



MEETING NOTICE & AGENDA

Please be advised that there will be a meeting of the River to Sea Transportation Planning Organization (R2CTPO) **TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD (TDLCB)** held on:

DATE: Wednesday, January 11, 2023

TIME: 10:00 a.m. *Please note TDLCB Meeting Time Change*

PLACE: Volusia County Mobility Management Center (Votran)
Conference Room(s)
950 Big Tree Road
South Daytona, FL 32119

Microsoft Teams has been
established for remote
participation.

Join the TDLCB Meeting on your computer or mobile app

[Click here to join the meeting](#)

Meeting ID: 229 938 463 231

Passcode: upBm4J

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

+1 561-484-5911 706810031# United States, West Palm Beach

Phone Conference ID: 706 810 031#

Volusia County Council Member [to be determined], Chairperson

AGENDA

I. CALL TO ORDER/ROLL CALL/DETERMINATION OF QUORUM/PLEDGE OF ALLEGIANCE

II. PUBLIC COMMENT/PARTICIPATION

(Public comments may be limited to three (3) minutes at the discretion of the Chairperson)

III. ACTION ITEMS

A. REVIEW AND APPROVAL OF THE OCTOBER 12, 2022 MEETING MINUTES *(Contact: Debbie Stewart) (Enclosure, pages 4-10)*

III. ACTION ITEMS *(continued)*

B. REVIEW AND APPROVAL OF THE OCTOBER 12, 2022 PUBLIC HEARING MINUTES
(Contact: Debbie Stewart) (Enclosure, pages 11-12)

C. REVIEW AND APPROVAL OF VOTRAN'S MONTHLY PARATRANSIT REPORTS *(Contact: Stephan Harris and Ralf Heseler, Votran) (Enclosure, pages 13-17)*

D. REVIEW AND APPROVAL OF VOTRAN'S FY 2021/22 EVALUATION *(Contact: Stephan Harris) (Enclosure, page 18)*

IV. PRESENTATIONS AND DISCUSSION ITEMS

A. PRESENTATION AND DISCUSSION OF VOTRAN'S SERVICE CHANGES AND MOBILITY ON-DEMAND PROJECT *(Contact: Stephan Harris and Bobbie King, Volusia County) (Enclosure, page 19)*

B. PRESENTATION AND DISCUSSION OF THE TRANSPORTATION DISADVANTAGED PROGRAM *(Contact: Stephan Harris) (Enclosure, page 20)*

C. PRESENTATION AND DISCUSSION OF PARLIAMENTARY PROCEDURES *(Contact: Pamela Blankenship) (Enclosure, page 21)*

V. STAFF COMMENTS *(pages 22-25)*

→ 2023 Public Transportation & TD Awareness Day

VI. TDLCB MEMBER COMMENTS *(page 22)*

VII. TDLCB CHAIRPERSON COMMENTS *(page 22)*

VIII. INFORMATION ITEMS *(Enclosure, pages 22, 26-41)*

→ River to Sea TPO Board Meeting Summaries
→ River to Sea TPO Outreach & Activities
→ River to Sea TPO Planning Grant Quarterly Progress Report
→ TDLCB Attendance Record
→ TDLCB Interest Form
→ TDLCB Membership List
→ 2023 R2CTPO Meeting Schedule

IX. ADJOURNMENT *(page 22)*

****THE NEXT TDLCB MEETING WILL BE ON APRIL 12, 2023****

NOTE: Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations for this public meeting should contact the River to Sea TPO office, 2570 W. International Speedway Blvd., Suite 100, Daytona Beach, Florida 32114-8145; (386) 226-0422, extension 20416, at least five (5) working days prior to the meeting date.

NOTE: If any person decides to appeal a decision made by this board with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings including all testimony and evidence upon which the appeal is to be based. To that end, such person will want to ensure that a verbatim record of the proceedings is made.

NOTE: The River to Sea TPO does not discriminate in any of its programs or services. To learn more about our commitment to nondiscrimination and diversity, visit our Title VI page at www.R2CTPO.org or contact our Title VI/Nondiscrimination Coordinator, Pamela Blankenship, at 386-226-0422, extension 20416, or pblankenship@r2ctpo.org.

**SUMMARY SHEET
TDLCB
JANUARY 11, 2023**

III. ACTION ITEMS

A. REVIEW AND APPROVAL OF THE OCTOBER 12, 2022 MEETING MINUTES

BACKGROUND INFORMATION:

Minutes are prepared for each meeting and must be approved by the TDLCB. The October 12, 2022 TDLCB meeting minutes are provided with this agenda packet for your review.

ACTION REQUESTED:

MOTION TO APPROVE THE OCTOBER 12, 2022 TDLCB MEETING MINUTES

**Transportation Disadvantaged Local Coordinating Board (TDLCB)
Meeting Minutes
October 12, 2022**

Volusia County Mobility Management Center
950 Big Tree Road, South Daytona, FL 32119

TDLCB Members Physically Present:

Carmen Hall
Jean Cerullo
Mary Tyson
Doug Hall
Cassandra Jessie
Robert Watson
Barbara Girtman, Chairperson
Kathy Spencer

Representing:

Association of Community Action
Citizens Advocate
Disabled Citizens – Alternate
Elderly Citizens
Elderly Citizens - Alternate
Veterans Services Group
Volusia County Council Vice Chair
Workforce Development Board - Alternate

TDLCB Members Virtually Present:

Patricia Lipovsky
Christy Gillis
Carlos Colón
Emilio Santiago
Steve Jack

Representing:

Citizens Advocate, Systems User
Department of Children and Families
Florida Department of Transportation
Health Care Administration
Private for Profit

TDLCB Members Absent:

Sheryl Dick-Stanford
Renee Gahagan (excused)
Beverly Johnson (excused)
Judy Craig
Ellen Labadie
Ethan Johnson (excused)
Bill Hinkle, Jr.
Susan Pauley (excused)

Representing:

Agency for Persons with Disabilities
Citizens Advocate - Alternate
Children at Risk
Disabled Citizens
Elder Affairs
Medical Community - Alternate
Public Education
Vocational Rehab Services

Others Physically Present:

Debbie Stewart, Recording Secretary
Stephan Harris
Ralf Heseler
Jacob Lunceford
Bobbie King

Representing:

TPO Staff
TPO Staff
Votran Staff
Votran Staff
Votran Staff

Others Virtually Present:

Pam Blankenship
Colleen Nicoulin

Representing:

TPO Staff
TPO Staff

I. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

TDLCB Chairperson Barbara Girtman called the meeting of the River to Sea Transportation Planning Organization (TPO) Transportation Disadvantaged Local Coordinating Board (TDLCB) to order at 11:00 a.m. The roll was called and it was determined that a quorum was physically present. Due to the COVID-19 virus, the meeting was held in a hybrid format with seven voting and one non-voting member physically present and five voting members virtually present.

MOTION: *A motion was made by Mr. Hall to allow TDLCB members attending remotely due to COVID-19 precautions to participate and vote. The motion was seconded by Mr. Watson and carried unanimously.*

II. Public Comment/Participation

There were no public comments.

III. Action Items

A. Review and Approval of the July 13, 2022 TDLCB Meeting Minutes

MOTION: *A motion was made by Ms. Lipovsky to approve the July 13, 2022 TDLCB meeting minutes. The motion was seconded by Mr. Hall and carried unanimously.*

B. Review and Approval of the Community Transportation Coordinator's (CTC) Monthly Paratransit Reports

Mr. Heseler reviewed the Community Transportation Coordinator's (CTC) monthly paratransit reports for June, July and August 2022; ridership numbers remain consistent although slightly lower in August. The following report, Votran Summary of TD Boardings, shows the difference between boardings in 2022 and 2021; this report is linked to the previous report. The final report, the Flex service report, is also linked to the first report. He reviewed the comparison report from pre-COVID numbers to today; trips are up over the prior period but are still down from pre-COVID numbers. The monthly TD report is the report the Commission for the Transportation Disadvantaged (CTD) requires and it provides all the necessary information; the number of trips, the type of trip, etc. The following reports are summaries of that report and is redundant information. The Flex report is also redundant as that information is captured in the monthly TD report; he noted that the Flex service is not paratransit or TD; flex service is deviated fixed route and the information is captured in the fixed route information. He suggested maintaining the monthly TD report and comparison report but discontinuing the summaries; it will also be better time management for Votran staff. All the pertinent information is captured in the monthly TD report.

