click Here](#)

## February 4

### **TPO Executive Committee Meeting**

9:00 am

TPO Conference Room

1540 Cornerstone Blvd., Suite 240, Daytona Beach

More info: [Click Here](#)

## February 5

### **Volusia County Community Traffic Safety Team (CTST) Meeting**

9:00 am – 10:30 am

Volusia County Public Works Northeast Services Facility

3771 W International Speedway Blvd, Daytona Beach

More info: [Click Here](#)

# Upcoming Events

January – February 2026

## February 11

### **TPO Bicycle/Pedestrian Advisory Committee (BPAC) Meeting**

2:00 pm

TPO Conference Room

1540 Cornerstone Blvd., Suite 240, Daytona Beach

More info: [Click Here](#)

## February 11

### **Central Florida Commuter Rail Commission (CFCRC) Technical Advisory Committee (TAC) Meeting**

2:00 pm – 3:00 pm

Lynx Administrative Building

455 North Garland Ave, Orlando

More info: [Click Here](#)

## February 11

### **Flagler County Transportation Disadvantaged Local Coordinating Board Quarterly Meeting**

10:00 am

Government Service Bldg., Finance & Budget Conf. Rm

1769 East Moody Blvd., Bldg. 2, Bunnell

More info: [Click Here](#)

## February 12

### **Palm Coast Expo**

5:30 pm – 7:30 pm

Palm Coast Community Center

305 Palm Coast Parkway NE, Palm Coast

More info: [Click Here](#)

The TPO will staff a table at this event and share tips on staying safe while biking, walking, and driving.

## February 13

### **Central Florida MPO Alliance (CFMPOA) Meeting**

10:00 am – 12:00 noon

MetroPlan Orlando

250 S. Orange Ave., Suite 200, Orlando

More info: [Click Here](#)

## February 17

### **TPO Citizens Advisory Committee (CAC) Meeting**

1:15 pm

TPO Conference Room

1540 Cornerstone Blvd., Suite 240, Daytona Beach

More info: [Click Here](#)

# Upcoming Events

January – February 2026

## February 17

### **TPO Technical Coordinating Committee (TCC) Meeting**

3:00 pm

TPO Conference Room

1540 Cornerstone Blvd., Suite 240, Daytona Beach

More info: [Click Here](#)

## February 19

### **Families & Communities Together (FACT) Fair**

5:30 pm – 7:00 pm

Deltona Middle School

250 Enterprise Rd., Deltona

More info: [Click Here](#)

The TPO will host a table and educate students and families about bicycle, pedestrian, and driver safety.

## February 25

### **Volusia-Flagler TPO Board Meeting**

9:00 am

TPO Conference Room

1540 Cornerstone Blvd., Suite 240, Daytona Beach

More info: [Click Here](#)

## February 26

### **Central Florida Commuter Rail Commission (CFCRC) Board Meeting**

2:00 pm – 3:00 pm

Lynx Administrative Building

455 North Garland Ave, Orlando

More info: [Click Here](#)

## February 26-27

### **East Central Florida Regional Planning Council Leadership Summit**

8:00 am – 5:00 pm (Feb 26) & 8:00 am – 3:30 pm (Feb 27)

The Brannon Center

105 South Riverside Dr., New Smyrna Beach

More info: [Click Here](#)