

**Volusia-Flagler Transportation Planning Organization
Quality Assurance Committee
Meeting Minutes
January 8, 2025**

Volusia County Mobility Management Center
950 Big Tree Road, South Daytona, FL 32119

QAC Members Physically Present:

Council Vice Chair Matt Reinhart, Chairperson
Mary Tyson, Vice Chairperson
Doug Hall
Jamie Ledgerwood

Representing:

Volusia County
Disabled Citizens - Alternate
Citizens Advocate, System User
FDOT - Alternate

QAC Members Virtually Present:

QAC Members Absent:

Patricia Lipovsky (excused)

Representing:

Representing:
Elderly Citizens

Others Physically Present:

Pamela Blankenship, Recording Secretary
Stephan Harris
Bobbie King
Ralf Heseler
Jacob Lunceford

Representing:

TPO Staff
TPO Staff
Volusia County Transit Services Division
Volusia County Transit Services Division
Volusia County Transit Services Division

Others Virtually Present:

Colleen Nicoulin

Representing:

TPO Staff

1. Call to Order / Roll Call / Determination of Quorum/Pledge of Allegiance

The meeting of the Quality Assurance Committee (QAC) was called to order at 9:30 a.m. by QAC Chairperson Reinhart. The meeting was held in a hybrid format with four voting members physically present.

2. Public Comment/Participation

There were no public comments.

3. Action Items

A. Review and Approval of the January 10, 2024 QAC Meeting Minutes

MOTION: A motion was made by Mr. Hall to approve the January 10, 2024 QAC meeting minutes. The motion was seconded by Ms. Tyson and carried unanimously.

B. Review and Recommend Approval of Votran's FY 2024/25 Evaluation

Mr. Harris provided details on Votran's FY 2024/25 Evaluation which was conducted using criteria developed by the Commission for the Transportation Disadvantaged (CTD). He reviewed the changes from last year.

Discussion ensued regarding the transit trip that was evaluated by Mr. Harris, Mr. Colon, and Ms. Johnson. The driver, vehicle, and equipment were evaluated on a Votran paratransit vehicle. Ms. Tyson noted that she has had issues with subcontractor vehicles in the past.

MOTION: *Mr. Hall made a motion to recommend approval of Votran's FY 2024/25 Evaluation. The motion was seconded by Ms. Tyson and carried unanimously.*

4. Staff Comments

There were no staff or member comments.

5. Chairperson Comments

There were no Chairperson comments.

6. Member Comments

There were no member comments.

7. Adjournment

The meeting was adjourned at 9:36 a.m.

VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION



VOLUSIA COUNTY COUNCIL VICE CHAIR MATT REINHART, CHAIRPERSON
QUALITY ASSURANCE COMMITTEE

CERTIFICATE:

The undersigned, duly qualified and acting Recording Secretary of the River to Sea TPO certifies that the foregoing is a true and correct copy of the minutes of the January 8, 2025 regular meeting of the Quality Assurance Committee approved and duly signed this 9th day of July 2025.



MELANIE PRUNEAU, RECORDING SECRETARY
VOLUSIA-FLAGLER TRANSPORTATION PLANNING ORGANIZATION

**** A recording of the January 8, 2025 QAC meeting is available upon request.**