Chairperson Girtman asked why the information was reported separately; if it was for targeted visibility or by request.

Mr. Hall commented he does not see the purpose of having two reports with the same information.

Mr. Harris replied he does not know why the reports have been presented this way but agrees that there is redundancy.

MOTION: *A motion was made by Ms. Cerullo to approve the Community Transportation Coordinator's (CTC) Paratransit Reports and to discontinue the summary reports and Flex service report going forward. The motion was seconded by Ms. Tyson and carried unanimously.*

C. Nomination and Election of 2023 TDLCB Vice Chairperson

Chairperson Girtman asked if the current Vice Chairperson, Ms. Patricia Lipovsky, would be interested in continuing to serve.

Ms. Lipovsky replied yes, she would.

MOTION: *A motion was made by Ms. Lipovsky to nominate and re-elect herself as the 2023 TDLCB Vice Chairperson. The motion was seconded by Ms. Cerullo and carried unanimously.*

D. Review and Approval of the FY 2021/22 Annual Operating Report (AOR)

Mr. Harris stated the Annual Operating Report (AOR) includes operating data that is prepared by Votran. The AOR was reviewed earlier today at the Quality Assurance Committee (QAC); it provides information for FY 2021/22 which was from July 1, 2021 through June 30, 2022. The report link included in the agenda was a work-in-progress; there were sections that the CTD rejected on the basis that the data was not reported correctly.

Votran staff resolved those issues and an updated link to the revised AOR was emailed to members yesterday. Staff is recommending approval of the AOR.

MOTION: *A motion was made by Mr. Hall to approve the FY 2021/22 Annual Operating Report (AOR). The motion was seconded by Ms. Cerullo and carried unanimously.*

E. Review and Approval of Resolution 2022-01 Supporting Mobility-on-Demand Transit and Partnerships Between Votran and Transportation Network Companies to Provide Additional On-Demand Transportation Options

Mr. Harris stated at the July 13, 2022 TDLCB meeting a draft resolution was requested supporting mobility-on-demand (MOD) service and supporting partnerships between Votran and transportation network services such as Uber and Lyft. He asked if there are any questions or concerns regarding the language in the draft resolution.

Ms. Jessie commented that when mobility-on-demand is mentioned, she thinks of it as being similar to the Flex service and not door-to-door service. Totally blind people may not know when their ride is there; the ride share service she has experienced in Orlando still operated as Votran Gold does and did door-to-door service; they looked for the person and did not drive off if the person was not there. She wants to understand the difference between ride-sharing and MOD; she asked for an explanation of the wording. Based on the resolution the Florida Council of the Blind submitted to the TDLCB, she is not sure this resolution meets their request.

Ms. Tyson stated is concerned about what will be contracted and the verbiage of the contract; she asked for the intent instead of the actuality since there is not yet a contract.

Mr. Harris replied the operational details of the service have not yet been addressed because the service is not in place; this resolution is supporting the concept of MOD and partnerships with transportation network companies to enhance the existing service and provide additional options. He introduced Ms. Bobbie King, the Project Manager for the MOD service, to provide more details.

Ms. King stated the goal of MOD service is to implement a ride-share program on the west side of Volusia County first because that is where the greatest need is. They would remove the existing fixed route service and implement a ride-sharing program; the goal is to relieve drivers on the west side and move them back into paratransit. Votran has staffing issues and the number of rides each day is increasing; they are trying to get back to the level of service they were previously able to provide. Votran will continue to provide the door-to-door ADA service. They believe some ADA customers will be able to utilize the ride-share program as not everyone requires door-to-door service. They are in the process of developing a request for proposal (RFP) for contractors to submit bids to provide the MOD service; it is a lengthy process and involves a lot of planning and coordination. The plan is to start a pilot program on the west side of the county and then bring the service to the east side.

Ms. Lipovsky asked if Votran is considering using Uber or Lyft for the MOD service.

Ms. King replied they have not seen that Uber or Lyft can provide what is needed to accommodate ADA; however, they can respond to the RFP and explain how they would handle it. There are many other vendors that provide this service and it will be a choice of who can provide the best service.

Chairperson Girtman commented that Uber and Lyft do not have extra services; they have a timeframe for them to leave so unless they have additional customized services or they upgrade their service to accommodate ADA, they are not the service that is needed. It will more likely be another private service that could be a custom service to provide what is needed.

Ms. Lipovsky stated, her concern is the driver shortage; if the plan is to include using current Votran drivers. If they use current Votran drivers, they will still have the manifest and customers will have to call 24 hours in advance.

Chairperson Girtman stated Votran wants to use the existing west side drivers on the east side for TD and fixed route service and the west side will have the MOD contractor.

Discussion continued regarding the proposed MOD service and how it will work. They will start with the pilot program on the west side of Volusia County; they have already identified areas on the east side for future MOD service. Votran is hoping the driver issue will be supplemented by bringing fixed route drivers from the west side back into paratransit and still providing door-to-door service. The customers that require door-to-door service will continue to call Votran; the hope is once the MOD service is running, customers will not have to call 24 hours in advance for door-to-door service. Votran is using a consultant that has implemented MOD service in other areas in Florida; they have helped develop the plan and will help to implement it.

Ms. Tyson asked where this program has been implemented so that she can check into how well it is working.

Mr. Heseler replied Sarasota County, St. Lucie County, and Jacksonville. He explained that not every transit agency in the state is providing MOD in the same way; some services are door-to-door and some are first-mile and last-mile which means they will take you to the nearest fixed route; there are a variety of styles of service. Votran does not yet know which path they will take; once the program is piloted, they may need to make some adjustments.

Members continued to discuss mobility-on-demand service, how it may work and the challenges associated with it. They also discussed the current issues with Votran's contractors for paratransit service regarding getting to appointments on time; Votran is not dismissing the problem and is working with the contractors to resolve the problem. Votran is going to implement new software for mobile reservations and it may be able to send messages to customers regarding their trips.

MOTION: *A motion was made by Mr. Watson to approve Resolution 2022-01 supporting mobility-on-demand transit and partnerships between Votran and transportation network companies to provide additional on-demand transportation options. The motion was seconded by Ms. Hall and carried unanimously.*

F. Appointment/Reappointment of Quality Assurance Committee (QAC) Members

Chairperson Girtman asked if the current members (Mr. Doug Hall, Ms. Patricia Lipovsky, Mr. Carlos Colón, and Ms. Mary Tyson) of the Quality Assurance Committee (QAC) are willing to continue to serve.

The QAC members agreed to continue to serve.

Mr. Harris stated that at the July 13, 2022 QAC meeting, the members recommended adding Ms. Cassandra Jessie to the committee; to make it official, the TDLCB needs to approve her appointment.

MOTION: *A motion was made by Ms. Tyson to appoint Ms. Cassandra Jessie and reappoint Volusia County Council Vice Chair Barbara Girtman, Ms. Patricia Lipovsky, Mr. Doug Hall, Mr. Carlos Colón and Ms. Mary Tyson to the Quality Assurance Committee (QAC). The motion was seconded by Mr. Hall and carried unanimously.*

G. Appointment/Reappointment of Grievance Committee Members

Chairperson Girtman asked if the members (Mr. Doug Hall, Ms. Patricia Lipovsky, Mr. Carlos Colón, and Ms. Mary Tyson) of the Grievance Committee are willing to continue to serve.

The Grievance Committee members agreed and recommended adding Ms. Cassandra Jessie to the committee.

MOTION: *A motion was made by Ms. Tyson to appoint Ms. Cassandra Jessie and reappoint Volusia County Council Vice Chair Barbara Girtman, Ms. Patricia Lipovsky, Mr. Doug Hall, Mr. Carlos Colón and Ms. Mary Tyson to the Grievance Committee. The motion was seconded by Mr. Hall and carried unanimously.*

H. Review and Approval of the 2023 TDLCB Meeting Schedule

Mr. Harris reviewed the proposed 2023 TDLCB meeting schedule and explained the TDLCB meets the second Wednesday of the first month of each quarter of the year. The proposed meeting schedule for 2023 has the meeting start time at 11:00 am but in order to accommodate Votran's General Manager's schedule and allow him to attend these meetings, staff is recommending the start time for the TDLCB be changed to 10:00 am beginning in January 2023. Since the QAC and Grievance Committees typically meet 30 minutes prior to the TDLCB meetings, they will meet at 9:30 am instead of 10:30 am.

MOTION: *A motion was made by Mr. Hall to approve the 2023 TDLCB meeting schedule and change the TDLCB meeting start time to 10:00 am and the Quality Assurance Committee and Grievance Committee meetings start time to 9:30 am. The motion was seconded by Mr. Watson and carried unanimously.*

IV. Presentations and Discussion Items

A. Presentation and Discussion of the FY 2021/22 River to Sea TPO Public Involvement Activities Summary

Ms. Blankenship gave a PowerPoint presentation of the draft FY 2021/22 Public Involvement Activities Summary. She explained the effects COVID-19 had on the TPO's outreach over the last fiscal year. She reviewed the committee and TPO Board meeting attendance; the goal is 80% attendance but the average was 76%. She reviewed the media, news releases and news articles that mentioned the TPO in FY 2021/22; there were more news articles this year compared to previous years. She explained the various social media platforms the TPO uses including the TPO website, Facebook and Twitter pages. In 2021, the TPO implemented a monthly Constant Contact Newsletter that is sent to an average of 665 individuals, cities, counties, organizations, committee and board members, etc.; it covers a variety of transportation, bicycle/pedestrian, and safety-related topics. The TPO participated in 22 community outreach events in FY 2021/22 and partnered with FDOT for several events including Mobility Week and the Florida Love to Ride Challenge. Regarding the next steps, the TPO will focus on the 3 "Cs"; communication, collaboration and community. Communication and collaboration with our stakeholders, partners, and the public by increasing the TPO's presence within the community. We have several activities planned for the fall and are working on scheduling more.

Ms. Cerullo stated that she lives in Ormond-by-the-Sea near John Anderson Drive and has noticed that bicyclists do not stop at the stop signs.

Ms. Blankenship replied she would discuss that with Ms. Cerullo after the meeting; perhaps there should be some public outreach in that area.

Chairperson Girtman commented that although we need more safety, we are going in the right direction. She thanked the staff for the collaboration and outreach in educating the public and soliciting public participation. The more people that understand the role of the TPO the better feedback we will receive.

V. Staff Comments

→ TDLCB Annual Public Hearing

Mr. Harris announced the Transportation Disadvantaged (TD) annual Public Hearing will start today at 12:15 pm; the purpose of the hearing is to receive public input on unmet needs or other services related to the local transportation system in Volusia County. The hearing will remain open as long as the Chairperson permits or as long as it takes to receive public comments. If no comments are received, the hearing can close immediately; he encouraged members to stay for the public hearing.

VI. TDLCB Chairperson Comments

There were no Chairperson comments.

VII. TDLCB Member Comments

Ms. Jessie announced that a White Cane Awareness safety event will be on Friday, October 28, 2022; it is a partnership with FDOT as well as the Rehab Center for the Blind, the Conklin Center, the Center for Blind Services, etc. The event will be at the Rehab Center for the Blind at 408 White Street beginning at 9:30 am until noon. Daytona Beach Mayor Derrick Henry will deliver the proclamation and they will discuss what the White Cane Law is and conduct a walk; people will be blindfolded and will cross the intersection at White Street and Dunn Avenue. Votran will also be participating. She encouraged members to attend and participate; education is the key. They will be providing information about the different organizations such as the National Federation of the Blind and explain how things work for the blind.

Mr. Hall added that the White Cane Awareness event is in conjunction with FDOT's Mobility Week. FDOT District 5 has a number of activities planned for that week.

Ms. Gillis stated she is with the Department of Children and Families (DCF) and they have been working on disaster SNAP benefits for the beginning of November; they have been working closely with Volusia County and the sign-up locations will be noticed soon. One of the locations may be Votran bus stops; they hope to have a family resource support center in southeast and west Volusia County; the hardest hit disaster areas. She noted that the food stamp lobby at 210 N. Palmetto Avenue is open again.

VIII. Information Items

- 2022 Mobility Week
- River to Sea TPO Board Meeting Summary
- River to Sea TPO Outreach & Activities
- River to Sea TPO Planning Grant Quarterly Progress Report
- TDLCB Attendance Record
- TDLCB Interest Form
- TDLCB Membership List

IX. Adjournment

The meeting was adjourned at 12:17 p.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

TBD, CHAIRPERSON
TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO certifies that the foregoing is a true and correct copy of the minutes of the October 12, 2022 regular meeting of the Transportation Disadvantaged Local Coordinating Board (TDLCB), approved and duly signed this 11th day of January 2023.

DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**SUMMARY SHEET
TDLCB
JANUARY 11, 2023**

III. ACTION ITEMS

B. REVIEW AND APPROVAL OF THE OCTOBER 12, 2022 PUBLIC HEARING MINUTES

BACKGROUND INFORMATION:

Minutes are prepared for each public hearing and must be approved by the TDLCB. The October 12, 2022 public hearing minutes are provided with this agenda packet for your review.

ACTION REQUESTED:

MOTION TO APPROVE THE OCTOBER 12, 2022 PUBLIC HEARING MINUTES

**Transportation Disadvantaged Public Hearing Minutes
Votran
950 Big Tree Road
South Daytona FL 32119
October 13, 2021**

TD Public Hearing Attendees Physically Present:

TDLCB Chairperson Barbara Girtman
Doug Hall, TDLCB
Cassandra Jessie, TDLCB
Mary Tyson, TDLCB
Robert Watson, TDLCB
Jean Cerullo, TDLCB
Carmen Hall, TDLCB
Kathy Spencer, TDLCB
Stephan Harris, TPO staff
Debbie Stewart, TPO staff, Recording Secretary
Ralf Heseler, Votran staff
Jacob Lunceford, Votran staff

TD Public Hearing Attendees Virtually Present:

Pam Blankenship, TPO staff
Carlos Colón, FDOT

Due to COVID-19, the hearing was held in a hybrid format with seven TDLCB voting members and one non-voting member physically present and one TDLCB voting member virtually present.

Florida Statutes require a physical quorum to be physically present and allows the use of telephone and video conferencing.

TDLCB Chairperson Barbara Girtman opened the Transportation Disadvantaged Public Hearing at 12:18 p.m.

Having no public comments, TDLCB Chairperson Girtman closed the public hearing at 12:20 p.m.

RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION

**TBD, CHAIRPERSON
TRANSPORTATION DISADVANTAGED LOCAL COORDINATING BOARD**

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO certifies that the foregoing is a true and correct copy of the minutes of the October 12, 2022 Transportation Disadvantaged Public Hearing approved and duly signed this 11th day of January 2023.

**DEBBIE STEWART, RECORDING SECRETARY
RIVER TO SEA TRANSPORTATION PLANNING ORGANIZATION**

**SUMMARY SHEET
TDLCB
JANUARY 11, 2023**

III. ACTION ITEMS

C. REVIEW AND APPROVAL OF VOTRAN'S MONTHLY PARATRANSIT REPORTS

BACKGROUND INFORMATION:

Votran's monthly paratransit reports provide statistical information on the transportation services provided by Votran and the contracted transportation providers. The reports for September 2021-2022, October 2021-2022, and November 2021-2022 are enclosed for your review. Staff will be available to answer questions regarding the reports.

ACTION REQUESTED:

MOTION TO APPROVE VOTRAN'S MONTHLY PARATRANSIT REPORTS

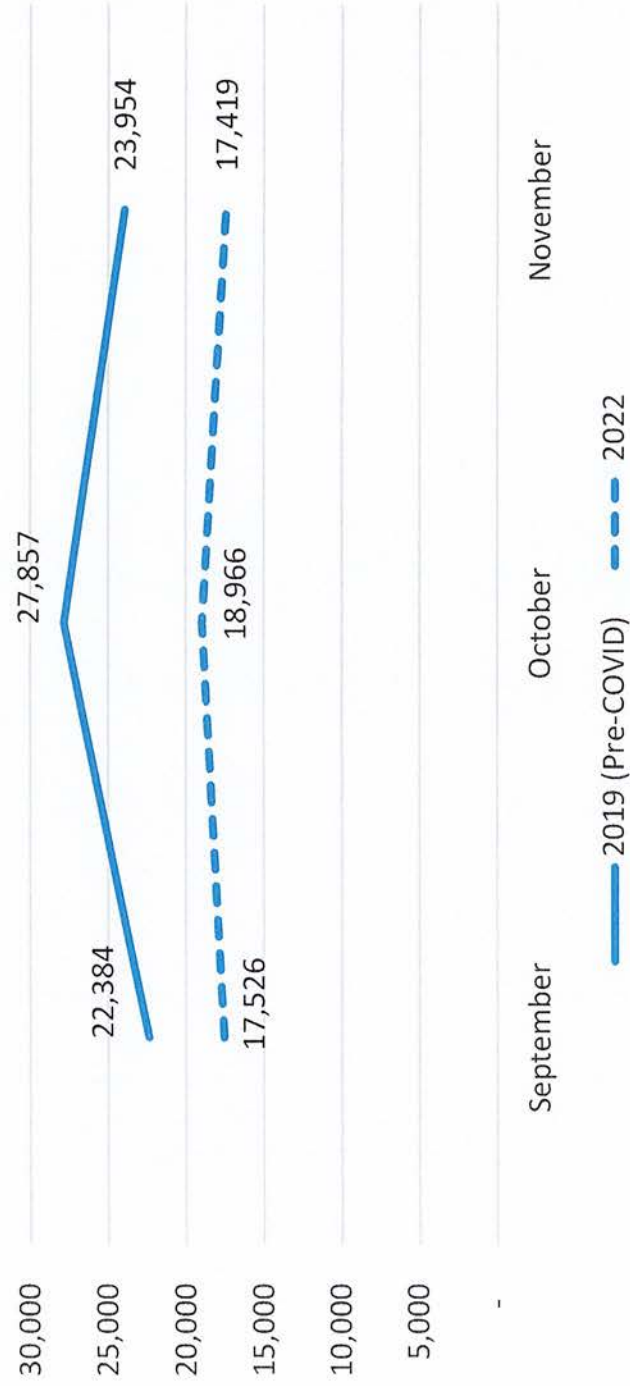
MONTHLY TRANSPORTATION DISADVANTAGED REPORT

	SEP, 2022 VOTRAN	SEP, 2021 VOTRAN	SEP, 2022 CONTRACTED	SEP, 2021 CONTRACTED	SEP, 2022 TOTAL	SEP, 2021 TOTAL
TOTAL PASS TRIPS	11,014	12,978	6,512	5,641	17,526	18,619
TRIP PURPOSE						
Medical	4,318	5,997	2,427	2,341	6,745	8,338
Nutrition	703	520	71	74	774	594
Other	132	52	27	16	159	68
Education	2,825	2,918	1,599	1,179	4,424	4,097
Shopping	866	1,033	383	312	1,249	1,345
Work	2,170	2,458	2,005	1,719	4,175	4,177
PASSENGER TYPE						
Disabled	107,028	12,691	6,511	5,635	113,539	18,326
Elderly	286	287	1	6	287	293
Child	0	0	0	0	0	0
TRIP TYPE						
Ambulatory	8,379	9,418	5,116	4,489	13,495	13,907
Wheelchair	2,635	3,560	1,396	1,152	4,031	4,712
TOTAL COMPLAINTS	7	20	0	1	7	21
Discourtesy	0	0	0	0	0	0
Safety	0	1	0	0	0	1
Early	1	0	0	0	1	0
Late	6	15	0	0	6	15
Driver	0	0	0	0	0	0
Schedule/Routes	0	0	0	0	0	0
Vehicle/Equipment	0	0	0	1	0	1
Other	0	4	0	0	0	4
TOTAL ACCIDENTS	0	1	0	0	0	1
CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	1	0	0	0	1
NON-CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
CANCELLATIONS	809	875	563	394	1,372	1,269
NO SHOWS	420	577	292	259	712	836
REVENUE MILES	100,948	131,652	46,157	40,456	147,105	172,108
REVENUE HOURS	5,718	7,384	3,160	2,676	8,878	10,060

MONTHLY TRANSPORTATION DISADVANTAGED REPORT						
	OCT, 2022 VOTRAN	OCT, 2021 VOTRAN	OCT, 2022 CONTRACTED	OCT, 2021 CONTRACTED	OCT, 2022 TOTAL	OCT, 2021 TOTAL
TOTAL PASS TRIPS	11,219	13,802	7,747	5,564	18,966	19,366
TRIP PURPOSE						
Medical	4,274	6,151	3,064	2,245	7,338	8,396
Nutrition	878	559	92	81	970	640
Other	145	53	28	11	173	64
Education	2,901	3,204	1,734	1,189	4,635	4,393
Shopping	897	1,229	517	346	1,414	1,575
Work	2,124	2,606	2,312	1,692	4,436	4,298
PASSENGER TYPE						
Disabled	10,882	13,513	7,745	5,559	18,627	19,072
Elderly	337	289	2	5	339	294
Child	0	0	0	0	0	0
TRIP TYPE						
Ambulatory	8,624	10,006	6,626	4,394	15,250	14,400
Wheelchair	2,595	3,796	1,521	1,170	4,116	4,966
TOTAL COMPLAINTS	3	21	28	0	31	21
Discourtesy	0	0	0	0	0	0
Safety	0	0	0	0	0	0
Early	0	13	1	0	1	13
Late	2	0	17	0	19	0
Driver	0	0	0	0	0	0
Schedule/Routes	0	0	0	0	0	0
Vehicle/Equipment	0	0	0	0	0	0
Other	1	8	10	0	11	8
TOTAL ACCIDENTS	0	0	0	0	0	0
CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
NON-CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
CANCELLATIONS	792	972	550	397	1,342	1,369
NO SHOWS	486	583	338	227	824	810
REVENUE MILES	107,679	137,625	54,234	39,260	161,913	176,885
REVENUE HOURS	6,087	7,517	3,938	2,609	10,025	10,126

MONTHLY TRANSPORTATION DISADVANTAGED REPORT						
	NOV, 2022 VOTRAN	NOV, 2021 VOTRAN	NOV, 2022 CONTRACTED	NOV, 2021 CONTRACTED	NOV, 2022 TOTAL	NOV, 2021 TOTAL
TOTAL PASS TRIPS	10,317	12,909	7,102	5,060	17,419	17,969
TRIP PURPOSE						
Medical	3,966	5,996	2,918	2,093	6,884	8,089
Nutrition	889	540	71	33	960	573
Other	90	47	62	26	152	73
Education	2,531	2,990	1,540	1,018	4,071	4,008
Shopping	857	1,058	508	316	1,365	1,374
Work	1,984	2,278	2,003	1,574	3,987	3,852
PASSENGER TYPE						
Disabled	9,985	12,605	7,095	5,050	17,080	17,655
Elderly	332	304	7	10	339	314
Child	0	0	0	0	0	0
TRIP TYPE						
Ambulatory	7,863	9,421	5,529	3,993	13,392	13,414
Wheelchair	2,454	3,488	1,573	1,067	4,027	4,555
TOTAL COMPLAINTS	8	13	8	0	16	13
Discourtesy	0	0	1	0	1	0
Safety	0	1	2	0	2	1
Early	0	0	1	0	1	0
Late	2	9	0	0	2	9
Driver	0	0	0	0	0	0
Schedule/Routes	0	0	0	0	0	0
Vehicle/Equipment	0	0	0	0	0	0
Other	6	3	4	0	10	3
TOTAL ACCIDENTS	0	0	0	0	0	0
CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
NON-CHARGEABLE:						
Person Only	0	0	0	0	0	0
Vehicle Only	0	0	0	0	0	0
Person & Vehicle	0	0	0	0	0	0
CANCELLATIONS	925	1,029	435	400	1,360	1,429
NO SHOWS	636	562	299	218	935	780
REVENUE MILES	106,352	127,278	49,932	37,399	156,284	164,677
REVENUE HOURS	6,450	7,060	3,457	2,459	9,907	9,519

Monthly TD Trips Comparison Report



**SUMMARY SHEET
TDLCB
JANUARY 11, 2023**

III. ACTION ITEMS

D. REVIEW AND APPROVAL OF VOTRAN'S FY 2021/22 EVALUATION

BACKGROUND INFORMATION:

Votran's FY 2021/22 Evaluation was conducted with criteria developed by the Commission for the Transportation Disadvantaged (CTD). The evaluation will be submitted to the CTD upon approval by the TDLCB.

A link to Votran's FY 2021/22 Evaluation is provided below:

<https://www.r2ctpo.org/wp-content/uploads/2023-DRAFT-CTC-Evaluation.pdf>

ACTION REQUESTED:

MOTION TO APPROVE VOTRAN'S FY 2021/22 EVALUATION

**SUMMARY SHEET
TDLCB
JANUARY 11, 2023**

IV. PRESENTATIONS AND DISCUSSION ITEMS

A. PRESENTATION AND DISCUSSION OF VOTRAN'S SERVICE CHANGES AND MOBILITY ON-DEMAND PROJECT

BACKGROUND INFORMATION:

Votran's service changes for the last nine months include implementation of recommendations from the 2021 Comprehensive Operations Analysis, headways, and ridership levels on fixed-route and paratransit services. Votran's Mobility On-Demand (MOD) Project is designed to serve localized mobility and provide connections to the fixed-route network for longer trips. MOD zones are planned for the DeLand and Deltona areas in West Volusia County.

Ms. Bobbie King, Operations Manager, Volusia County Community Services Department, will provide an update on Votran service changes and the Mobility On-Demand Project.

A link to the presentation is provided below:

<https://www.r2ctpo.org/wp-content/uploads/B-Votran-Service-Update.pdf>

ACTION REQUESTED:

NO ACTION IS REQUIRED UNLESS OTHERWISE DIRECTED BY THE TDLCB

**SUMMARY SHEET
TDLCB
JANUARY 11, 2023**

IV. PRESENTATIONS AND DISCUSSION ITEMS

B. PRESENTATION AND DISCUSSION OF THE TRANSPORTATION DISADVANTAGED PROGRAM

BACKGROUND INFORMATION:

TPO staff will provide an overview of the Transportation Disadvantaged Program, and the roles and responsibilities of TDLCB members. A link to the presentation is provided below:

<https://www.r2ctpo.org/wp-content/uploads/2023-TDLCB-member-training.pdf>

ACTION REQUESTED:

NO ACTION IS REQUIRED UNLESS OTHERWISE DIRECTED BY THE TDLCB

**SUMMARY SHEET
TDLCB
JANUARY 11, 2023**

IV. PRESENTATIONS AND DISCUSSION ITEMS

C. PRESENTATION AND DISCUSSION OF PARLIAMENTARY PROCEDURES

BACKGROUND INFORMATION:

TPO staff will provide an overview of Parliamentary Procedures and Robert's Rules of Order. The rules are necessary for TDLCB members to conduct business at meetings by allowing everyone to be heard and to make decisions without confusion.

A link to the presentation is provided below:

<https://www.r2ctpo.org/wp-content/uploads/TDLCB-Parliamentary-Procedures-Presentation.pdf>

ACTION REQUESTED:

NO ACTION IS REQUIRED UNLESS OTHERWISE DIRECTED BY THE TDLCB

**SUMMARY SHEET
TDLCB
JANUARY 11, 2023**

V. STAFF COMMENTS

→ 2023 Public Transportation & TD Awareness Day

VI. TDLCB MEMBER COMMENTS

VII. TDLCB CHAIRPERSON COMMENTS

VIII. INFORMATION ITEMS

→ River to Sea TPO Board Meeting Summaries
→ River to Sea TPO Outreach & Activities
→ River to Sea TPO Planning Grant Quarterly Progress Report
→ TDLCB Attendance Record
→ TDLCB Interest Form
→ TDLCB Membership List
→ 2023 R2CTPO Meeting Schedule

IX. ADJOURNMENT

****THE NEXT TDLCB MEETING WILL BE ON APRIL 12, 2023****

2023 Public Transportation & Transportation Disadvantaged Awareness Day

Thursday, March 16, 2023 | Tallahassee



Legislative Day Kickoff

Our Legislative Day will get started with various speakers and policymakers in front of the Old Capitol steps in the Capitol Courtyard.



Meet With Legislators

It is time to make your voice heard! Throughout the day we encourage you to take time to meet with your legislators and express the issues that are important to you.



Enjoy Lunch in the Capitol Courtyard

Beginning at 12:00 p.m., a grab-and-go lunch will be provided. Lunch is free and open to the public; first-come, first-served (1 lunch per person).



Visit Exhibit Tables

Exhibit tables will open at 8:30 a.m. in the Courtyard. Visit with a wide variety of organizations for information, resources and more!

Schedule of Events

Date: March 16, 2023

Location: Capitol Courtyard
(Tentative Schedule)

- Public Arrives: 8:30 a.m.
- Exhibit Tables: 8:30 a.m. – 1:30 p.m.
- Legislative Day Kickoff: 11:30 a.m. – 12:00 p.m.
- Lunch: 12:00 p.m. *(Free and open to the public; available on a first come, first served basis-one lunch per person)*

Weather Considerations: Kickoff to be held on steps of old Capitol in courtyard, weather permitting. If inclement weather, kickoff will take place at the Senate Portico.

Exhibitor/Vehicle Display Schedule

- Admin/Exhibit Setup: 7:30 a.m.
- Vehicles Load in: Before 8:00 a.m.
- Courtyard Breakdown: 1:30 p.m.



River to Sea TPO Board Meeting Summary October 26, 2022

Due to COVID-19 the meeting was held as a hybrid meeting in accordance with AGO 2003-41 with 14 voting and two non-voting members physically present; and with two voting and two non-voting members attending remotely

- Approved a motion allowing members attending virtually to participate and vote
- Approved the Consent Agenda including approval of: August 24, 2022 meeting minutes; Executive Director's timesheet review reports; the Flagler County Transit Development Plan (TDP) Letter; and reschedule the TPO Board meeting from November 23, 2022 to November 30, 2022
- Approved Resolution 2022-19 amending the Connect 2045 Long Range Transportation Plan (LRTP) by roll call vote
- Approved Resolution 2022-20 amending the FY2022/23 to 2026/27 Transportation Improvement Program (TIP) by a roll call vote
- Approved Resolution 2022-21 amending the FY 2022/23 and 2023/24 Unified Planning Work Program (UPWP) by roll call vote
- Approved a motion to offer the permanent River to Sea TPO Executive Director position to Ms. Colleen Nicoulin and move forward with contract negotiations
- Received a presentation and discussion of the River to Sea TPO's guiding resolutions and project applications for the Call for Projects
- Received a PowerPoint presentation and discussion of the FY 2021/22 Public Involvement Activities Summary
- Received a presentation and discussion of the draft River to Sea TPO 2023 Legislative Positions
- Received a PowerPoint presentation of the Votran Mobility on-Demand Project
- Received the FDOT report; announced Mobility Week activities; announced the Tentative Five-Year Work Program public hearing will be held online the week of December 5-9, 2022 with the in-person public hearing on December 6, 2022 at the Deland District 5 office; and provided an update on hurricane response
- Received the Interim Executive Director's report; announced coordination with local governments regarding project programming and priorities; announced Mobility Week and upcoming activities the TPO will be participating in

The next River to Sea TPO Board meeting will be on Wednesday, November 30, 2022 at 9:00 am



River to Sea TPO Board Meeting Summary November 30, 2022

Due to COVID-19 the meeting was held as a hybrid meeting in accordance with AGO 2003-41 with 14 voting and three non-voting members physically present; and with two voting and one non-voting members attending remotely

- Approved a motion allowing members attending virtually to participate and vote
- Approved the Consent Agenda including approval of: October 26, 2022 meeting minutes; Executive Director's timesheet review report; expenditure for the Dunlawton Avenue/Swallowtail Drive EB Right Turn Lane Feasibility Study (Port Orange) (\$25,465.00); expenditure for the Dunlawton Avenue/Taylor Road Pedestrian Streetlighting Feasibility Study Lighting Justification Report (Port Orange) (\$8,170.00); and cancellation of the December Executive Committee and TPO Board meetings
- Approved the River to Sea TPO's Executive Director Employment Agreement
- Approved Resolution 2022-22 restating the policy for the annual allocation of Surface Transportation Block Grant (STBG) Program Urban Attributable (SU) funding and other state and federal funds identified in the 2045 Long Range Transportation Plan (LRTP)
- Approved Resolution 2022-23 restating the local match requirements placed on member local governments for projects prioritized for funding by the TPO
- Approved Resolution 2022-24 restating the policy for establishing and maintaining transportation priority projects
- Approved the priority project applications for Traffic Operations/Safety and Local Initiatives projects, Transportation Planning studies, and Bicycle/Pedestrian projects
- Reviewed and approved the 2023 River to Sea TPO Legislative Positions
- Received a presentation and discussion of a proposed amendment to the River to Sea TPO Bylaws
- Received and presentation and discussion of transportation funding opportunities through the Bipartisan Infrastructure Law
- Received a PowerPoint presentation of the I-95 Corridor Overview
- Received a presentation and discussion of an amendment to the Connect 2045 Long Range Transportation Plan (LRTP)
- Received the FDOT report; announced the Tentative Five-Year Work Program public hearing will be December 5 -9, 2022 with an in-person meeting on December 6, 2022 at the District 5 office in Deland
- Received the Interim Executive Director's report announcing the River to Sea TPO's Holiday Open House and Toy Drive on Wednesday, December 7, 2022 from 4:00 pm to 6:00 pm

The next River to Sea TPO Board meeting will be on Wednesday, January 25, 2023 at 9:00 am

Beverly Beach
Bunnell
Daytona Beach
Daytona Beach Shores

DeBary
DeLand
Deltona
Edgewater

Flagler Beach
Flagler County
Holly Hill
Lake Helen

New Smyrna Beach
Oak Hill
Orange City
Ormond Beach

Palm Coast
Pierson
Ponce Inlet
Port Orange

South Daytona
Volusia County



River to Sea TPO Outreach & Activities

www.R2CTPO.org

October/November 2022

Mobility Week Recap

During October 21-28, 2022, the Florida Department of Transportation (FDOT), along with its partners, including the River to Sea TPO, celebrated Mobility Week. The TPO participated in White Cane Awareness Day on October 28 and Port Orange Family Days on October 29. TPO staff, along with FDOT staff worked together to have a table at White Cane Awareness Day which provided safety information for pedestrians as well as safety items. For Port Orange Family Days, the TPO, with the help of FDOT staff fit 267 bicycle helmets for adults and children along with providing bicycle and pedestrian safety information and bicycle lights, first aid kits and lighted arm bands among other items.



Love to Ride Challenge: This is a fun, free, statewide challenge designed to get more people riding their bikes. The challenge kicked off on October 21 and runs through November 30. It's not too late to join:

- Register under the River to Sea TPO group (not the workplace) at: <https://www.lovetoride.net/florida/groups/3186>





River to Sea TPO Outreach & Activities

www.R2CTPO.org

October/November 2022

November Events & Activities:

- **17: VCARD Icebreaker:** Daytona Autograph Collection at OneDaytona, 5:30 p.m.
(<https://responsibledevelopment.com/event-detail/vcard-icebreaker-2022.html>)
- **17: FACT Fair:** Campbell Middle School, Daytona Beach, 5:30-7:00 pm
- **21-30: Love to Ride Florida Challenge:**
(LovetoRide.net/Florida)



SAVE THE DATE:

Annual TPO Holiday

Open House & Toy Drive

When: Wednesday, December 7, 2022 4:00-6:00 p.m.

Where: River to Sea TPO Conference Room

RSVP: Pam @ Pblankenship@r2ctpo.org



Follow Us!

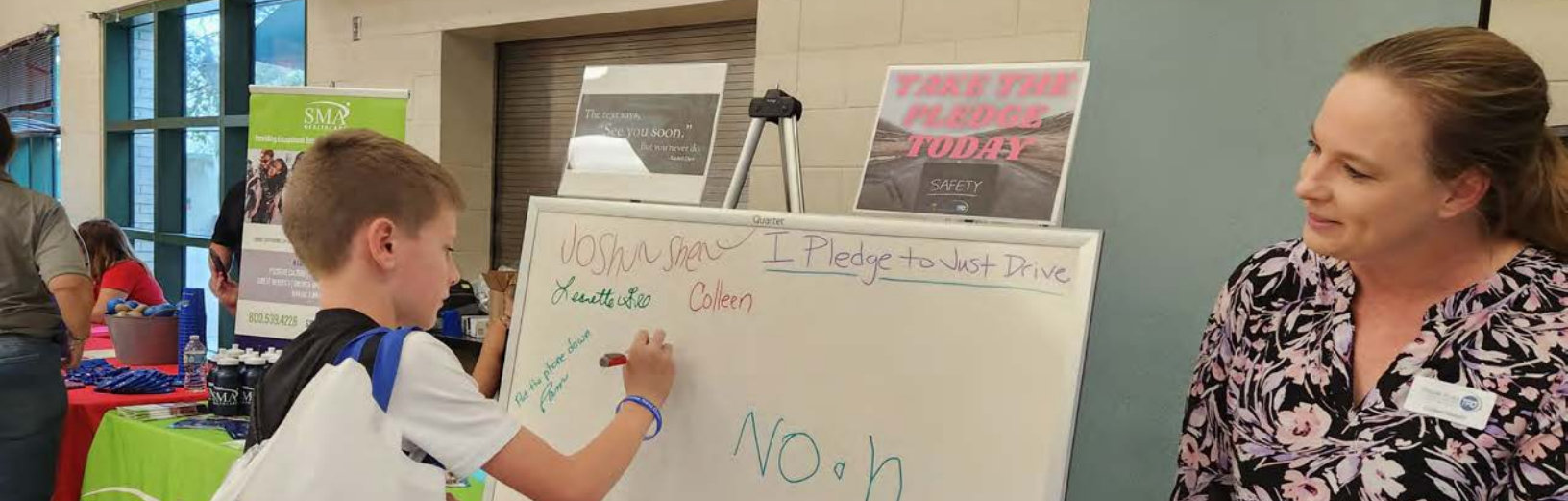


Ongoing Projects, Studies, & Activities

- Develop Non-motorized Traffic Count Program
- Regional Resiliency Action Plan Implementation
- Connect 2045 Long Range Transportation Plan Amendment
- Annual FY 2021/22 TPO Audit
- TPO Review of Annual Priority Project Process
- Development of 2023 TPO Legislative Priorities
- Anastasia Dr Shared Use Path Feasibility Study (FS) (South Daytona)
- DeLand West Greenway FS
- Jackson Street Sidewalk FS (Port Orange)
- Dunlawton Ave Eastbound Right Turn Lane @ South Swallowtail Dr FS (Port Orange)
- Dunlawton Ave/Taylor Road Pedestrian Streetlighting FS (Port Orange)
- Votran's Annual Evaluation

HAPPY
Thanksgiving





River to Sea TPO Outreach & Activities

www.R2CTPO.org

December 22/January 23

Connect 2045 Long Range Transportation Plan Amendment



For more information or to provide public comment, please contact Pamela Blankenship at 386-226-0422 ext. 20416 or via email at PBlankenship@r2ctpo.org.

The River to Sea TPO is asking for public comment on a proposed amendment to Connect 2045, the TPO's Long Range Transportation Plan (LRTP), which will be presented during the regularly scheduled January meetings of the CAC, TCC and TPO Board.

The River to Sea TPO is seeking to amend Connect 2045 to reflect updated funding in fiscal year 2023 for the Pioneer Trail Interchange Project (FM# 436292-1).

Detailed materials are available for review on the TPO website at www.r2ctpo.org. Members of the public are encouraged to provide input regarding this proposed amendment to the Connect 2045 LRTP.

The River to Sea TPO Board is expected to review and take action on the proposed amendment at their regularly scheduled meeting on Wednesday, January 25, 2023, beginning at 9:00 a.m.

Volusia County FACT Fair

The River to Sea TPO participated in the Volusia County FACT Fair at Campbell Middle School in Daytona Beach on November 17, 2022. The focus of our table was bicycle and pedestrian safety.





River to Sea TPO Outreach & Activities

www.R2CTPO.org

December 22/January 23

January Events & Activities:

- **Jan 26: Central Florida Commuter Rail Commission/SunRail Board Meeting:** Lynx Administration Building, Orlando, 2:30 p.m. (<https://corporate.sunrail.com/about-sunrail/administration/cfcrc-meetings>)
- **Jan 27: SJR2C Loop Alliance "Active Transportation for All" Workshop:** DeBary Hall Historic Site, 8 am-4:30 pm, (<https://river2sealoop.org/active-transportation-announcement>)
- **Jan 31: MPO Advisory Council (MPOAC) Meeting:** The Florida Hotel & Conference Center, Orlando, 9:00 am (www.mpoac.org/2022/08/01/january-31-2023/)

Ongoing Projects, Studies, & Activities

- Develop Non-motorized Traffic Count Program
- Regional Resiliency Action Plan Implementation
- Connect 2045 Long Range Transportation Plan Amendment
- Update to River to Sea TPO Bylaws
- Adopt TPO Safety Performance Targets
- Annual FY 2021/22 TPO Audit
- Anastasia Dr Shared Use Path Feasibility Study (FS) (South Daytona)
- DeLand West Greenway FS
- Jackson Street Sidewalk FS (Port Orange)
- Dunlawton Ave Eastbound Right Turn Lane @ South Swallowtail Dr FS (Port Orange)
- Dunlawton Ave/Taylor Road Pedestrian Streetlighting FS (Port Orange)
- Votran's Annual Evaluation



The River to Sea TPO held its **Annual Open House and Toy Drive** on December 7. More than 25 people attended and the TPO collected 110 toys and gift cards to donate to the Department of Children & Families.

Follow Us!



Planning Grant Agreement Tasks Quarterly Progress Report



Planning Agency	River to Sea Transportation Planning Organization	County	Volusia
		Invoice #	G2983 Q2
Reporting Period	10/01/2022 - 12/31/2022	Grant #	G2983

I	PROGRAM MANAGEMENT	PROGRESS
A.	When necessary and in cooperation with the LCB, solicit and recommend a CTC . The selection will be accomplished, to the maximum extent feasible, through public competitive bidding or proposals in accordance with applicable laws and rules. Such recommendation shall be presented to the Commission by Planning Agency staff or their designee as needed. (Tasks 2A)	No activity for the specified reporting period.
B.	Develop and maintain a process for the appointment and reappointment of voting and non-voting members to the local coordinating board. (41-2.012, FAC)	Appointment and reappointment of voting and non-voting members is conducted under the established Bylaws of the TDLCB.
C.	Prepare agendas for local coordinating board meetings consistent with the <i>Local Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	Agenda preparation and dissemination for the TDLCB meetings is consistent with Local Coordinating Board and Planning Agency Operating Guidelines.
D.	Prepare official minutes of local coordinating board meetings regardless of a quorum) and submit a copy along with the quarterly report to the Commission. For committee meetings, prepare minutes in the form of a brief summary of basic points, discussions, decisions, and recommendations to the full board. Keep records of all meetings for at least five years. (Task 3)	Official minutes are prepared and records of all meetings are maintained for no less than five years in accordance with established Bylaws of the TDLCB. Minutes of the October 12, 2022 TDLCB Meeting and TDLCB Public Hearing are attached.
E.	Provide at least one public workshop annually by each local coordinating board, and assist the Commission, as requested, in co-sponsoring public workshops. This public workshop must be in addition to the local coordinating board meetings. It may, however, be held in conjunction with the scheduled local coordinating board meeting (immediately following or prior to the local coordinating board meeting). (Task 4)	The TDLCB Annual Public Hearing took place on October 12, 2022.
F.	Provide staff support for committees of the local coordinating board. (Task 3)	Staff support is provided for both the Quality Assurance and Grievance Committees.
G.	Develop and update annually by-laws for local coordinating board approval. Approved by-laws shall be submitted to the Commission. (Task 5)	No activity for the specified reporting period.
H.	Develop, annually update, and implement local coordinating board grievance procedures in accordance with the Commission guidelines. Procedures shall include a step within the local complaint and/or grievance procedure that advises a dissatisfied person about the Commission's Ombudsman Program. A copy of the approved procedures shall be submitted to the Commission. (Task 6)	No activity for the specified reporting period.
I.	Provide the Commission with a current membership roster and mailing list of local coordinating board members. The membership roster shall be submitted with the first quarterly report and when there is a change in membership. (Task 3)	The current TDLCB membership roster and mailing list are attached.

J.	Provide public notice of local coordinating board meetings and local public workshops in accordance with the <i>Coordinating Board and Planning Agency Operating Guidelines</i> . (Task 3)	Public notice of the October 12, 2022 TDLCB Meeting is attached.
K.	Review and comment on the Annual Operating Report for submittal to the local coordinating board, and forward comments/concerns to the Commission for the Transportation Disadvantaged. (Task 7)	No activity for the specified reporting period.
L.	Report the actual expenditures (AER) of direct federal and local government transportation funds to the Commission for the Transportation Disadvantaged no later than September 15th. (Task 8)	No activity for the specified reporting period.

II.	SERVICE DEVELOPMENT	PROGRESS
A.	Jointly, with the community transportation coordinator and the local coordinating board, develop the Transportation Disadvantaged Service Plan (TDSP) following CTD guidelines. (Task 1)	No activity for the specified reporting period.
B.	Encourage integration of "transportation disadvantaged" issues into local and regional comprehensive plans . Ensure activities of the local coordinating board and community transportation coordinator are consistent with local and state comprehensive planning activities including the Florida Transportation Plan. (427.015, FS)	The TDLCB actively seeks opportunities to integrate "transportation disadvantaged" issues into local and regional comprehensive plans.
C.	Encourage the local community transportation coordinator to work cooperatively with regional workforce boards established in Chapter 445, F.S., and provide assistance in the development of innovative transportation services for participants in the welfare transition program. (427.0157, FS)	The local workforce development board (d.b.a. – CareerSource Flagler Volusia) has both a member and alternate assigned to the TDLCB. Clients of CareerSource are educated on the services provided by Votran.

III.	TECHNICAL ASSISTANCE, TRAINING, AND EVALUATION	PROGRESS
A.	Provide the LCB with quarterly reports of local TD program administrative support accomplishments as outlined in the grant agreement and any other activities related to the TD program. (Task 9)	The FY 2022/23 first quarterly report was provided to the TDLCB at their October 12, 2022 meeting.
B.	Attend at least one Commission-sponsored training , including but not limited to, the CTD's regional meetings, the CTD's annual training workshop, or other sponsored training. (Task 10)	No activity for the specified reporting period.
C.	Attend at least one CTD meeting each year within budget/staff/schedule availability.	No activity for the specified reporting period.
D.	Notify CTD staff of local TD concerns that may require special investigations.	No activity for the specified reporting period.
E.	Provide training for newly-appointed LCB members. (Task 3)	No activity for the specified reporting period.
F.	Provide assistance to the CTC, purchasing agencies, and others, as needed, which may include participation in, and initiating when necessary, local or regional meetings to discuss TD needs, service evaluation and opportunities for service improvement.	River to Sea TPO staff participated in a public meeting to discuss Votran Service Changes on November 1, 2022.
G.	To the extent feasible, collect and review proposed funding applications involving "TD" funds consistent with Chapter 427, F.S., and Rule 41-2, F.A.C., and provide recommendations to the LCB. (427.0157, FS)	No activity for the specified reporting period.
H.	Ensure the local coordinating board conducts, as a minimum, an annual evaluation of the community transportation coordinator. The local coordinating board shall evaluate the coordinator using the Commission's <i>Evaluation Workbook for Community Transportation Coordinators and Providers in Florida</i> (at a minimum using the modules	No activity for the specified reporting period.

	concerning Competition In Use of Operators, Cost-Effectiveness and Efficiency, and Availability of Service) and local standards as defined in the Transportation Disadvantaged Service Plan. (Task 2B)	
I.	Assist the CTD in joint reviews of the CTC.	No activity for the specified reporting period.
J.	Ensure the LCB annually reviews coordination contracts to advise the CTC whether the continuation of said contract provides the most cost effective and efficient transportation available, consistent with Rule 41-2, F.A.C.	No activity for the specified reporting period.
K.	Implement recommendations identified in the CTD's QAPE reviews.	No activity for the specified reporting period.

Other Items of Development and Update in accordance with Laws, Rules, and Commission policy:

none

By submission of this Quarterly Report, the information provided is accurate and accountable and corresponds with the activities for this quarter.

Representative

01/11/2023

Date

DRAFT

TDLCB Attendance Record 2022

Name	13-Jan	14-Apr	14-Jul	13-Oct	Notes
Barbara Girtman	x p	x p	exc	x p	Volusia County (appt 5/2020)
Carlos Colon	abs	abs	x p	x v	FDOT (appt. 07/16)
Alternate - Jamie Kersy				abs	FDOT (alternate) (app 7/22)
Sheryl Dick-Stanford	abs	x v	abs	abs	Agency for Persons with Disabilities (appt 1/2021)
Alternate - Sylvia Bamburg	abs	abs	abs	abs	Agency for Persons with Disabilities (appt 5/2020)
Christy Gillis	exc	exc	x p	x v	DCF (appt 10/2021)
Alternate - vacant			vac	vac	DCF (alternate) (10/2021)
Bill Hinkle Jr	abs	exc	abs	abs	Public Education Community (appt 1/2021)
Alternate - Vacant	vac	vac	vac	vac	Public Education Community (alternate)
Cynthia Tucker	abs	abs	abs	abs	Vocational Rehab Services (appt 7/17)
Alternate - Susan Pauley	x p	x v	x v	exc	Vocational Rehab Services (alternate)(appt 11/18)
Robert Watson	exc	exc	x v	x p	Veterans Services (5/19)
Alternate - Raymond Allen	abs	abs	abs	abs	Veterans Services (alternate)
Judy Craig	abs	x v	abs	abs	Disabled Citizens (appt 2016)
Alternate - Mary Tyson	x p	x p	x p	x p	Disabled Citizens (alternate) (appt 6/2021)
Jean Cerullo	x p	x p	x p	x p	Citizens Advocate (appt 2016)
Alternate - Renee Gahagan	abs	x p	x p	exc	Citizens Advocate (Appt 8/19)
Bev Johnson	x p	x p	exc	exc	Early Childcare (appt 8/17)
Alternate - DJ Lebo	abs	abs	exc	exc	Early Childcare (alternate)(appt 2/2014)
Gladys Lacen	abs	abs	abs	abs	Elder Affairs (Council on Aging)(3/2020)
Alternate - Ellen Labadie	abs	abs	x p	abs	Elder Affairs (alternate)(appt 3/2021)
Emilio Santiago			x v	x v	Healthcare Administration (appt 6/2022)
Alternate - Victoria Anderson	x v	x v	abs	abs	Healthcare Administration (alternate)(appt. 06/2021)
Robin King	abs	abs	exc	abs	Work Force Development Board
Alternate - Kathy Spencer	x p	abs	exc	x p	Work Force Development Board - (alternate) (appt 1/19)
Stephen Civitelli	vac	vac	vac	exc	Medical Community (appt 8/2022)
Alternate - Ethan Johnson	exc	x p	x p	exc	Medical Community (appt 5/19)
Patricia Lipovsky	x v	x p	x p	x v	Citizens Advocate - System User (12/21)
Alternate - vacant	vac	vac	vac	vac	Citizens Advocate - System User (alternate) (apt 6/2021)
Doug Hall	x p	exc	x p	x p	Elderly Citizens (appt 11/21)
Alternate - Cassandra Jessie	abs	x p	x p	x p	Elderly Citizens (alternate)
Carmen Hall				x p	Association for Community Action (appt 12/17)
Alternate - Vacant	vac	vac	vac	vac	Association for Community Action - Alternate
Steve Jack	x v	x v	abs	x v	Private for Profit (appt 01/11)
Alternate - Vacant	vac	vac	vac	vac	
QUORUM	Y	Y	Y	Y	

CODES

X = Present v = virtually p = physically
 exc = Excused
 abs = Absent (Unexcused)
 vac = Vacant

INTEREST FORM
FOR SERVICE ON THE
RIVER TO SEA TPO
TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD

Last Name: _____ First Name: _____

Phone: _____ Email Address: _____

Mailing Address: _____

Vacancy Interested in Representing: _____

Please provide a brief description of why you want to join the Local Coordinating Board and how your skills and experience will help you represent the part of the community not currently represented due to a vacancy:

Thank you for your interest.

Please return form to:
Debbie Stewart
River to Sea TPO
2570 W. International Speedway Blvd., Suite 100
Daytona Beach, FL 32114
or email: dstewart@r2ctpo.org

TDLCB MEMBER LISTING

June 30, 2022

MEMBERS

VOLUSIA COUNTY

TO BE DETERMINED (JANUARY 5, 2023)

ASSOCIATION OF COMMUNITY ACTION

CARMEN HALL

123 W. Indiana Ave, Room 101
DeLand, FL 32720
386-736-5956 ext 12980
chall@volusia.org

ELDERLY CITIZENS

DOUG HALL *appt 12/2021*

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FDOT

CARLOS M. COLON *appt 7/2016*

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FLORIDA DEPARTMENT OF CHILDREN & FAMILIES

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ALTERNATES

CITIZENS ADVOCATE - SYSTEMS USER

PATRICIA LIPOVSKY *Vice Chairperson*

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ALT - ASSOCIATION OF COMMUNITY ACTION

VACANT

ALT - ELDERLY CITIZENS

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ALT - FDOT

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ALT - FLORIDA DEPT OF CHILDREN & FAMILIES

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TDLCB MEMBER LISTING

June 30, 2022

MEMBERS

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ESA Safety Training
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FL DEPT OF EDUCATION (VOC REHAB)

CYNTHIA TUCKER *appt 2/2020*
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ELDER AFFAIRS

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VETERANS SERVICES GROUP

ROBERT WATSON *appt 5/2019*
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PRIVATE-FOR-PROFIT

STEVE JACK *appt 1/2011*
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HEALTHCARE ADMINISTRATION

EMILIO SANTIAGO *appt 6/2022*
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ALTERNATES

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VACANT

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ALT - ELDER AFFAIRS

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ALT - VETERANS SERVICES GROUP

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ALT - PRIVATE-FOR-PROFIT

VACANT

ALT - HEALTHCARE ADMINISTRATION

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TDLCB MEMBER LISTING

June 30, 2022

MEDICAL COMMUNITY

STEPHEN CIVITELLI *appt 7/2022*

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ALT - MEDICAL COMMUNITY

ETHAN JOHNSON *appt 5/2022*

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WORKFORCE DEVELOPMENT BOARD

ROBIN KING *appt 1/2019*

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ALT - WORKFORCE DEVELOPMENT BOARD

KATHY SPENCER *appt 1/2019*

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DISABLED CITIZENS

JUDY CRAIG *appt 2016*

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ALT - DISABLED CITIZENS

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VACANT

CITIZENS ADVOCATE

JEAN CERULLO *appt 2016*

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ALT - CITIZENS ADVOCATE

RENEE GAHAGAN *appt 8/2019*

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COUNCIL FOR EARLY CHILDHOOD SERVICES

BEVERLY JOHNSON *appt 8/2017*

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ALT - COUNCIL FOR EARLY CHILDHOOD SERVICES

D.J. LEBO *appt 2/2014*

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TDLCB MEMBER LISTING

June 30, 2022

AGENCY FOR PERSONS WITH DISABILITIES

SHERYL DICK-STANFORD *appt 1/2021*

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TDLCB STAFF SUPPORT

VOTRAN

RALF HESELER *appt 11/2020*

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VOTRAN

KELVIN MILLER - General Manager *Oct-20*

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RIVER TO SEA TPO

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RIVER TO SEA TPO

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2023 Meeting Schedule of the River to Sea TPO Board and Committees

	River to Sea TPO Board	Executive Committee	Technical Coordinating Committee (TCC)	Citizens Advisory Committee (CAC)	Bicycle/Pedestrian Advisory Committee (BPAC)	Trans. Disadvantaged Local Coordinating Board (TDLCB)
2023	4 th Wed. @9:00 a.m.	1 st Wed. @ 9:00 a.m.	3 rd Tues. @ 3:00 p.m.	3 rd Tues. @ 1:15 p.m.	2 nd Wed. @ 2:00 p.m.	2 nd Wed. the first month of every quarter @ 10:00 a.m. **
January	January 25, 2023	January 4, 2023	January 17, 2023	January 17, 2023	January 11, 2023	January 11, 2023
February	February 22, 2023	February 1, 2023	February 21, 2023	February 21, 2023	February 8, 2023	
March	March 22, 2023	March 1, 2023	March 21, 2023	March 21, 2023	March 8, 2023	
April	April 26, 2023	April 5, 2023	April 18, 2023	April 18, 2023	April 12, 2023	April 12, 2023
May	May 24, 2023	May 3, 2023	May 16, 2023	May 16, 2023	May 10, 2023	
June	June 28, 2023	June 7, 2023	June 20, 2023	June 20, 2023	June 14, 2023	
July	July 26, 2023*	July 5, 2023*	July 18, 2022*	July 18, 2022*	July 12, 2023*	July 12, 2023
August	August 23, 2023	August 2, 2023	August 15, 2023	August 15, 2023	August 9, 2023	
September	September 27, 2023	September 6, 2023	September 19, 2023	September 19, 2023	September 13, 2023	
October	October 25, 2023	October 4, 2023	October 17, 2023	October 17, 2023	October 11, 2023	October 11, 2023
November	November 22, 2023	November 1, 2023	November 21, 2023	November 21, 2023	November 8, 2023	
December	December 27, 2023*	December 6, 2023*	December 19, 2023*	December 19, 2023*	December 13, 2023*	

* These meetings are typically cancelled

** TDLCB Meetings are at Votran